#### **Personal Preparedness**

- 1. You are trained or have a knowledge of basic first aid (CPR, splinting, shock, wound care)
- 2. You have a landline phone
- 3. If taking medications, you have at least a two week supply or you can survive without them
- 4. You have a hand cranked emergency radio
- 5. You keep at least \$200.00 cash on hand
- 6. You have at least a two week supply of water. You have a source of water close to where you live and you know 2 ways to treat contaminated water.
- 7. You store at least a two week supply of food
- 8. You have fishing and/or hunting gear and a place nearby to use them
- 9. You have an alternative energy source for heating and cooking
- 10. You have a plan if you need to get out

#### Scores:

Total

Personal Preparedness

Library Disaster Ready Culture

Outreach to Emergency Planners

#### **Getting Started Checklist:**

- \_\_\_ Home preparedness

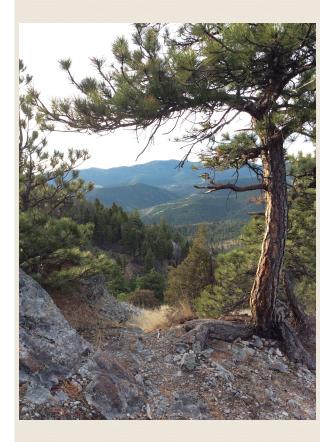
  Form a disaster team
- \_\_\_ Complete one page disaster plan
- \_\_\_ Develop a disaster ready work culture
- \_\_\_ Reach out to emergency planners

#### **Contact Information:**

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## BEFORE-IT-HAPPENS 2016



Helping libraries become key players in community resilience.







### Level of Outreach with Emergency Planning Community

- 1. Library is a designated site for emergency power
- Emergency planners use our library for meetings/training
- 3. We have partnership with Public Health: vulnerable populations, disaster literacy
- 4. Following a disaster, the library is used as Volunteer/Family Reunification Center
- 5. Library is a designated distribution site
- 6. We flex hours to accommodate needs
- 7. We provide programing on sustainability
- 8. Sense of Normalcy
- 9. Point of Distribution (POD) Site
- 10. Bookmobile Mobilization

# DO YOU WORK IN A DISASTER READY CULTURE?

- 1. We have a collection of useful print materials available in the event of a long-term power outage or cyberterrorism.
- 2. We maintain a response station (bandages, flashlights, bullhorn) close to our circulation desk.
- 3. We have a communications strategy that includes traditional media, social media, and worst-case scenario (i.e., all communication channels are down).
- 4. We perform at least two drills per year for unplanned incidents and at least one tabletop exercise per year.

- 5. In the past five years, we have discussed salvage & recovery issues with a preservationist or salvage company (e.g. Munters, Belfor, or BMS).
- 6. We meet with police officers at least once every two years to go over our response procedures.
- 7. We have a disaster team that convenes soon after a service disruption for an After Action Review (AAR).
- 8. Our library staff are aware of the value of home preparedness.
- 9. We are familiar with the Stafford Act and have developed a relocation strategy.
- 10. We have mutual aid agreements with other libraries for disaster related assistance.