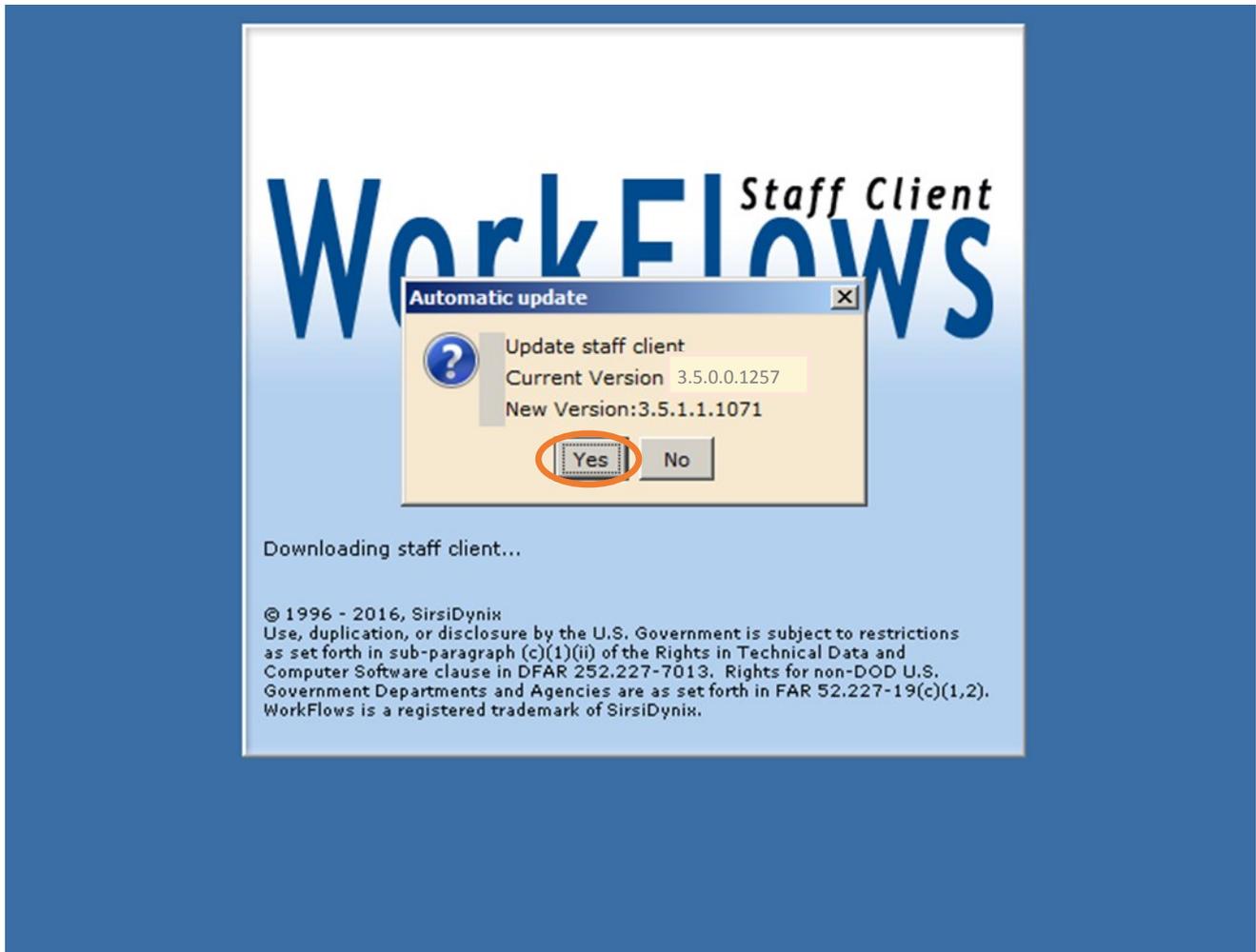


3.5.1.1 is the newest version of WorkFlows, which we are upgrading to on July 9, 2016.

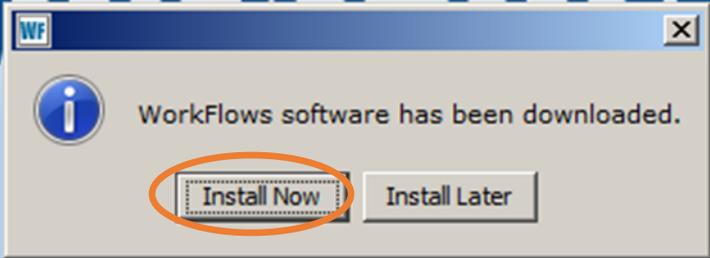
Open WorkFlows as usual.

When you open WorkFlows it will show the New Version 3.5.1.1.1071

Make sure to click “Yes” to upgrade the software



Click "Install Now" once the download completes (this can take a few minutes depending upon your connection).



The image shows a screenshot of a software installation dialog box for WorkFlows Staff Client. The dialog box is titled "WF" and contains the message "WorkFlows software has been downloaded." Below the message are two buttons: "Install Now" and "Install Later". The "Install Now" button is circled in orange. The background of the screenshot features the "WorkFlows Staff Client" logo in large blue letters.

WorkFlows Staff Client

WorkFlows software has been downloaded.

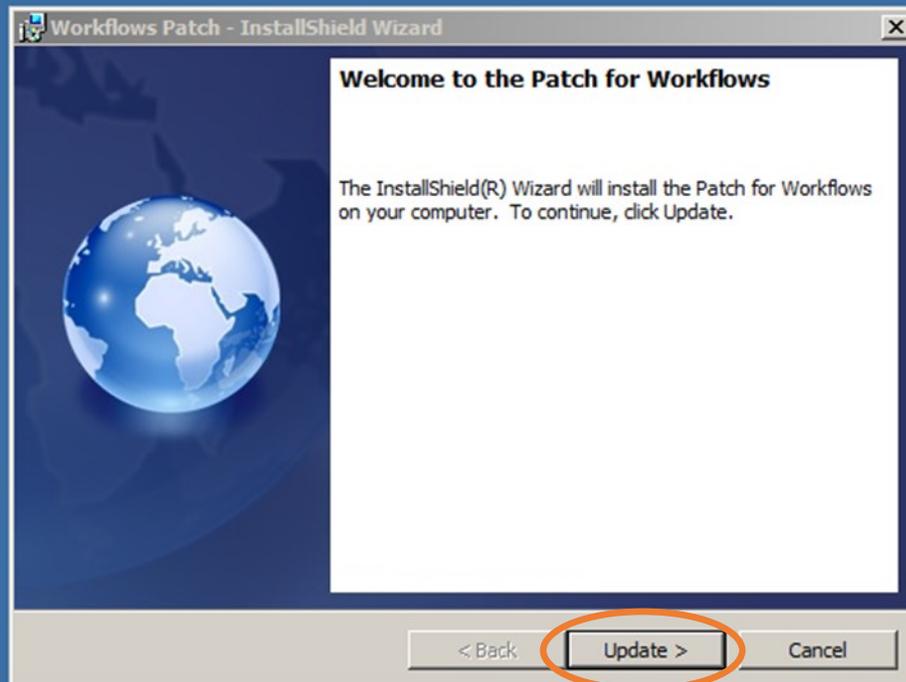
Install Now Install Later

Downloading staff client...

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Click “Update” to continue the installation.

Once it finishes, login to WorkFlows as normal.



Confirm that you have completed the upgrade. Click on “Help” and then “About” to bring up this screen.

Version number is located below the SirsiDynix Logo

