

## Montana Library2Go Selection Policy: Appeal Process

Challenges to book selections are handled by the following procedure:

- 1) Library patron completes and submits the "Request for Reconsideration of Library Material" to their participating library.
- 2) Participating Library shares the MontanaLibrary2Go selection policy with the complaining patron and forwards the complaint to the MontanaLibrary2Go selection committee.
- 3) Within 30 days of receipt of the "Request for Reconsideration", the selection team reviews the complaint and issues a recommendation.
- 4) If the patron disagrees with the decision of the selection team, he/she may request that the "Request for Reconsideration" be reviewed by the State Librarian and the Montana State Library Commission.
- 5) Within 30 days of receipt of the "Request for Reconsideration", the State Librarian and the Montana State Library Commission reviews the complaint and issues a recommendation.

Title Challenged: \_\_\_\_\_

Description of challenge: \_\_\_\_\_

Participating Library has shared MontanaLibrary2Go Selection Policy with patron

Participating Library: \_\_\_\_\_

Date title challenged: \_\_\_\_\_

Resolution: \_\_\_\_\_

Patron contacted Selection Team member

Selection Team member/Library: \_\_\_\_\_

Date contacted: \_\_\_\_\_

Resolution: \_\_\_\_\_

Selection Team contacted the State Librarian with recommendation for MSL Commission

Date contacted: \_\_\_\_\_

Resolution: \_\_\_\_\_

MSL Commission makes final decision

Date: \_\_\_\_\_

Resolution: \_\_\_\_\_

Request for Reconsideration of Library Materials

Please provide the following information to the best of your ability.

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Date: \_\_\_\_\_

What brought this material to your attention?

What are your objections to this material or subject matter (please be as specific as possible)?

Have you read any reviews of this title or material? (Please help us by indicating as completely as possible the sources for these reviews or commentary.)

Can you suggest titles of materials which might be added to the collection which address the same or similar issues?

Your Name: \_\_\_\_\_

Your Library: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Materials selected for inclusion in the MontanaLibrary2Go collection are based on the MontanaLibrary2Go selection policy, as approved by the MontanaLibrary2Go membership. MontanaLibrary2Go adheres to the principles of the American Library Association *Library Bill of Rights*.