Electronic Device Agreement

Mobile Electronic Device (# \_\_\_\_\_\_\_\_\_) barcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My signature below indicates that I am 18 years of age or older and have read the Electronic Device Agreement and Mobile Electronic Devices Lending Policy. I agree to abide by these conditions of use when checking out an Electronic Device from the Wedsworth Memorial Public Library:

I agree to accept full responsibility for the Electronic Device while it is checked out to me.

• I will not tamper with the Electronic Device, accessories, and digital books, attempt to load digital books, attach any equipment not designed for use with the Electronic Device.

• I will not place the Electronic Device in any of the book drops, but will return the Electronic Device and all accessories to the Library Circulation Desk. If I place the Electronic Device in a book drop, I will be subject to financial penalties and will not be allowed to check out an Electronic Device in the future.

• I will pay a late return fee of $10.00 per day if I fail to return this Electronic Device to the Library’s Circulation Desk by the date or time due.

• I accept full financial liability for the Electronic Device and accessories, while in my possession.

• I agree to pay all costs associated with damage to, loss of, or theft of the Electronic Device while it is checked out to me. If a hotspot is not returned, the borrower will be charged a $200.00 replacement cost.

• I agree that the Library may use any appropriate means to collect the amount owed for fees, damage, loss, or theft of the Electronic Device and that my record will be submitted to collections within 30 days. If devices are not returned in a timely manner, civil and criminal action will be taken. If the borrower fails to pay the replacement cost for a lost device, they will be banned from the library and legal action will be taken.

• I acknowledge that failure to pay any amount owing will be considered an outstanding debt to the Wedsworth Memorial Public Library and will be added to my library record.

• I agree that failure to comply with any of these rules and guidelines will result in the loss of the privilege of borrowing an Electronic Device.

* I agree to the Library copying my picture ID and maintaining a copy of such ID until the device is returned to Wedsworth Memorial Library.

Patron Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Patron Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unique Picture ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Patron Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Patron Library Card Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Staff Initials: \_\_\_\_\_\_\_\_\_\_\_\_\_

• The check-out limit is one (1) Electronic Device plus (1) Mobile Hot Spot per household at any given time. The Library reserves the right to refuse service to anyone who abuses equipment or is repeatedly late in returning Electronic Devices or who places the Electronic Devices in the book drop

For Staff Use: check one

Mobile Hot Spot (# \_\_\_\_\_\_\_\_\_ ) barcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check out List: Patron, please check items present at time of check out:

\_\_\_\_\_\_\_ Case

\_\_\_\_\_\_\_ Device

\_\_\_\_\_\_\_ Cord

\_\_\_\_\_\_\_ Guide/Instructions

\_\_\_\_\_\_\_ Hotspot user survey

\_\_\_\_\_\_\_ IPad and Cord

\_\_\_\_\_\_\_ HP Pro and Cord

Check in list: Staff, please check items present at time of return and

initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

**Cost if not returned Amount Charged to Patron due to no return**

\_\_\_\_\_\_\_ Case $25.00 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Device $200.00 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Cord $50.00 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Guide/Instructions $5.00 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Hotspot user survey $5.00 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ IPad and Cord $200.00 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ HP Pro and Cord $200.00 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL OWED $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved and accepted 06/2020