

Montana Shared Catalog
Executive Board Meeting
July 22, 2014

Present: Ken Adams, Jack Albrecht, Dale Alger, Diane Anderson, Melody Condron, Holly Harper, Debbi Kramer, Lisa Mecklenberg Jackson, Amy Marchwick, Sarah McHugh, Becky Mosbacher, Laura Tretter, Libby Wolfe, Sonja Woods

- Introductions
- Expression of thanks:
 - Jack Albrecht for organizing/hosting the retreat
 - Becky Mosbacher for organizing a social outing the previous night
- Strategic planning
 - Reviewed:
 - history of Montana Shared Catalog
 - correspondence from members
 - purpose of the system (sharing rather than providing a circulation system)
 - governance (MSC is governed by its membership, not by the state)
 - vision
 - financing
 - State Library has a mandate to assist public libraries
 - LSTA funds are available to all library types
 - MSC had discussed the option several years ago of becoming a 501(c) (3), yet a decision of the membership was that it would remain a Montana State Library project and financial management would move under the State Library
 - Plan for next five years:
 - Define Cost of Ownership
 - Would create a better argument to Office of Public Instruction, as well as state legislators
 - Attention is being turned to school administrators
 - Jennie Stapp is reaching out to the school administrator's chairperson.
 - Emails will be sent out when libraries join
 - Growth plan
 - Base growth on MSC staff capacity
 - Keep the catalog nimble
 - Require new libraries to clean up their records before they are loaded
 - Promote user sharing groups
 - Continue to grow as multi-type catalog
 - Seamless sharing
 - Communication/Collaboration
 - Educate members and library directors
 - Identify new librarians

- Outreach—visit to new library/librarians and distribute informational packets
 - Mentors
- Governance
 - Best serve membership based on mission
 - Evaluate
- System review
 - Pursue joining university library system
 - Research/assess ILS systems and provide best technology for our needs
 - Strive to make catalog nimble enough to convert to different system if desired
- Reorganization update
 - Amy and Melody have been looking at weird barcodes and weird patron types, cleaning up reports, customizing drop down menus, changing passwords
 - Round 4 scheduled for August/September
- Budget update
 - 2014-15 budget is \$440,735.65
 - Revenue to date: \$194,373.78
 - Expenditures to date: \$2,006.40
 - MTLib2Go—Looking at various ways to adjust the sharing formula. Most options will decrease cost for those libraries with MTLib2Go titles, but will greatly increase the cost for all other libraries. (Schools, for instance, are not able to participate in this program, due to vendor constraints.) If eResource Central is implemented, this problem may resolve itself.
- New libraries: Richey and Rosebud School Libraries
- Content management committee. Laura Tretter reported:
 - Working on flow chart to share with MSC membership
 - Considering moving info to a wiki for ease of accessibility
 - Searching for two new members. Laura will recruit and send her recommendations to the executive board.
 - Appointment to Executive Board: Sinda Puryer, Flathead Valley Community College
- Fall meeting:
 - Carroll College in Helena
 - Friday September 26, 2014: executive board and committee meetings
 - Saturday, September 27, 2014 MSC Members meeting
 - Red Lion has blocked rooms
 - Fall Workshop is scheduled for September 28 and 29, 2014
- MSC Membership fall meeting agenda:
 - Mission/Vision/Strategic Plan
 - CMC update
 - Reorganization update
- Next MSC Exec meeting—September, 3, 2014; 1:00 p.m.