

Minutes: MontanaLibrary2Go Executive Committee
9:00 am February 26, 2016

Attending:

Executive Committee Members: Susie McIntyre, Annie Alger, Debbie Kramer, Cara Orban

Guests: John Finn and Suzanne Schwichtenberg

MONTANALIBRARY2GO BUDGET UPDATE:

Cara Orban gave an overview of the current budget for fiscal year 2016.

Donations:	
Billings Public Library	\$100
Drummond School & Community Library	\$250
South Central Federation	\$718.09
Broad Valleys Federation	\$1,344
Lewis & Clark Library	\$40,000
Tamarack Federation	\$2,910.45
Golden Plains Federation	\$363.79
TOTAL DONATIONS FY16 YTD	\$45,686.33

FY15 balance forward: \$15,000

Collected from library enrollment: \$169,918.50

TOTAL balance for FY16: \$215,604.83

Expenditures YTD (may not reflect all February invoices): \$131,816.05

REQUEST FOR INFORMATION/VENDOR TRIAL REVIEW:

The Request for Information generated responses from 7 companies. (A copy of the written responses is available upon request.)

Response summary:

Company Name	Products Provided	App Name	Trial
Baker & Taylor	eBook & audiobook downloads	Axis 360	Yes
Recorded Books	eBook & audiobook downloads	OneClick Digital	Yes

Mackin	eBook & audiobook downloads (focus on K-12)	Mackin	No—focus on children’s materials
Overdrive	eBook & audiobook downloads	Overdrive	No—existing system
Facts on File	Video	Access Video on Demand	No—does not provide ebooks and audiobooks
Biblioboard	eBook & audiobook downloads (focus on underserved)	BiblioBoard	No—content not focused on popular titles
Midwest Tape	eBook & audiobook downloads	Hoopla	No—did not feel that the pay-per-circ model would work for us

The executive team discussed the RFI responses and product trials. Axis 360 and OneClick Digital patron interfaces seemed largely equivalent to the Overdrive App. Either company would have lower hosting fees and similar content purchasing fees. We did not get hard numbers on hosting costs.

We did find two major drawbacks to the Baker & Taylor and Recorded Books services.

DRAWBACK 1: Neither company is capable of providing eBooks for Kindle readers. Kindle tablets that can load apps can access eBooks, but Kindle devices that do not have the capability of loading apps cannot access eBooks through these services. (Overdrive allows the loading of eBooks to Kindle readers through the Amazon website.)

DRAWBACK 2: Neither company is capable of providing audiobooks for iPods and MP3 players that do not have app capability. (Overdrive allows the loading of audiobooks to iPods and MP3 players through downloading the audiobook to a computer and then loading the audiobook onto the player.)

The executive team also discussed the issues involved in changing from Overdrive to another service. We believe that we would need to get copyright permissions from each author and publisher in order to transfer our current content to a new provider. We do not see how we would provide the staff to do all of the required work. We also feel it would be likely that we would lose at least a percentage of our materials.

Because Overdrive still seems to provide superior patron service and because the cost (in staff time and lost materials) of moving to another service is prohibitive, the executive committee is recommending that we stay with Overdrive for the current time period.

APPEAL PROCESS:

The executive committee reviewed updated review procedure including an updated form. (See meeting materials for a copy of the updated procedure.) After review, the executive committee approved a motion to present the updated appeal process to the Membership at the annual meeting for approval.

COST SHARE FORMULA:

The executive committee discussed the current cost share formula and the current budget needs. According to our current contract with Overdrive, for fiscal year 2016-2017, we are obligated to pay \$36,000 for hosting and purchase a minimum of \$150,000 in content. The Overdrive Hosting fee represents a significant part of the MontanaLibrary2Go budget. Last year, one-half of the hosting fee was paid using federal LSTA funds from the State Library, and one-half of the hosting fee was paid using donated funds. In previous years, the hosting fee was paid completely using LSTA funds. The Network Advisory Council, which advises the Montana State Library Commission, will meet in Helena on Tuesday, March 8, 2016, at 9:30 a.m. They will make decisions at that meeting about their recommendations to the Commission for use of the 2016-2017 LSTA funds. The Commission will vote on the NAC's recommendations for a Library Development budget at their April 6 meeting at MLA in Missoula.

Once we have information about the NAC's recommendations for funding from the State and the patron count information from libraries, Cara will develop a couple of different cost-formula scenarios. The executive committee will review these scenarios and decide on a recommended cost-share formula to be shared with the Membership when the agenda for the annual meeting is distributed. (By March 18th).

BY-LAW CHANGE:

Cara presented a suggested change in the MontanaLibrary2Go consortium by-laws. The change would update the by-laws to reflect the requirements of our current contract with Overdrive to allow

Section 3.1 Joining MontanaLibrary2Go

3.1.a Any public library, public library consortium, **tribal library, academic library or special library** in Montana is eligible to join. (School libraries are not eligible for membership.)

Academic libraries currently participating in MontanaLibrary2Go have been grandfathered in to the State contract.

The executive committee passed a motion to recommend the by-law change to the MontanaLibrary2Go membership. The by-law change recommendation will be distributed by March 9th to allow for the required 30 day notice.

This by-law change will be voted on at the April annual meeting.

LIBRARY E-CONTENT ACCESS PROJECT UPDATE:

Cara provided an update on Montana's participation in LEAP (Library E-content Access Project).

LEAP is a two-year IMLS funded federal grant project that advances work begun at the New York Public Library in conjunction with 19 partner libraries across the US and is coordinated through national strategic conversations led by DPLA.

Through the LEAP grant partners will:

- Expand and provide outreach for the existing SimplyE (Library Simplified) application
- Engage in in-depth planning for its sustainable maintenance and ongoing development
- Facilitate a national conversation about the challenges and potential of library ebooks
- Build consensus around a possible solution addressing these needs and opportunities, and begin to prototype that solution

Ways the State may contribute:

- Become a content **hosting** hub for the northwest; making use of Adobe Content Server
- Serving as a liaison to support **publisher on-boarding** meaning that publishers make their content available to libraries for purchase via the LEAP Marketplace
- Serving as a liaison to support libraries as they wish to purchase from the Marketplace

EXECUTIVE COMMITTEE SEATS: UPCOMING ELECTIONS

The upcoming membership meeting will need to include Executive Committee elections. The terms of Susie McIntyre (At Large), Debbie Kramer (Small Library) and Annie Alger (Large Library) all expire in October of 2016.

Susie and Annie are both interested in continuing on the executive committee. Debbie is retiring and will not be standing for re-election.

The executive committee will be accepting nominations to serve on the executive committee between now and MontanaLibrary2Go Annual Membership Meeting (Friday, April 8 at 7:00 am). Please send all nominations to Cara Orban at corban@mt.gov.

Scribed by Susie McIntyre