Place UPROV ID card here to copy

UNIVERSITY OF PROVIDENCE

Laptop Checkout

Laptops can be loaned to current students, faculty & staff in good standing. (“*In good standing*” means that the student must present a valid UPROV ID and the student is not blocked due to overdue materials.

All library privileges will be suspended if the computer is not returned on time.

Borrowers are expected to protect laptops from damage and theft. Students assume all liability for the laptop while it is in their possession.

Checkout period is 2 weeks. Patrons may check out one laptop at a time. **Overdue fine is $50 and loss of laptop checkout privileges**.

If the laptop is lost, damage or not returned to the library in a timely fashion, the student’s account will be billed $850 to replace the laptop.

**Keep all personal data on a jump drive. The hard drive is cleared upon shutdown.**

The Library is not responsible for battery error which may cause data loss.

**I have read and agree to the University of Providence Library Laptop Loan Agreement and by signing below I accept full responsibility for this laptop.**

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Please Print

Date Due \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Returned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fine \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Laptop # UPLIB02 /50852000942147 Laptop # UPLLIB03 /50852000948631

Laptop 180117 / 50852000942287 Laptop # 180125 / 50852000942279

Laptop 180134 / 50852000942253 Laptop # LAP0041 / 50852000942261

**LIBRARY USE ONLY LIBRARY USE ONLY**

 **Check out Inspection by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Check In Inspection by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 \_\_\_\_\_ Laptop \_\_\_\_\_ Laptop

 \_\_\_\_\_ Case \_\_\_\_\_ Case

 \_\_\_\_\_ Power Cord \_\_\_\_\_ Power Cord