

## MontanaLibrary2Go Executive Committee

### Meeting Minutes

April 19, 2013

Missoula, Montana (Montana Library Association Conference)

Present:

Susie McIntyre  
Debbie Kramer  
KellyAnne Terry  
Trista Smith  
Cara Orban

The Executive Committee approved these suggestions for the annual MontanaLibrary2Go content budget from the Selection Committee:

1. Increase holds budget to \$4,000 per month
2. Increase percentage for MARC records to 5%
3. Commit 5% of donation funds to MARC record purchases
4. Change ratio of format purchasing to 40% audio and 60% ebooks
5. Eliminate Max Access packages and reallocate that funding to purchase more new content
6. Retain Standing Order
7. Clarify classifications on the content budget ("YA Fiction, Juvenile Fiction")

Debbi Kramer moved to recommend the proposed content budget; Trista Smith seconded. The proposed budget was unanimously approved.

The Executive Committee also approved a change to wording in the Selection Policy, from "encourages" to "allows" patrons to make recommendations, and from "Patron suggestions will receive serious consideration" to "Patron suggestions will receive consideration." These revisions are meant to dispel expectations that all patron recommendations could be met each month.

Karla Ritten moved to approve recommendations; KellyAnne Terry seconded. The proposed changes were unanimously approved.

The Executive Committee approved changes to the Selection Procedure document:

1. Ensure list of selectors and selecting libraries is in consistent order
2. Add #3 from procedure to front page of purchasing

3. Add note about donation percentage for MARC records

Trista Smith moved to approve revisions; Debbi Kramer seconded. The proposed changes were unanimously approved.

Cara Orban gave an update on the LSTA-funded e-content pilot and plans to set up a content server to support ebooks purchased outside of the OverDrive contract.

The Executive Committee discussed a communication plan for sharing training and resources with the membership. Susie offered to write a Focus article in May following the MontanaLibrary2Go membership meeting; Cara offered to make a regular monthly training date for Content Reserve. An agenda item was made for reviewing training resources at the membership meeting.

The Executive Committee discussed the agenda for the upcoming membership meeting:

1. Roll Call
2. Approval of minute from 2012 (action item)
3. Approval of proposed by-laws (action item)
4. Approval of proposed cost share formula (action item)
5. Approval of proposed annual content budget (action item)
6. Review of changes to Selection Committee Policy and Procedure
7. Review of support resources
8. Future meeting dates

Submitted by Cara Orban