

**MTLibrary2Go Spring 2013
Meeting Minutes**

May 2nd, 2013

3:30-5:30pm

Meeting called to order.
Moving By Laws to end.

Agenda

1. Roll Call

Bicentennial Library of Colstrip, Mary Kay Bullard
Big Horn County Library, attended remotely
Bitterroot Public Library, Trista Smith
Bozeman Public Library, Susan
Butte Public Library, attended remotely
Darby Community Library, attended remotely
Dillon Public Library, Marie Habener
Ekalaka Public Library, Janet Livingston
Drummond School/Community Library, Jodi
Fallon County Library, Ve Abrams
Flathead Library System, Kim Crowley
Glasgow City-County Library
Glendive Public Library, Dawn Kingstad
Great Falls Public Library, Susie McIntyre
Hearst Free Library, Mitch Grady
Henry A. Malley Library
Jefferson County Library, Jodi
Joliet Public Library
Laurel Public Library, Nancy
Lewis and Clark Library, attended remotely
Meagher County/City Library, Debbie
Mineral County Library
Miles City Public Library, Sonja
Missoula Public Library, Honore Bray
North Jefferson County Library District, Carly
North Lake Library District, Marilyn
Billings Library, Kathy Robins
Petroleum County Library, Nancy
Phillips County Library, attended remotely
Plains Public Library, Carrie Terrel
Prairie County, Rolane Chrisofferson
Red Lodge Carnegie, Jodi
Roosevelt County

Rosebud County Library, Cherie
Roundup Community Library, Dale
Sidney Richland Library, Heather Cotter
Stillwater County Library, Sarah
Three Forks Community Library Debbi Kramer
Valier Public Library

2. Approval of Minutes of May 3rd, 2012 Meeting (action needed to approve): minor change made on the last page, rewording of second full paragraph. Crowley moves to approve, Terry to second. Motion carries unanimously.

4. Discussion of Cost-Share Formula and Annual Content budget (action needed to approve each):

FY2014 Cost-Share Formula: \$44 increase per tier to existing cost-share formula. Robins from Billings Public Library requests that budget numbers come out in the Fall for better budgeting. Patron count is tied to MSC invoicing process, which takes place after March 1st; making a Fall budget very difficult. McHugh suggests larger public libraries to estimate a patron count in the Fall to plan for next fiscal year costs. Crowley moves to accept, Robins to second. Motion passes unanimously.

Discussion regarding changing meeting date for fiscal matters in both consortia (MTLibrary2Go and MSC) to March for better budgeting prep. McHugh will find a way to take the conversation further-- to look at a more effective dates or budget cycle for State Library/Federally funded entities. Resetting the MSC dates can appear on the Fall 2013 Agenda. The State Library can issue *expected* invoice amounts for FY2015 in March of 2014.

FY2014 Annual Content budget: increase amount for Holds, switched the ratio for audio vs eBooks. Up percentage for MARC records due to a fiscal year deficit. Lewis & Clark Library specifically donated for Holds. Haberner called for the question. McIntyre moved to approve. Hesser to second. Motion carries unanimously.

5. Review of changes to Selection Committee Policy: Patrons can recommend titles for inclusion (\$20,000 per month in patron requests). Wording from "encourages" to "allows" and patron requests will receive "serious consideration" to "consideration". Looking at series purchases or individual title requests. Patrons are only notified when a title they recommended has been added, and not when it has been declined.

6. E-Content expansion pilot update: LSTA funded pilot allowing State Library to explore different content providers other than OverDrive (including independent publishers, local content, smaller publishing houses; mostly eBooks). Would prefer to purchase content vs licensing content (own forever vs "rent"). Since January, the State Library has looked at different models. After reviewing the "Douglas Model", the State Library is choosing

to purchase an Adobe Content Server and house purchased material. Funding should be able to purchase approximately 500 titles (or to accept and house donated materials concurrent with the

Homepage of MTLibrary2Go now features Gutenberg free eBook checkouts (scroll down to the bottom). Titles do not conflict with MTLibrary2Go checkout limit.

Library eBook Accessibility Program (LEAP) for patrons with low visibility: Book Share, sponsored by US Education Department, houses books for patrons with low visibility enabled devices. Checkouts, if you qualify, do not affect MTLibrary2Go checkout limit.

7. Support resources and protocol: Login to Content Reserve (if you don't have a login, ask Cara Orban), Click on Support, Check OverDrive Help, (also on Montana State Library Learning portal at learning.montanastatelibrary.org with links for documents and videos that are appropriate for sharing with patrons/publishing on your library's website), Support Button, Fill Out a Support Case. Patron can initiate help which will email your library directly. Followup on adding support videos to the MTLibrary2Go webpage.

Subscription renewals are due in July; will be out as soon as possible. Discussion about MTLibrary2Go logo: changing from the Cowboy to something else.

8. Future meeting dates and locations: Executive Committee is tasked with communicating with the Montana Shared Catalog and Montana State Library to discuss date/meeting/budgeting options.

9. Comments and questions:

3. Discussion of MontanaLibrary2Go membership by-laws (action needed to approve):

Recommended changes:

Section 4.6 B: "the remaining members" changed to "remaining members of the executive committee".

Section 5.2 a: First sentence replaced with "A majority of the Governing Board members present at a properly noticed meeting will constitute the quorum for the conduct of any business." Second sentence remain.

Section 4.4 b: adding "five members" to end of sentence before colon.

Section 5.2 d: change first sentence "An act of at least three (3) members of the Executive Committee present at the meeting at which a quorum is present shall be the act of the Executive Committee."

Article 8.1: Replace first sentence, "MontanaLibrary2Go may be dissolved upon a two-thirds vote of Governing Board members present at a properly noticed meeting and can be effective only with the next fiscal year."

McIntyre moves to approve the Bylaws as discussed and amended. Kingstad to second. McIntyre called the question. Motion passes unanimously.

Meeting adjourned.

Respectfully Submitted,

Hannah Nash
MCPL