

MontanaLibrary2Go Executive Committee Minutes

July 20, 2016 2:00 pm

Attending:

- Chair: Susie McIntyre, Great Falls Public Library (At Large) Term expires October 2018
- Jonna Underwood, Sheridan County Library (Small) Term expires October 2018
- Annie Alger, Missoula Public Library (Large) Term expires October 2018
- Stef Johnson, Butte Silver Bow Public Library (At Large) Term expires October 2017
- Kelly Anne Terry, Lewistown Public Library (Medium) Term expires October 2017
- Cara Orban, Montana State Library (Ex Officio)
- Karla Ritten, Lewis & Clark Public Library (member of the public/member of the selection committee)

1) Budget Update

Cara did not have any new information to share about FY 2017 budget. Susie stated that the donations given to MontanaLibrary2Go during the month of July have been added to the yearly budget. Future donations will not impact the monthly totals (the math is too difficult). We will spend future donations either as directed by the donor or as a separate order.

2) Cost-Share Formula Planning

Exec committee reviewed the information that had been presented at the Membership Meeting in April 2016.

(Summary of Membership Meeting: Various proposals for revamping the cost-share formula were presented. Membership discussed the needs for increased funding to meet patron needs. Plan was made for Exec team to evaluate the cost-share formulas, discuss the formulas with member libraries, and recommend a new cost share formula. Plans were made to hold a vote on a revised cost-share formula in the Fall so that member libraries can appropriately plan for FY 2018.)

Exec team came to the conclusion that more funds needed to be raised in order to meet the needs of patrons. Exec team approved a motion (KellyAnne Terry moved to accept and Stef Johnson seconded) to recommend a revised cost-share formula based on a \$0.30/circ (not to be less than the base cost of the library's membership cost in FY 2017).

Exec team then discussed developing a strategy to communicate information about the proposed Cost-Share formula with the Membership.

The Exec team decided on the following plan:

- A. Susie will develop a proposal document stating the need for increased funding and explaining the new cost-share formula.

- B. Susie will send the document to the Exec team. Exec team will give feedback to create a final document.
- C. Exec team members will make phone contact to discuss the proposal with each member library who will see an increase in the new cost-share formula. (Susie will send out contact assignments when she sends out the proposal document. Kelly Anne has other commitments and is unable to call libraries, but other Exec team members committed to working together to contact all the necessary libraries.)
- D. Exec team will send the proposal document out to the full membership by September 6th 2016.
- E. Exec team (with the assistance of Cara) will schedule at least one online listening/discussion session. This session(s) will be designed to allow member libraries to give feedback and ask questions of the Exec team.
- F. The MontanaLibrary2Go membership will hold a vote on the proposed cost-share formula on October 27th.

3) Membership Handouts

Exec team had a short discussion of the handouts and agreed that they should be reviewed for possible revision. This job was not assigned or given a deadline.

4) Membership Training

Exec team discussed the need for training for the membership. It was agreed that the proposal document should contain information reminding member libraries how to access use statistics. Cara also stated that the State Library will continue to provide training opportunities for all Montana libraries.

5) Advantage Policy and Holds Budget

Exec team discussed the concerns of member libraries with large numbers of patrons with holds. (Two libraries have over 70 patrons waiting for *Girl on a Train*.) Some libraries have expressed a desire to purchase extra copies of popular titles for their patrons (the patrons of their individual library) to ease the hold time. Karla explained a project of Lewis and Clark Public Library:

“We signed a three year contract with Baker & Taylor for Axis360. The first year's hosting fee is free and the second and third year are \$2000 each. Our hope is that a chunk of our patrons will find some of the popular titles and other titles not available on MTL2G on this system and maybe free up some of the long hold lines in MTL2G. In hopes of patrons finding this system once we do the media and big push is that we can move some of them off of those long hold lists and over to shorter ones. We ordered 7 copies of *Girl on a Train* as part of the opening day collection and 5 of *All the Light We Cannot See*. Our hope is that we will be able to have some people move off of some of those massive hold lists and move things along a bit more for everybody.”

The Exec team expressed reservations regarding libraries creating Advantage accounts and having materials only available to their patrons. The by-laws of MontanaLibrary2Go consortium specifically forbid individual contracts with Overdrive

outside of the consortium. Exec team members expressed concerns regarding the implementation of the cost per circ cost share formula if libraries had different collections. Exec team members also expressed concerns regarding the impact of Advantage accounts on the consortium hosting fees.

The Exec team came to consensus that they felt that member libraries should NOT use the Advantage program to provide additional content. All content purchases must be available to all member libraries. Libraries are welcome to make directed donations to MontanaLibrary2Go to address specific titles with large numbers of holds.

6) LEAP (Library E-content Access Project)

This topic was tabled for the next meeting.

7) Other Digital Content: Video Projects/Magazine Projects

This topic was tabled for the next meeting.

8) Planning for Next Meeting

It was agreed that Cara would help the Exec team schedule their next meeting before the vote in October.