



CITY OF GLENDIVE &

DAWSON COUNTY NG 911 GIS

MONTANA GEOSPATIAL INFORMATION ACT

GRANT APPLICATION

STATE FISCAL YEAR 2025: JULY 1, 2024 – JUNE 30, 2025

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SECTION 1 – ORGANIZATION, PARTNER, & PROPOSAL INFORMATION

Primary Applicant Contact Information <i>(Please fill this section out in its entirety)</i>	
Name of Agency/Entity:	Dawson County E911 Public Safety Answering Point (PSAP)
Department:	(operated by the City of Glendive)
Division/Section:	c/o Jeremy Swisher, Glendive Chief of Police
Street:	440 Colorado Boulevard
City:	Glendive
County:	Dawson
State:	MT
Zip Code:	59330
Project Manager Contact Information:	
Name:	Janet Moore
Title:	Communications Supervisor
Email Address:	moorej@glendivemt.gov
Phone Number:	(406) 377-2364
Fax Number:	NA
Secondary Project Manager Contact Information:	
Name:	Katie Mills
Title:	Assistant Chief of Police
Email Address:	millsk@glendivemt.gov
Phone Number:	(406) 377-2364
Fax Number:	NA
MGIA Grant Funding Request & Match:	
Total Requested MGIA Funds:	\$43,170
Total Matched Funds:	\$1,000 cash + \$4,735 in-kind staff time

Proposal Information	
Identified Grant Priority:	Priority Tier 1: NENA Develop GIS Information to Support Next Generation 9-1-1 (NG9-1-1) compliant with the NENA Standard
Annual or Multi-Year Proposal:	<i>One time proposal</i>
Proposal Prepared By:	Dawson County E911 Public Safety Answering Point (PSAP)
Short Title of Proposal:	CITY OF GLENDIVE & DAWSON COUNTY NG 911 GIS
<p>Executive Summary:</p> <p>Inaccurate information poses a significant challenge to effective emergency response and civic operations in Dawson County. We have already invested \$49,000 in GIS gap analysis, strategic planning, and an implementation plan. This represents a proactive step towards addressing this issue. By focusing on advancing NG911 capabilities and improving geodata accuracy, we aim to mitigate the risks associated with unreliable information, ensuring the safety and well-being of our community. We are requesting \$43,170 for this project for maintenance and management of our GIS database and reconciling addressing with the City of Glendive, with grant administration and project management costs not to exceed 7%.</p> <p>Our collaborative effort to secure grant funding underscores our commitment to expediting the validation, updating, and verification of geodata. This initiative, aligned with National Emergency Number Association (NENA) standards, will enable us to enhance the quality and reliability of our geospatial information for Dawson County that will be shared with the Montana State Library. We will accelerate the process of rectifying inaccuracies and ensuring that our data is up-to-date, comprehensive, and usable.</p> <p>This project not only meets the requirements of NG911 but also addresses broader civic needs, such as elections, which rely on accurate geospatial information for voter registration and polling place allocation. By improving data quality and communication with stakeholders, we aim to create a more secure and informed environment for our community, enhancing the effectiveness of emergency response efforts and enabling better decision-making in civic operations.</p> <p>In summary, our strategic approach to enhancing geodata will directly tackle the problem of inaccurate information, leading to more effective emergency response, improved civic operations, and overall greater resilience in Dawson County. Through collaboration, innovation, and adherence to industry best practices, we are committed to building a healthy geospatial infrastructure that serves the needs of our community now and into the future.</p>	

Funding Partners: <i>(required for each partner, copy box as needed)</i>	
Name of Contact:	Jeremy Swisher, Chief of Police
Name of Agency:	Glendive Police Department
Street:	440 Colorado Blvd
City:	Glendive
County:	Dawson
State:	MT
Zip Code:	59330
Contact Email Address:	swisherj@glendivemt.gov
Contact Phone Number:	(406) 377-2364

SECTION 2 – RELEVANCE

In moments of crisis, the ability to respond swiftly hinges crucially on pinpoint accuracy in addressing. This initiative to modernize our data to meet NG911 standards not only promises to bolster our responsiveness but also serves the shared interests of emergency responders and residents alike. The potential benefits extend beyond the confines of Dawson County, encompassing the entire State of Montana. By aligning our dataset with NENA standards, we're not only enhancing emergency services but also ensuring that these resources are readily accessible through the Montana State Library, benefiting communities statewide.

Our strategic roadmap reflects an unwavering commitment to strengthen the foundation of public safety. With a focus on precision in addressing and refining GIS data accuracy, we're crafting a future tailored to the unique needs of our community. This comprehensive endeavor commenced with gap analysis, strategic planning, and the formulation of an implementation blueprint. Recently, we've reached a significant milestone with the receipt of the comprehensive Future State Recommendations plan, currently undergoing final approval. Noteworthy is the substantial investment made by the Dawson County E911 Public Safety Answering Point (PSAP), allocating over \$49,000 from its budget to drive this initiative forward, underscoring the gravity of our mission.

Acknowledging the pivotal role of education and training in sustaining the efficacy of our systems, we are seamlessly integrating these elements into our future plans. Our approach encompasses specialized training sessions covering workflows and systems, along with an NG9-1-1 Educational Stakeholder Workshop and guidance on best practices for GIS data management. These components, outlined within the Future State Recommendations, form the foundation of our commitment to ensuring the enduring success of this vital undertaking, setting a precedent for excellence in emergency response across our community and beyond.

SECTION 3 – PUBLIC BENEFIT

Collaborating with the Montana State Library to share current and standardized geodata advances the Montana Spatial Data Infrastructure, crucial for meeting the objectives outlined in the Glendive-Dawson County Growth Policy. This initiative strengthens statewide data resources, contributing to the provision of cost-effective public services, facilities, and infrastructure as outlined in the policy. Moreover, by aligning with the Emergency Operations Plan of Dawson County, Glendive, and Richey, the NG 911 system enhances emergency response capabilities. The implementation of NG 911 ensures seamless communication and interoperability among emergency response agencies, maximizing resource utilization and strengthening the county's ability to respond effectively to emergencies. Situated within the Law Enforcement Center in Glendive, the E911 Dispatch Center serves as the central hub for emergency services, ensuring 24-hour coverage across the jurisdiction. With NG 911, the dispatch center gains access to advanced communication technology, enabling efficient coordination among law enforcement, fire departments, ambulance services, and other agencies, as highlighted in the Emergency Operations Plan. Accurate GIS data facilitated by this collaboration plays a crucial role in emergency responses, letting first responders achieve faster response times, as emphasized in Dawson County's emergency operations plan, realizing efficient resource utilization and potentially saving lives. In the future, accessing this data will bring benefits to various municipal and county departments, including Glendive Public Works and the Elections Department, aligning with the overarching goals of the Growth Policy and the Emergency Operations Plan to ensure the safety and well-being of residents.

SECTION 4 – PROJECT MANAGEMENT AND ORGANIZATIONAL CAPABILITY

Janet Moore, representing the Dawson County E911 Center, fulfills the primary point of contact role for both the State of Montana and our consultants. She will oversee grant administration tasks such as managing invoices, generating reports, and ensuring delivery to the Montana State Library. The Assistance Chief of Police, Katie Mills, will assist. There are in-kind funds in the budget for project management and training.

In our current GIS management contract with our consultant, one team member assumes the role of GIS Group Lead within our dedicated team. This team member's expertise is extensive, having previously served in leadership positions within GIS professional organizations. Another member of our team also plays a crucial role, bringing prior engagements with Richland, McCone, and Garfield counties to the project.

The Dawson County E911 Center is dedicated to upholding high standards in GIS management. With a team of seasoned professionals, we are well-prepared to fulfill our commitments to the State of Montana and our community.

SECTION 5 – SCOPE OF WORK

The Dawson County E911 Public Safety Answering Point (PSAP) has already allocated \$49,000 from its budget to complete the Strategic Planning phase of this project and are committing an additional \$1,000. The Strategic Planning documents are being finalized.

Scope Of Work Format:

Goal 1. Enhance communications between residents, staff, and NG911.

- Objective 1.1. Coordinate with stakeholders.
 - Task 1.1.1. Establish NG9-1-1 Addressing Working Group.
 - Task 1.1.2. Address challenges for public safety.
 - Task 1.1.3. Workflow for address changes, additions, and deletions.
 - Task 1.1.4. Review process for new road names/subdivisions.
- Completion Date: December 2024

Goal 2. Data Assessment and Enhancement:

- Objective 2.1. Conduct comprehensive review of existing GIS data layers and attributes.
 - Task 2.1.1. Identifying missing address points from the City and County.
 - Task 2.1.2. Validate data accuracy and completeness, rectifying any inconsistencies.
 - Task 2.1.3. Enhance data quality by updating outdated information and standardizing attributes.
- Completion Date: March 2025

Goal 3. Data Integration:

- Objective 3.1. Integrate diverse datasets, including geospatial, demographic, addressing, and infrastructure data, into a unified GIS database.
 - Task 3.1.1. Develop procedures for data synchronization and data exchange between different systems.
- Completion Date: April 2025

Goal 4. Real-time Data Updates:

- Objective 4.1. Establish mechanisms to capture and integrate real-time updates from authoritative sources, such as local government agencies and utilities.
 - Task 4.1.1. Implement automated processes for data refresh at regular intervals.
- Completion Date: April 2025

Goal 5. Quality Assurance:

- Objective 5.1. Develop quality assurance protocols to identify and resolve data discrepancies and errors.
 - Task 5.1.1. Implement validation routines to ensure data accuracy and consistency.
- Completion Date: April 2025

Goal 6. Training and Documentation:

- Objective 6.1. Provide training sessions for relevant personnel on data management, maintenance procedures, and system operation.
 - Task 6.1.1. Create detailed documentation outlining workflows, data sources, data update processes, and quality control measures.
 - Task 6.1.2. Complete staff training.
- Completion Date: May 2025

Goal 7. Reporting and Monitoring:

- Objective 7.1. Generate regular reports on data quality, updates, and maintenance activities.
- Task 7.1.1. Set up monitoring mechanisms to track system performance and data accuracy.

- Task 7.1.2. Coordinate with Montana State Library for data to be included in the Montana Spatial Data Infrastructure (MSDI).
- Task 7.1.3. Project Management and Reporting
 - Completion Date: May 2025

SECTION 6 – BUDGET JUSTIFICATION & BUDGET TABLE

Goal 1, which aims to enhance communication channels between residents, staff, and NG911, will be allocated a budget of \$7,040, with \$2,300 dedicated to in-kind staff hours. The remaining \$4,740 will be funded through the MGIA grant. These budget allocations will be determined based on an analysis of similar projects completed in the past. The in-kind staff hours will represent a significant contribution from our team, demonstrating our dedication to the success of this endeavor. Leveraging the MGIA grant funding will ensure that the project's requirements are met efficiently with the assistance of our consultant. By drawing on the insights gained from previous projects, we will be able to optimize resource allocation and streamline project execution, ultimately driving greater efficiency and effectiveness in achieving our project goals.

Our second goal will focus on data enhancement, a critical aspect of our project. This will involve conducting a thorough review of our existing GIS infrastructure, identifying any missing address points, and rigorously validating the accuracy of our data. Furthermore, we will be dedicated to rectifying any inconsistencies and improving the overall quality of our dataset by updating outdated information and standardizing attributes.

This phase of the project, often considered the core component, will be handled by our consultants. Their extensive expertise in this field will ensure that this comprehensive task is completed with precision and efficiency. The budget allocated for this goal will amount to \$13,400, utilizing \$12,400 MGIA funds. This investment will reflect our dedication to ensuring that our data is not only accurate but also reliable, laying a solid foundation for the success of our broader initiatives.

Following data enhancement, our next crucial step will be data integration, a pivotal phase in our project's progression. Here, we will undertake the task of integrating diverse datasets, including geospatial, demographic, addressing, and infrastructure data, into a cohesive and unified GIS database. This consolidation of various datasets will serve as the foundation for informed decision-making and comprehensive spatial analysis.

In addition to integrating these datasets, we will be focused on developing procedures for data synchronization and exchange between different systems. These procedures will be essential for ensuring seamless communication and interoperability across various platforms, thereby maximizing the utility and accessibility of our GIS database.

Once again, the consultant will spearhead this pivotal phase of our project, leveraging their expertise to execute the integration process with precision and efficiency. The allocated budget for this endeavor will amount to \$5,800 of MGIA funds, reflecting our commitment to investing in the seamless integration of data to support our overarching objectives effectively.

Our objective will be to establish mechanisms capable of capturing and seamlessly integrating real-time updates from authoritative sources, including local government agencies and utilities. This will entail implementing automated processes designed to facilitate regular data refresh intervals, ensuring that our dataset remains current and reflective of the most recent developments. By striving towards this goal of achieving real-time data updates, we aim to enhance the accuracy, relevance, and timeliness of our information, thereby bolstering the effectiveness of our decision-making processes and ultimately improving service delivery to our stakeholders. Utilizing our consultant, the cost will be \$2,875 of MGIA funds.

Quality assurance will be a paramount aspect of our project, and to this end, we will be committed to developing robust protocols aimed at identifying and resolving data discrepancies and errors. This will involve the implementation of rigorous validation routines to guarantee the accuracy and consistency of our data. Leveraging the expertise of the consultant, this crucial phase will be executed at a cost of \$4,200, funded through the MGIA grant. Through meticulous attention to detail and stringent quality control measures, we aim to uphold the integrity of our dataset, ensuring its reliability and usability for stakeholders across various domains.

In our dedication to ensuring the effective management and maintenance of our data systems, we will have structured a comprehensive training and documentation program. This initiative will encompass conducting training sessions for pertinent personnel, equipping them with the necessary knowledge and skills for proficient data management, maintenance procedures, and system operation. Additionally, we will create detailed documentation outlining key workflows, data sources, update processes, and quality control measures, facilitating clarity and consistency in our operations. With a total cost of \$9,400, of which \$8,800 will be allocated to the consultant and covered by MGIA funds, and \$600 representing in-kind staff time contributions, we will be dedicated to ensuring that our team is fully equipped to handle the intricacies of our data systems effectively. Through comprehensive training and documentation, we aim to optimize efficiency, enhance productivity, and uphold the integrity of our data management practices.

As part of our dedication to maintaining the highest standards of data quality and accuracy, we will have established a strong reporting and monitoring framework. This framework will entail generating regular reports that provide insights into data quality, updates, and maintenance activities, ensuring transparency and accountability in our operations. Additionally, we will have implemented monitoring mechanisms to track system performance and data accuracy continuously, enabling prompt identification and resolution of any issues that may arise. Furthermore, we will have been actively coordinating with the Montana State Library to ensure that our data is seamlessly integrated into the Montana Spatial Data Infrastructure (MSDI), fostering collaboration and interoperability at the state level. With a total cost of \$6,490, of which \$3,250 will represent in-kind staff time contributions and \$3,240 will be allocated to the consultant, covered by MGIA funds, we will be dedicated to effective project management and the successful implementation of our reporting, monitoring, and coordination efforts.

We have also committed an additional \$1,000 for any contingencies that may occur. (Attached.)

Dawson County E911		MLIA GRANT DETAILED BUDGET TABLE			
Tasks	Category Type	Funding Source	Hours	Rate	Cost
Coordinate with stakeholders - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$28.21	\$ 141.05
Coordinate with stakeholders - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$42.32	\$ 211.60
Establish NG9-1-1 Addressing Working Group - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$28.21	\$ 141.05
Establish NG9-1-1 Addressing Working Group - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$42.32	\$ 211.60
Address challenges for public safety - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	4	\$31.00	\$ 124.00
Address challenges for public safety - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	4	\$46.50	\$ 186.00
Workflow for address changes, additions, and deletions	Contractual	MGIA Grant Funds	24	\$115.00	\$ 2,760.00
Workflow for address changes, additions, and deletions - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$31.00	\$ 155.00
Workflow for address changes, additions, and deletions - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$46.50	\$ 232.50
Review process for new road names/subdivisions	Contractual	MGIA Grant Funds	12	\$165.00	\$ 1,980.00
Review process for new road names/subdivisions - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$31.00	\$ 155.00
Review process for new road names/subdivisions - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$46.50	\$ 232.50
Identifying missing address points from the City and County	Contractual	MGIA Grant Funds	24	\$175.00	\$ 4,200.00
Validate data accuracy and completeness, rectifying any inconsistencies	Contractual	MGIA Grant Funds	31	\$115.00	\$ 3,565.00
Validate data accuracy and completeness, rectifying any inconsistencies	Contractual	MGIA Grant Funds	10	\$115.00	\$ 1,150.00
Enhance data quality by updating outdated information and standardizing attributes	Contractual	MGIA Grant Funds	40	\$115.00	\$ 4,600.00
Develop procedures for data synchronization and data exchange between different systems.	Contractual	MGIA Grant Funds	40	\$145.00	\$ 5,800.00
Implement automated processes for data refresh at regular intervals.	Contractual	MGIA Grant Funds	25	\$115.00	\$ 2,875.00
Implement validation routines to ensure data accuracy and consistency.	Contractual	MGIA Grant Funds	24	\$175.00	\$ 4,200.00
Create detailed documentation outlining workflows, data sources, data update processes, and quality control measures.	Contractual	MGIA Grant Funds	40	\$115.00	\$ 4,600.00
Complete staff training.	Contractual	MGIA Grant Funds	24	\$175.00	\$ 4,200.00
Staff Training - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	6	\$31.00	\$ 186.00

Staff Training - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	6	\$46.50	\$ 279.00
Set up monitoring mechanisms to track system performance and data accuracy.	Contractual	MGIA Grant Funds	16	\$115.00	\$ 1,840.00
Coordinate with Montana State Library for data to be included in the Montana Spatial Data Infrastructure (MSDI).	Contractual	MGIA Grant Funds	8	\$175.00	\$ 1,400.00
Project Management and grant fulfillment requirements - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	30	\$46.50	\$ 1,395.00
Project Management and grant fulfillment requirements -Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	35	\$31.00	\$ 1,085.00
Contingencies	Other	Dawson County E911 Cash			\$ 1,000.00
		Totals:	443		\$ 48,905.30

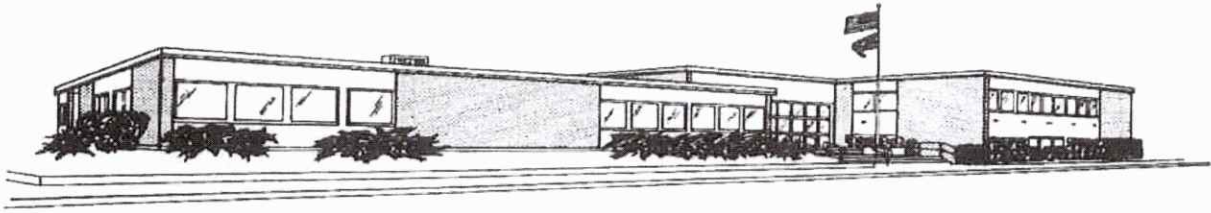
Section 7 – Project Sustainability

The primary objective of this project is to provide Dawson County E911 with a comprehensive dataset that aligns with NENA standards and is well-positioned for the seamless integration of NG-911 statewide. The dataset will be structured to facilitate effortless transfer and sharing between Dawson County E911 and the contracted consultant, ensuring it remains easily manageable by Dawson County E911. While the paramount focus is on augmenting the safety and efficiency of emergency response systems, an equally important goal is to furnish compliant data to the Montana State Library, bolstering its MSDI Framework.

Collaboration between the contractor and Dawson County E911 staff will encompass comprehensive training and staffing arrangements aimed at overseeing the meticulous management of the county's addressing dataset. Furthermore, the aspiration is for Dawson County E911 to extend its services by providing supplementary GIS outputs to county residents, encompassing vital public works information and other frameworks beneficial to the county. Through this initiative, Dawson County E911's road department and public works will be empowered to share spatial information with residents, thereby fostering greater community engagement and enhancing public services. Additionally, various public departments will be enabled to render their data publicly accessible, complete with real-world locations and user-friendly interfaces, ensuring transparency and ease of access for all stakeholders involved.

SECTION 8 - RENEWABLE GRANT ACCOUNTABILITY

Neither the City of Glendive nor Dawson County has had an MGIA grant in the past 5 years.



<p>County Commissioners Phone 377-3562 Brad Mitchell, Chairman Dennis Zander, Member Joe Sharbono, Member</p>	<p>County of Dawson 207 W. Bell Glendive, MT 59330 www.dawsoncountymontana.org</p>	<p>Clerk and Recorder Phone 377-3058 Shirley Kreiman County Treasurer Phone 377-3026 Lacie Bennett</p>
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January 10, 2024

RE: Support Letter for 911 Grant Request

To whom it may concern,

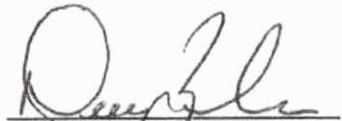
The Board of Commission of Dawson County fully support the MGIA Grant request to make improvements to our local 911 center. With the updates to the phone system and GIS mapping it will help bring our 911 center up to date, making it safer and more efficient for the residents of Dawson County.


Please join us in supporting this request for grant funding to ensure that our 911 system stays efficient, reliable and user friendly.

Respectfully;

Dawson County Board of Commissioners


Brad Mitchell, Chairman


Dennis Zander, Member


Joe Sharbono, Member

300 South Merrill
Glendive, Montana 59330



Phone (406) 377-2361
FAX (406) 377-6873

Glendive Fire Department

January 11, 2024

Re: Glendive Dispatch Center grant requests

Dear Sirs-

The Glendive Fire Department would like to submit this as a Letter of Support for our Dispatch Center in applications for grant funding to support Dispatch activities. Our Dispatch Center coordinates and provides services for all our area public safety agencies (Police, Sheriff, Fire, Ambulance, etc.). Grant funds that support enhancing our Dispatch Center are critical to keeping our community safe and protected.

On behalf of the Glendive Fire Department, I support the grant applications from our Glendive Dispatch Center.

Thank you-

Todd Opp

Glendive Fire Department- Manager
300 S Merrill Ave
Glendive, MT 59330
topp@gmc.org, firedept@glendivemt.gov
Cell: (406) 939-2225
Department: (406) 377-2361

"Protecting our Community since 1901"

**CITY OF GLENDIVE
300 S. MERRILL AVE
GLENDIVE, MT 59330
PHONE (406)-377-3318**



January 16, 2024

I am writing this letter to support the Glendive Dispatch Center as they seek funds from the MGIA Grant. The dispatch center fields calls from local citizens and for the Glendive Police Department, the Dawson County Sheriff's Department, Emergency Medical Services, the Glendive Fire Department, and 9-1-1.

The Dispatch Center hopes to improve the 9-1-1 program so it can better assist when handling EMS and fire calls. In addition, this funding would help with the cost of consolidating our 9-1-1 phone service into our administration phone system.

I hope you will consider the Glendive Dispatch Center as you look at applicants for these funds. These funds are badly needed and if we are selected, the funds will be put to very good use!

Sincerely,

A handwritten signature in black ink that reads "Deb Dion".

Deb Dion
Mayor City of Glendive



**Dawson County
Disaster and Emergency Services
207 W Bell
Glendive, Mt 59330
406-377-2566**

January 17, 2024

Re: Grant Request Support for Glendive Dispatch

Dear Sirs-

The Local Emergency Planning Committee (LEPC) coordinates emergency planning for Dawson County in Eastern Montana. The Dispatch center at our Law Enforcement Office is the central working hub of all the public safety agencies (Police, Sheriff, Fire, Ambulance, etc.) Dispatch is also a member and integral player within the LEPC as well. Grant funds are critical to acquiring the emergency communication equipment needed to keep our Dispatch Center running and our community protected and safe.

The Local Emergency Planning Committee is in full support of the grant applications submitted by the Glendive Dispatch Center.

Thank you-

Todd Opp

Todd Opp- Chair
Local Emergency Planning Committee
207 W Bell St.
Glendive, MT 59330
topp@gmc.org
Work: (406) 345.3366



**Dawson County
Disaster and Emergency Services
207 W Bell
Glendive, Mt 59330
406-377-2566**

January 10, 2024

RE: Support Letter for 911 Grant

To whom it may concern,

I am writing this letter to show support for our local 911 dispatch center. As a first responder in City of Glendive and Dawson County, I utilize the dispatch center daily. I fully support the efforts of our 911 dispatch in obtaining grant funding to keep our dispatch center up to date , assuring the safety of our responders and the community.

Please join us in supporting the request of grant funding for our local dispatch center.

Respectfully,

Mary Jo Gehnert

Mary Jo Gehnert
Dawson County Emergency Manager
Director of Glendive Ambulance Service.



Brixtel Defense, LLC

February 9, 2024

To Whom It May Concern:

I am writing on behalf of Brixtel Defense, a company operating within the service area of the Glendive Police Department 9-1-1 Center, to express our strong support for their application for grant funding aimed at upgrading their facilities to Next Generation 9-1-1 compliance.

The Glendive Police Department 9-1-1 Center is instrumental in providing prompt and efficient emergency response services to a wide range of critical situations, serving key agencies including the Glendive Police, Dawson County Sheriff's Office, Glendive Fire, Glendive Ambulance, West Glendive Fire, and Richey Fire/Ambulance. For a defense contractor like Brixtel Defense, operating in an environment where the safety and security are paramount, the reliability and efficiency of emergency services are not just beneficial—they are essential.

The proposed upgrades, including the purchase of new computers, integration of 9-1-1 phones to the main phone system and computers, and the addition of an Emergency Medical Dispatch (EMD) to the dispatch system, are vital. These improvements will significantly enhance the center's ability to respond quickly and effectively to emergencies, thereby directly contributing to the safety and security of the businesses and communities they serve. In our industry, where every second counts in crisis situations, having a state-of-the-art 9-1-1 center can make a significant difference in outcomes.

Furthermore, the transition to Next Generation 9-1-1 capabilities will ensure that the Glendive Police Department 9-1-1 Center can keep pace with modern communication technologies, improving their ability to receive and process emergency calls. This is not just an upgrade; it's a transformational change that will set a new standard for emergency response in our area.

Therefore, we urge the grant providers to recognize the importance of this project not only for the immediate beneficiaries but for the broader community, including the businesses that operate within its service area. Granting this funding to the Glendive Police Department 9-1-1 Center is an investment in the safety, security, and well-being of the entire community.

Brixtel Defense is committed to supporting the Glendive Police Department 9-1-1 Center in their efforts to secure the necessary funding for these upgrades. We believe that a strong, efficient emergency response system is a critical component of the infrastructure that supports our operations and the community at large.

We welcome the opportunity to discuss this further and invite any questions you may have regarding our support for this essential project.

Sincerely,

A handwritten signature in black ink that reads "Andrew Mansoor".

Andrew Mansoor, CEO

Dawson County E911		MLIA GRANT DETAILED BUDGET TABLE			
Tasks	Category Type	Funding Source	Hours	Rate	Cost
Coordinate with stakeholders - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$28.21	\$ 141.05
Coordinate with stakeholders - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$ 42.32	\$ 211.60
Establish NG9-1-1 Addressing Working Group - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$28.21	\$ 141.05
Establish NG9-1-1 Addressing Working Group - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$ 42.32	\$ 211.60
Address challenges for public safety - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	4	\$31.00	\$ 124.00
Address challenges for public safety - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	4	\$ 46.50	\$ 186.00
Workflow for address changes, additions, and deletions	Contractual	MGIA Grant Funds	24	\$ 115.00	\$ 2,760.00
Workflow for address changes, additions, and deletions - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$31.00	\$ 155.00
Workflow for address changes, additions, and deletions - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$ 46.50	\$ 232.50
Review process for new road names/subdivisions	Contractual	MGIA Grant Funds	12	\$ 165.00	\$ 1,980.00
Review process for new road names/subdivisions - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$31.00	\$ 155.00
Review process for new road names/subdivisions - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	5	\$ 46.50	\$ 232.50
Identifying missing address points from the City and County	Contractual	MGIA Grant Funds	24	\$ 175.00	\$ 4,200.00
Validate data accuracy and completeness, rectifying any inconsistencies	Contractual	MGIA Grant Funds	31	\$ 115.00	\$ 3,565.00
Validate data accuracy and completeness, rectifying any inconsistencies	Contractual	MGIA Grant Funds	10	\$ 115.00	\$ 1,150.00
Enhance data quality by updating outdated information and standardizing attributes	Contractual	MGIA Grant Funds	40	\$ 115.00	\$ 4,600.00
Develop procedures for data synchronization and data exchange between different systems.	Contractual	MGIA Grant Funds	40	\$ 145.00	\$ 5,800.00
Implement automated processes for data refresh at regular intervals.	Contractual	MGIA Grant Funds	25	\$ 115.00	\$ 2,875.00
Implement validation routines to ensure data accuracy and consistency.	Contractual	MGIA Grant Funds	24	\$ 175.00	\$ 4,200.00
Create detailed documentation outlining workflows, data sources, data update processes, and quality control measures.	Contractual	MGIA Grant Funds	40	\$ 115.00	\$ 4,600.00
Complete staff training.	Contractual	MGIA Grant Funds	24	\$ 175.00	\$ 4,200.00
Staff Training - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	6	\$31.00	\$ 186.00
Staff Training - Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	6	\$ 46.50	\$ 279.00
Set up monitoring mechanisms to track system performance and data accuracy.	Contractual	MGIA Grant Funds	16	\$ 115.00	\$ 1,840.00
Coordinate with Montana State Library for data to be included in the Montana Spatial Data Infrastructure (MSDI).	Contractual	MGIA Grant Funds	8	\$ 175.00	\$ 1,400.00
Project Management and grant fulfillment requirements - Staff 1	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	30	\$ 46.50	\$ 1,395.00
Project Management and grant fulfillment requirements -Staff 2	Personnel (incl. fringe benefits)	City of Glendive Police Dept In-Kind	35	\$ 31.00	\$ 1,085.00
Contingencies	Other	Dawson County E911 Cash			\$ 1,000.00
		Totals:	443		\$ 48,905.30

- I. Email sent to Board Members
- II. Request for Vote on Contingency for MGIA Grant by email
- II. Approval of Contingency by Email Vote
 - A. Email vote had Mary Jo, Russ, Kyle, Ross voting to approve the contingency. Motion carried with 4 yes responses.
- VII. Adjourn

Jeremy L. Swisher
Chief of Police



Katie Mills
Assistant Chief

GLENDIVE POLICE DEPARTMENT

440 Colorado Blvd. Glendive, MT 59330
Phone: 406-377-2364 Fax: 406-377-2596 police@glendivemt.gov

Memorandum

February 23, 2024

To: Erin Fashoway, State GIS Coordinator
PO Box 201800,
Helena, Montana 59620

From: Janet Moore, Communications Supervisor
CC:

Re: Contract # here

Dear Ms. Fashoway:

Attached are the following documents for Draw #. Interstate engineering has been paid \$xxx for this project.

Attached are the following documents:

If you have any questions, feel free to contact me at moorej@glendivemt.gov or 406-377-2364.

Sincerely,

A handwritten signature in black ink, appearing to read 'Janet Moore', written in a cursive style.

Authorizing Statement

I hereby certify that I have read the above application for the FY2025 MGIA Grant Program and the information and all statements in this application are true, complete and accurate to the best of my knowledge and that the project or activity complies with all applicable state, local and federal laws and regulations.

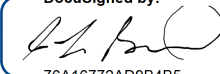
I further certify that this project will comply with applicable statutory and regulatory standards. I further certify that I am (by my signature) authorized to enter into a binding agreement with the Montana State Library to obtain a grant if this application receives approval.

Jeremy Swisher

Chief of Police

Applicant Authorized Signer Name

Title

DocuSigned by:

76A16772AD9B4B5...

3/8/2024

Signature

Date

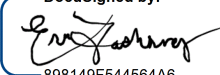
Complete Grant Application package Received by:

Erin Fashoway

Montana GIS Coordinator

Erin Fashoway, MSL

Title

DocuSigned by:

898149F544564A6...

3/8/2024

Signature

Date

Certificate Of Completion

Envelope Id: 169A37F0F2334A708AECB9F9CC0EC705
 Subject: Complete with DocuSign: MGIA_FY25_Application_GlendiveDawsonCounty.pdf
 Source Envelope:
 Document Pages: 27 Signatures: 2
 Certificate Pages: 2 Initials: 0
 AutoNav: Enabled
 Envelope Stamping: Enabled
 Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Status: Completed

 Envelope Originator:
 Sean Anderson
 PO Box 201800
 Helena, MT 59620-1800
 sanderson@mt.gov
 IP Address: 161.7.39.7

Record Tracking

Status: Original Holder: Sean Anderson Location: DocuSign
 3/5/2024 12:02:17 PM sanderson@mt.gov
 Security Appliance Status: Connected Pool: StateLocal
 Storage Appliance Status: Connected Pool: Montana State Library Location: DocuSign

Signer Events

Jeremy Swisher
 swisherj@glendivemt.gov
 Chief of Police
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

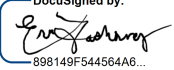
 76A16772AD9B4B5...
 Signature Adoption: Drawn on Device
 Using IP Address: 108.59.112.203
 Signed using mobile

Timestamp

Sent: 3/8/2024 2:43:37 PM
 Viewed: 3/8/2024 3:41:25 PM
 Signed: 3/8/2024 3:42:12 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Erin Fashoway
 efashoway@mt.gov
 Montana GIS Coordinator
 State of Montana
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 898149F544564A6...
 Signature Adoption: Drawn on Device
 Using IP Address: 161.7.42.1

Sent: 3/8/2024 3:42:13 PM
 Viewed: 3/8/2024 3:45:13 PM
 Signed: 3/8/2024 3:45:22 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Jeremy Swisher
 swisherj@glendivemt.gov
 Chief of Police
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 3/8/2024 3:45:23 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
MLIA Grants mliagrants@mt.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 3/8/2024 3:45:24 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/8/2024 2:43:37 PM
Certified Delivered	Security Checked	3/8/2024 3:45:13 PM
Signing Complete	Security Checked	3/8/2024 3:45:22 PM
Completed	Security Checked	3/8/2024 3:45:24 PM

Payment Events	Status	Timestamps
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