

NG 9-1-1 Administrative Boundary Coordination for  
Fallon, Carter, Wibaux, Prairie County PSAP

**MONTANA LAND  
INFORMATION GRANT  
APPLICATION**

**STATE FISCAL YEAR 2018**

## APPLICATION MLIA GRANT FUNDING

### SECTION 1 – APPLICANT, PARTNER, AND PROPOSAL INFORMATION

<b>Primary Applicant:</b>	
Name of principle individual:	Chuck Lee
Name of agency/entity:	Fallon County
Street:	10 West Fallon Avenue
City:	Baker
County:	Fallon
State:	Montana
Zip Code:	59313
Contact email address:	clee@midrivers.com
Contact fax address:	N/A
Contact phone:	(406) 778-7121
Department:	Department of Emergency Services
Division:	

<b>Funding Partners:</b> <i>(required for each partner, copy box as needed)</i>	
Name of contact:	Ken Wall
Name of Agency:	Geodata Services, Inc.
Street:	P.O. Box 8081
City:	Missoula
County:	Missoula
State:	Montana
Zip Code:	59807
Contact email address:	kwall@geodataservicesinc.com
Contact phone:	(406) 203-4684

<b>Proposal Information</b>	
Date Submitted:	February 15, 2017
Date Received by State:	
Short Title of Proposal: NG 9-1-1 Administrative Boundary Coordination for Southeast Montana Regional County Consortium	
Executive Summary ( <i>required – 200 maximum word count</i> ):  Fallon, Carter, Wibaux and Prairie counties, and as many of their 21 neighboring PSAPs as will participate will review gaps and overlaps in contiguous boundary portions of road centerline and boundaries for NG 9-1-1 law, fire and emergency medical service administrative areas. We will contact, request data status and metadata, and document authoritative sources and previous processing for required NG 9-1-1 layers from the 21 PSAPS neighboring these four counties. Copies of their boundary data contiguous to the four county region will also be requested. We will propose and encourage an ArcGIS Online group be formed to share a common web map and web application with as many neighbors as will participate. Geodata Services will organize WebEx sessions between each neighboring boundary jurisdiction pair to review boundaries contiguous with the four counties to compare, identify and highlight the potential gaps and overlaps along common boundaries. Agreement or disagreement would be documented with call participant logs and unique identifiers on each discrepancy, and a summary report and GIS feature class would be prepared for processing by each jurisdiction after the grant process completes and submitted to the Montana MSDI administrative boundary steward.	
<b>List All Past Awarded MLIA Grants:</b>	
Fallon, Carter, Wibaux and Prairie County have never applied for nor received an MLIA award.	

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## SECTION 2 – RELEVANCE

The project directly relates to FY 2018 Land Plan Priority 1.A. Next Generation 9-1-1 Data Standardization in the FY 2017-2018 Land Plan.

Geographic Information Systems (GIS) is a critical part of the NG 9-1-1. Accurate and standardized geospatial data will be a core requirement of the solution, and keeping those data up to date in an efficient manner and developing and maintaining the ability to regularly convert our required local government data to a final NENA standard data format will be essential in a successful implementation of NG 9-1-1. Our geospatial data related to NG 9-1-1 will need to conform to those standards.

The data for Enhanced 911 for Fallon/Carter/Wibaux/Prairie PSAP is coordinated by Chuck Lee, DES coordinator for Fallon County. It has been supported for more than a decade by KLJ in North Dakota. This project would use the contracted services of funding partner Geodata Services, Inc. to gather documentation and metadata and data on NG 9-1-1 required data layers and from as many of the twenty-one PSAPs neighboring Fallon/Carter/Wibaux/Prairie PSAP that chose to participate with us to compare contiguous boundary data to eliminate gaps and overlaps in the Fallon/Carter/Wibaux/Prairie PSAP data and for situational awareness. This would allow our GIS contractor KLJ to modify any boundaries where necessary in the future after the grant is completed in their annual submittals of the road centerline, structures and addresses, and the jurisdictional administrative boundaries for law, fire and emergency medical services to the MSDI theme stewards for transportation, structures and addresses and administrative boundaries. A GIS feature class with polygons and lines documenting each boundary issue with persistent unique identifiers will be completed based on the collaborative work and submitted to the Montana State Library and the Montana MSDI theme stewards for transportation, address and structures and administrative boundaries with metadata as a final deliverable.

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## SECTION 3 – PUBLIC BENEFIT

NG 9-1-1 dependence on GIS is a major challenge for rural areas. Comparing and eventually syncing our administrative boundary lines with our neighboring PSAPs will help emergency responders be more efficient and successful. It will help us and our neighbors insure that no farm, ranch is left in a gap when we convert our system to the GIS dependent Next Generation 911 system over the next few years and routing is accomplished through GIS processes.

We have built a relationship with our neighboring PSAPs and meet on an annual basis to collaborate and coordinate. We will take the results of this project back to that group in future years and enrich the collaboration as we collectively move from Enhanced 911 to Next Gen 9-1-1.

As we have demonstrated in the past, we will continue to share our results with other rural local governments through MAGIP conferences and workshops and the meetings of the Montana Association of Counties (MACO) to benefit other rural local government GIS and DES staff in Montana.

All of the documentation and gaps and overlaps that are identified in these review sessions with our neighbors will be gathered and processed by our funding partner Geodata Services, Inc. through consulting services and provided in a file geodatabase feature class to the MSDI transportation, structure and address and administrative boundary data stewards with metadata for inclusion in the Montana State Library data collection.

We will also provide the resulting feature class to KLJ for future field validation and potential map layer updates and MSAG updates beyond the scope of this project work in the last two quarters of 2018 and during 2019. MSDI transportation, structures, address and administrative boundary layers are the primary MSDI themes that this project will benefit and enhance. These will provide geodatabase updates to the MSDI data stewards and benefit the Montana MSDI infrastructure.

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## SECTION 4 – SCOPE OF WORK

**Goal 1:** Identify gaps and overlaps between required NG 9-1-1 road center line and administrative boundaries for the 21 PSAP jurisdictions contiguous to the boundaries of the Fallon, Carter, Wibaux and Prairie PSAP.

**Objective A:** Gather and collate NG 9-1-1 required GIS data from as many of the 21 neighboring PSAP jurisdictions as will cooperate, and the spatial contiguity of the authoritative sources.

### **Tasks and Activities**

1. Chuck Lee will develop a list of responsible officials in each of the 21 adjoining PSAP jurisdictions, along with email and phone contact information. He will make the initial contact with each via email and phone and introduce the project, by July 31, 2017
2. Geodata Services with assistance and review by Chuck Lee will prepare a document with project background and justification, collaborative meeting rules and procedures and distribute to each neighboring PSAP.
3. Authoritative street center line and administrative boundary feature will be requested from each county, in order of preference requesting a feature layer or web service, or if those do not exist a copy of the authoritative data in a standard Esri feature class with accompanying metadata. The adjoining PSAPs that have web services and AGO accounts will be invited to join a NG 9-1-1 AGO group. Those that do not have the ability to provide web services will be asked to provide an authoritative copy of their jurisdictional boundary GIS data layers.

**Objective B:** Survey the 21 neighboring jurisdictions to determine the authoritative sources for their NG 9-1-1 road centerline and jurisdictional boundaries and the processing history of their NG 9-1-1 data.

### **Tasks and Activities**

1. Geodata Services with content assistance and review by Chuck Lee will prepare a survey in Survey123 format to query each neighboring jurisdiction on their authoritative NG 9-1-1 data sources, workflows and data processing methods and accomplishments for the required NG 9-1-1 data layers. They will include a geospatial component in the survey asking the neighboring PSAPs to identify known problem areas along the borders common to the Fallon/Carter/Wibaux/Prairie PSAP. This documentation will be compiled into the web maps and final report.
2. Follow up phone calls to each neighbor to remind them to take the survey and/or to ask clarifying questions based on their responses.

**Objective C:** Examine the boundaries between each of the 21 contiguous neighbors and the external boundaries of the Fallon, Carter, Wibaux and Prairie PSAP and identify area of concern with possible gaps or overlaps

### **Tasks and Activities**

1. Chuck Lee will request the authoritative NG 9-1-1 data layers for the PSAP by July 3, 2017
2. KLJ will provide the authoritative NG 9-1-1 data layers for the PSAP to Geodata Services by July 7, 2017
3. Geodata Services will examine the Fallon, Carter, Wibaux and Prairie PSAP boundary data compared to the 911 road centerlines, PSAP boundary, and administrative boundaries submitted by neighbors, along with the Montana MSDI structures layer to look for potential issues with contiguity and potential gaps and overlap areas, particularly those that might exclude existing structures. For instances where neighbor data is unavailable Geodata Services will compare the Fallon, Carter, Wibaux and Prairie PSAP with authoritative data sources from MSDI, and adjoining states administrative boundary and transportation files to identify similar gap and overlap problems. This will occur prior to the WebEx sessions, and all potential areas of concern will be uniquely identified and assigned a unique identifier for viewing during the Webex sessions.

**Objective D:** Organize and hold up to 21 Webex conference calls to review areas of concern and discuss data sources and discuss rules, procedures and workflows to correct gaps and overlaps when possible.

#### **Tasks and Activities**

1. Geodata Services will identify the participant PSAPs for each adjoining boundary segment, and schedule a WebEx session. These will occur with one session scheduled approximately every two weeks. They will begin the first week of September, 2017 and completed by May 14, 2018. Each neighboring PSAP will be asked to require key staff familiar with their GIS data and boundary locations to attend the WebEx and have their data available to them in digital and/or paper format for reference if they chose not to share their actual data with us.

During the WebEx, Geodata Services will facilitate screen sharing, WebEx annotation and direct sharing of ArcGIS content via shared screens, to review and document observations by meeting participants. Spot checks with participation by all partners will be made for systematic issues at the map scale required. For example, zooming in to very detailed scales to view differences in county boundary sources, and to compare contiguity between administrative boundaries and other authoritative layers, such as road center line vs administrative boundaries. We will also systematically work our way together in each WebEx to specific areas predefined by Geodata Services where potential gaps or overlaps have been identified for each common boundary between neighboring PSAPs. This will be done at a scale that allows viewing at the level of detail appropriate to each situation. When gaps or overhangs are identified, a bounding box will be drawn encompassing the data and it will be identified with a persistent unique identifier.

**Goal 2:** Report on the authoritative sources and gapes and overlaps for NG 9-1-1 data forming required jurisdictional administrative boundaries contiguous to the Fallon, Carter, Wibaux and Prairie PSAP

**Objective A:** Compile and summarize the results of authoritative sources and the 21 WebEx sessions in a summary report in PDF format

**Tasks and Activities**

1. A final report will be submitted to the MSDI structures and addressing steward in PDF format as a final deliverable no later than June 30, 2018. Chuck Lee will provide a digital PDF of the report to any participants who request a copy.

**Objective B:** Publish a common web map reporting on project results and gaps and overlaps and areas of concern, along with a shared map of administrative boundaries for PSAPs, law, fire and EMS for all partners for common situational awareness.

**Tasks and Activities**

2. Geodata Services will prepare and host the ArcGIS Online content, create the collaborative AGO group by August 31, 2017. If Fallon county is able to acquire an ArcGIS Online account, then Fallon will host the collaborative AGO group.
3. All results will be published on a web map shared with the AGO group.
4. A geofrm will be created in the project story map to provide opportunity for additional comments from participants by April 15, 2018.
5. All mark-ups done with WebEx annotation or other formats besides the primary editable web map will be added by Geodata Services to the primary web map of gaps and overlaps.
6. The PDF report and resulting web map with the results will be maintained on Geodata Services AGO web site until June 30, 2018.
7. The map layer with areas of concern represented as polygons with associated comments and descriptive attributes will be submitted to the MSDI data stewards for structures and addresses along with metadata

**Objective C:** Propose a presentation to MACO on lessons learned and the final project results and give the presentation if invited.

1. Geodata Services will propose a session for the annual MACO meeting, 2017 to describe the process and show results collected to date at that point, and share lessons learned and best practices for other PSAPs that wish to conduct similar exercises and participate in a proposed statewide mapping workshop.
2. Geodata Services will propose a session for the mid-winter MACO meeting, 2018 to describe the process and show results collected to date at that point, and share lessons learned and best practices for other PSAPs that wish to conduct similar exercises and update in a proposed statewide mapping workshop.

Equipment - No hardware would be required for this project.



**Project Schedule – See specific dates of project tasks and deliverables in scope of work for designated tasks.**

GOAL/OBJ	TASK	Jul-17	Aug	Sept	Oct	Nov	Dec	Jan-18	Feb	Mar	April	May	June
<b>Goal 1: Identify gaps and overlaps between required NG 9-1-1 road center line and administrative boundaries for the 21 contiguous PSAP jurisdictions</b>													
Objective A:	Gather and collate NG 9-1-1 required GIS data from as many of the 21 neighboring PSAP jurisdictions as will cooperate, and the spatial contiguity of the authoritative sources.	■											
Objective B:	Survey the 21 neighboring jurisdictions to determine the authoritative sources for their NG 9-1-1 road centerline and jurisdictional boundaries and the processing history of their NG 9-1-1 data.		■	■									
Objective C:	Examine the boundaries between each of the 21 contiguous neighbors and the external boundaries of the Fallon, Carter, Wibus and Prairie PSAP and identify area of concern with possible gaps or overlaps			■	■								
Objective D:	Organize and hold up to 21 Webex conference calls to review areas of concern and discuss data sources and discuss rules, procedures and workflows to correct gaps and overlaps when possible.			■	■	■	■	■	■	■	■		
<b>Goal 2: Report on the authoritative sources and gaps and overlaps for contiguous NG 9-1-1 PSAP jurisdiction data</b>													
Objective A:	Compile and summarize the results of authoritative sources and the 21 WebEx sessions in a summary report in PDF format.											■	■
Objective B:	Publish a common web map reporting on project results and gaps and overlaps and areas of concern, along with a shared map of administrative boundaries for PSAPs, law, fire and EMS for all partners for common situational awareness.										■		
Objective C:	Propose a presentation to MACD on lessons learned and the final project results and give the presentation if invited.		■										

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## SECTION 5 – PROJECT MANAGEMENT AND ORGANIZATIONAL CAPABILITY

### **Fallon County**

This project will be managed by Chuck Lee, DES coordinator for Fallon County and the Fallon, Carter, Wibaux and Prairie County PSAP. He will prepare the quarterly and final reports. He will also make the initial contacts with the neighboring jurisdictions, and participate in all of the WebEx sessions discussing boundary gaps and overlaps. Chuck will also request the county road centerline, addresses and structures and administrative boundaries, fire district boundaries and EMS boundaries from KLJ who maintains them and provide them to Geodata Services to use in the project.

Fallon County does not have internal GIS staff or GIS software. We have relied on KLJ, CenturyLink and West Safety Services for more than a decade to provide E911 services and GIS for us. For the collaborative work required to accomplish this project we propose working with Geodata Services, Inc. who will conduct the GIS consulting, and complete all the GIS tasks for this project, and prepare all the project deliverables for Chuck to submit to the Montana MSDI data theme stewards for transportation, addresses and structures and administrative boundaries.

### **Chuck Lee**

Chuck Lee has served as DES Coordinator for Fallon County for the past 13 years. Mr Lee will serve as administrator of this grant proposal. He has working relationships with EMS staff, county Sheriffs, and Fire Departments in Fallon, Carter, Wibaux and Prairie counties and the 21 PSAP jurisdictions that will be integral in making this 2018 project successful. Chuck is the facilitator for Enhanced 911 and will be responsible for implementing Next Generation 911, working through KLJ in Fargo, North Dakota. Chuck has organized an annual meeting of the PSAP jurisdictions neighboring Fallon, Carter, Wibaux and Prairie Counties called “The Gathering” where they discuss all topics relating to first responders such as law, EMS, fire, GIS , dispatch, and issues shared by all in the group.

### **Geodata Services, Inc.**

Geodata Services, Inc. specializes in GIS services for local, state and federal governments, natural resource management, regional and community planning, and demographic and socioeconomic analysis.

For 21 years Geodata has provided training and services in GIS including, spatial analysis, image analysis, database development, collaborative GIS, suitability modeling, and 3D scenario visualizations. Geodata has been an Esri business partner for 19 years, and more than 60 years of combined experience with GIS.

Geodata has worked with ten previous successful MLIA projects, including two NG 9-1-1 MLIA projects in the 2017 fiscal year with Carbon and Teton counties. Geodata has presented testimony on behalf of the Montana State Library at interim legislative sessions demonstrating the effectiveness of the grant program and has presented at past MACO conferences on the success of the MLIA program.

The two primary staff who will provide consulting and support will be Ken Wall and Kyle Balke. Ken Wall has 25 years of experience in GIS experience, founder and president of Geodata Services, Inc. since 1993. Ken served on the MLIAC council for 6 years, and currently serves on the Montana State Library Commission. He served as a senior analyst for GIS projects throughout the US, Canada, and Australia. Geodata Services has been a business partner with ESRI for 18 years. Ken Wall has earned certification as an Esri Desktop Associate and served as a certified ArcGIS Desktop instructor, and is a CompTIA CTT+ Certified technical trainer. Geodata is the only ArcGIS Online Specialty Partner in Montana. Ken serves on the NENA NG 9-1-1 data review subcommittee, reviewing the current data standard.

Kyle Balke has 13 years of applied GIS experience in the local government, engineering, natural resources, and telecommunication fields. He has worked as a GIS analyst for firms in Wisconsin and Montana. His professional experience includes GIS data maintenance and editing, project development, CAD and GIS integration, geodatabase design, spatial and statistical analysis, web mapping and cartography. He has extensive expertise with the full suite of Esri GIS programs and modules, including ArcMap, Business Analyst, ArcGIS Online for Organizations, ArcGIS Pro and Spatial Analyst. For the last two years Kyle has taught a course on Internet GIS at the University of Montana focused on ArcGIS Online and ArcGIS Pro.

## SECTION 6 – BUDGET JUSTIFICATION AND BUDGET TABLE

The budget below outlines the estimated labor and other costs for this project. The budget shows the in-kind labor by Chuck Lee and the consultant labor. This forms the majority of the budget for this project.

GOAL/OBJ	TASK	GEODATA HOURS	GEODATA BUDGET	GEODATA SUBTOTAL	FALLON CO Labor HOURS	FALLON CO LABOR BUDGET	Subtotal
<b>Goal 1: Identify gaps and overlaps between required NG 9-1-1 road center line and administrative boundaries for the 21 contiguous PSAP jurisdictions</b>							
<b>Objective A:</b>	<b>Gather and collate NG 9-1-1 required GIS data from as many of the 21 neighboring PSAP jurisdictions as will cooperate, and the spatial contiguity of the authoritative sources.</b>						
	Develop list of participants & initial contact	8	\$ 600		16	\$ 461	
	Develop introductory document on process	12	\$ 900		4	\$ 122	
	Initial contacts for NG 9-1-1 data	16	\$ 1,200		16	\$ 461	
<b>Objective B:</b>	<b>Survey the 21 neighboring jurisdictions to determine the authoritative sources for their NG 9-1-1 road centerline and jurisdictional boundaries and the processing history of their NG 9-1-1 data.</b>						
	Prepare Survey 123	16	\$ 1,200		4	\$ 122	
	Follow up to enhance response rate	12	\$ 900		21	\$ 603	
<b>Objective C:</b>	<b>Examine the boundaries between each of the 21 contiguous neighbors and the external boundaries of the Fallon, Carter, Wibaux and Prairie PSAP and identify area of concern with possible gaps or overlaps</b>						
	KLJ provide and Geodata organize NG 9-1-1 source	6	\$ 450		2	\$ 65	
	Compare and analyze F/C/W/P data to MSDI and	24	\$ 1,800		2		
<b>Objective D:</b>	Organize and hold up to 21 Webex conference calls to review	30	\$ 2,250		37	\$ 1,056	
				\$9,300			\$2,890
<b>Goal 2: Report on the authoritative sources and gaps and overlaps for contiguous NG 9-1-1 PSAP jurisdiction data</b>							
<b>Objective A:</b>	<b>Compile and summarize the results of authoritative sources and the 21 WebEx sessions in a summary report in PDF format</b>						
	GIS layer documentation and web map update	16	\$ 1,200		2	\$ 65	
	Prepare PDF report	24	\$ 1,800		8	\$ 235	
							\$300
<b>Objective B:</b>	<b>Publish a common web map reporting on project results and gaps and overlaps and areas of concern, along with a shared map of administrative boundaries for PSAPs, law, fire and EMS for all partners for common situational awareness.</b>						
	Prepare web services, maps and apps	4	\$ 300		2	\$ 65	
	Publish gaps and overlaps data layer	2	\$ 150		2	\$ 65	
							\$130
<b>Objective C:</b>	<b>Propose a presentation to MACO on lessons learned and the final project results and give the presentation if invited.</b>						
	Annual MACO presentation and proposed conference	2	\$ 150		0		
	Mid winter MACO presentation	2	\$ 150		0		
				\$3,750			\$0
				<b>LABOR SUBTOTAL</b>	<b>\$13,050</b>		<b>\$3,321</b>
<b>OTHER BUDGET ITEMS</b>							
	<b>KLJ Applicant Contractual Match</b>						<b>\$ 12,995</b>
<b>Webex Telephone</b>	<b>\$0.06 per minute for average of 5 participants for average 1 hour call for 30 hours of meeting sessions</b>			<b>WebEx SUBTOTAL</b>	<b>\$ 567</b>		
				<b>Geodata TOTAL</b>	<b>\$ 13,617</b>	<b>Fallon TOTAL</b>	<b>\$ 16,316</b>
				<b>GRAND TOTAL</b>	<b>\$29,933</b>		

The contractual match is \$12,995, the average amount per year in contractual work by KLJ in Fargo, North Dakota who has processed the GIS layers for the Fallon, Carter, Wibaux and Prairie County PSAP for more than a decade. KLJ is not included in the labor or budget for this project, since they are not taking a direct role in the neighbor boundary analysis. As stated in the scope of work, they will be providing the GIS layers including road centerline, structures and addresses and law, fire and EMS jurisdictional boundary feature classes for Geodata Services to use in the project. Geodata Services will process the GIS deliverables and metadata for the final report and geodatabase provided to the Montana MSDI boundary data steward. They will

also provide these to KLJ for future processing and incorporation into the annual submissions by KLK and Fallon County to the transportation and structure and address, and administrative boundary MSDI data stewards.

The other non-labor or contractual budget item is the WebEx telephone costs. Geodata is providing the WebEx account for these calls to take place. They pay a monthly fee for this service, but it is used for multiple projects. As a result they are not charging Fallon County for the WebEx account use. The telephone charges for the telephone portion of the WebEx meetings is dependent on each meeting and the costs for the participant calls are included in the budget. WebEx charges \$0.06 per person on the call per minute. Our estimate is based on \$0.06 per minute for average of 5 participants for an average one hour call for 30 hours of meeting sessions. An itemized log of number of participants and length of call for each WebEx will be provided to Chuck Lee for inclusion in quarterly reports on the MLIA project.

<b>MLIA GRANT BUDGET SUMMARY</b>										
Category	<b>Applicant Summary</b>					<b>Project Partner* Summary</b>				<b>Total</b>
	MLIA Share	Applicant Cash	Other Cash	In-kind	Applicant Subtotal	Geodata Services	Partner 2	Partner 3	Partner Subtotal	
a. Personnel				\$ 2,325	\$ 2,325	\$ 13,050			\$ 13,050	
a. 1. Fringe Benefits				\$ 996	\$ 996					
b. Travel										
c. Equipment										
d. Supplies						\$ 567			\$ 567	
e. Contractual	\$ 13,617	\$ 12,995			\$ 26,612					
f. Other										
<b>Total</b>	<b>\$ 13,617</b>	<b>\$ 12,995</b>		<b>\$ 3,321</b>	<b>\$ 29,933</b>					<b>\$ 29,933</b>

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## SECTION 7 – STATEMENTS OF SUPPORT



Erin Fashoway  
State GIS Coordinator  
Montana State Library

I am writing in support of this proposal in our role as funding partner and consultant. We have worked with the Fallon, Carter, Prairie and Wibaux PSAP and Fallon County DES on this project proposal and understand that we have been listed as a funding recipient. We support the project plan in the scope of work. Geodata Services is prepared to provide consulting to further the goals, objectives and tasks in the proposal. We understand that we are listed as a funding recipient for portions of the direct request from MLIA and are not providing any in-kind services. We are not providing data holdings or serving as a data provider for this project.

Sincerely,

A handwritten signature in black ink that reads "Ken Wall". The signature is written in a cursive, flowing style.

Ken Wall  
President  
Geodata Services, Inc.  
P.O. Box 8081, Missoula, MT 59807

## SECTION 8 – RENEWABLE GRANT ACCOUNTABILITY


Not applicable. Fallon, Carter, Wibaux and Prairie County have never applied for nor received an MLIA award.

### SECTION 8 – Sign the Application

**Authorizing Statement**  
I hereby certify that the information and all statements in this application are true, complete and accurate to the best of my knowledge and that the project or activity complies with all applicable state, local and federal laws and regulations.  
I further certify that this project will comply with applicable statutory and regulatory standards.  
I further certify that I am (by my signature) authorized to enter into a binding agreement with the Montana State Library to obtain a grant if this application receives approval.

Chuck Lee  
Name (print or type)

DES/911 Coordinator  
Title (print or type)

  
Signature and Title of Authorized Representative(s) of Public Entity Applicant

2-14-17  
Date

## SECTION 9 – CHECKLIST – SIGNATURES REQUIRED

Initial or mark n/a	Completed Required Task
CL	<b>Section 1 – Applicant, Partner, and Proposal Information</b>
CL	Primary Applicant Information
CL	Funding Partner <i>(if applicable)</i>
CL	Project Partner <i>(if applicable)</i>
CL	Proposal Information
CL	List All Past Awarded MLIA Grants
CL	<b>Section 2 – Relevance</b> <i>(300 max word limit)</i>
CL	<b>Section 3 – Public Benefit</b>
CL	<b>Section 4 – Scope of Work Narrative</b> <i>(4-page limit)</i>
CL	<b>Section 5 – Project Management and Organizational Capability Narrative</b>
CL	<b>Section 6 – Budget Justification Narrative and Table</b>
CL	Budget Justification Narrative
CL	Complete Budget Table
CL	<b>Section 7 – Statements of Support</b> <i>(if applicable)</i>
CL	<b>Section 8 – Renewable Grant Accountability Narrative</b> <i>(if applicable)</i>