Loansome Doc can be accessed at https://docline.gov/loansome/login.cfm. You will need to contact
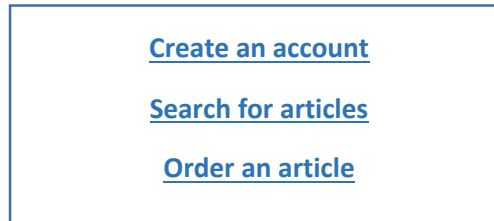the Montana State Library to request an authorization code in order to create an account.
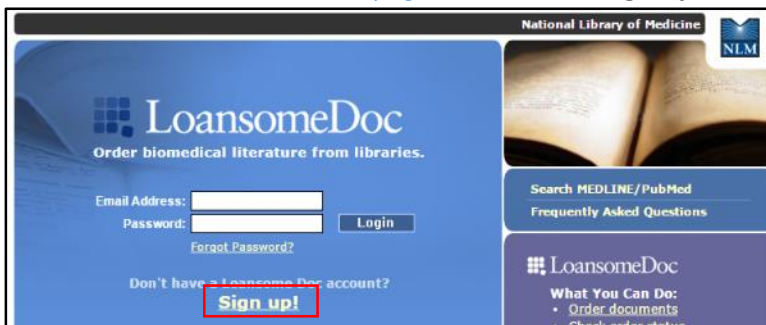If you have questions or need assistance, please e-mail the library.

Create an account

Search for articles

Order an article

Create an account

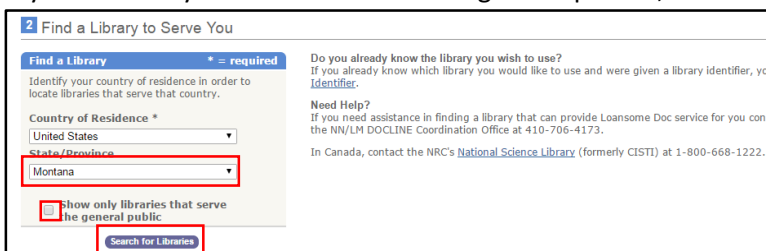In order to request an article, you will first need to create a Loansome Doc account.

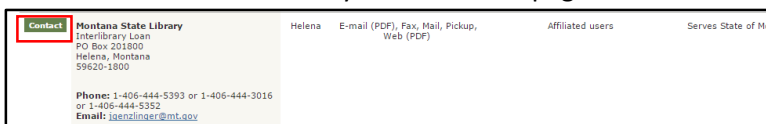1. Go to the Loansome Doc homepage, then click on **Sign Up**.

2. Review the steps listed, then click **Get Started**.

3. Choose Montana from the drop-down box on the left-hand side of the page, unclick the box that
   says "Show only libraries that serve the general public", then click **Search for Libraries**.
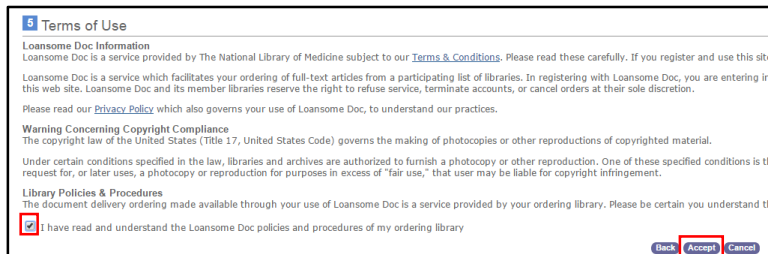

4. Locate Montana State Library on the results page and click the **Contact** button.
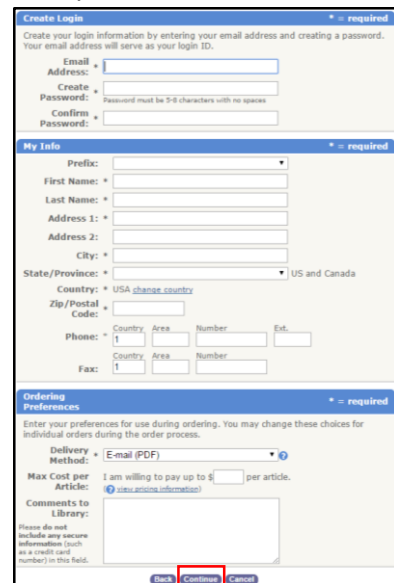
5. Enter your Authorization Code, choose a category that describes you, and click **Continue**. If you do not yet have an Authorization Code, please contact the Library.

6. Review the Terms of Use, then click the checkbox and click **Accept**.

7. Fill in your information to create a login, then click **Continue**.

8. Review your information. If it's correct, click **Complete Registration** to create your account.
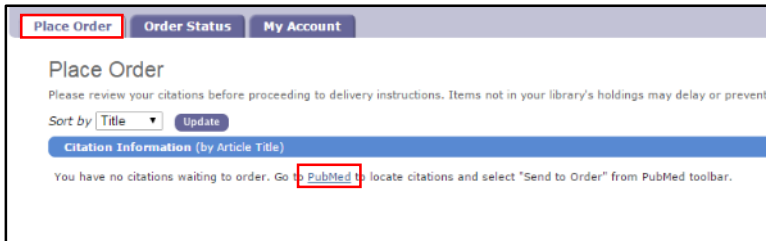
Back to top of page

Search for articles

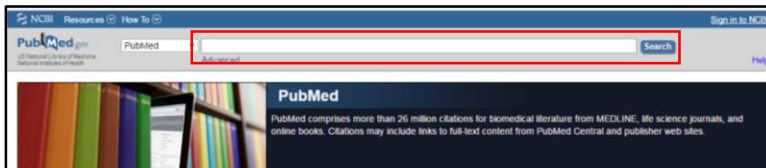Once you have a Loansome Doc account, you can start searching PubMed to locate articles.

1. Log into Loansome Doc. You can also go directly to PubMed's search page, or the URL of an article you've already located.

2. Click on the **Place Order** tab, then click on the **PubMed link** to begin your search.

3. Type your search terms into the box at the top of the page and click on **Search**.

4. You can also use the **Advanced** search function to build a more complex search.

5. Narrow down your results list as needed using the options on the left-hand side of the page.

6. You can access more filters to narrow your search by clicking **Show additional filters**.

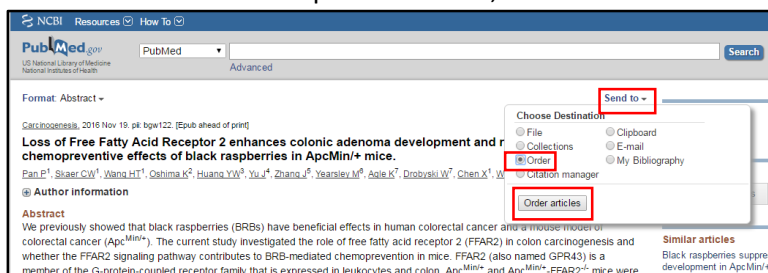7. Click on **Full Text** to locate articles that have full text available.
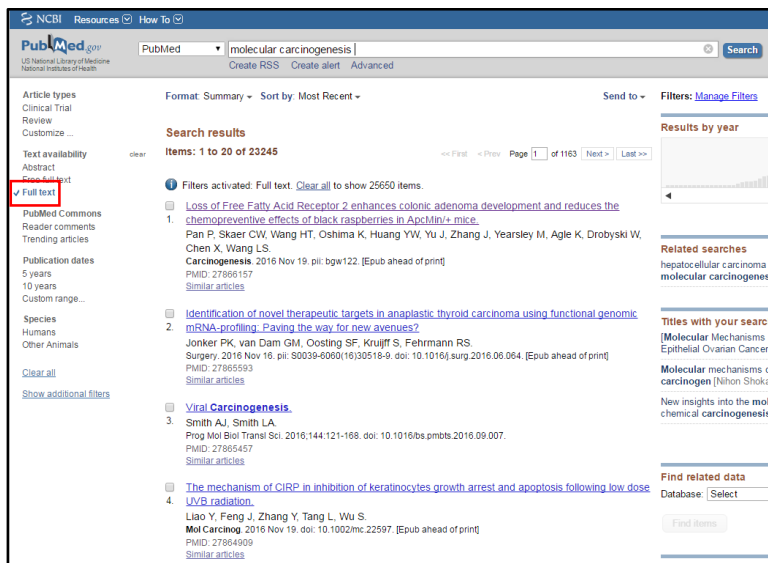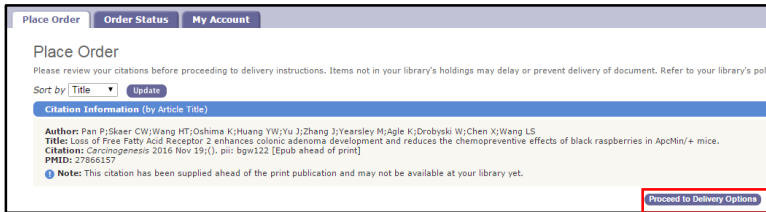
Order an article

Once you find an article to request, complete the order process to have it emailed directly to you.

1. Click on **Send to** on the top of the screen, then click **Order** and **Order Articles**.

2. You may be prompted to log into Loansome Doc again to complete the order.

3. Review the citation information, then click **Proceed to Delivery Options**.

4. Review your order details. A maximum cost of $20.00 per article is covered for you as a library patron. If you need the article by a certain date, or if you need the article in a format other than PDF, fill in the appropriate fields. Review the Copyright Compliance statement, then check the box and click **Continue**.

5. If everything is correct, click on **Send Order**.

6. The article will automatically be sent to you by the lending library. The process usually only takes a few business days. If you have any questions on the status, please contact the Montana State Library.

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