

IMAGINEIF LIBRARIES TECH CONNECT STATEMENT OF RESPONSIBILITY

I have read this document and fully understand its terms and my obligations. I understand that this document is contractual in nature and my signature below indicates my agreement with the below statements.

Name (Print)

Signature

Date

Current Local Address

City, State, Zip

Phone

Email

RESPONSIBILITY

- I understand I must have an ImagineIF Libraries card to check out Tech Connect
- I will follow the policies and guidelines for usage and understand that these rules are subject to change.
- I understand Tech Connect is my responsibility while it is checked out to me. I will take all reasonable precautions to protect it. If others use it while it is checked out to me and damage or loss occurs, I understand I will be held liable.
- I agree I will be responsible for repair or replacement of the equipment and any accessories due to any loss, damage or theft.
- I understand if the equipment is stolen, I must notify Library personnel immediately
- I understand I am responsible for any and all fines incurred.
- I agree to adhere to the terms and conditions outlined in licensing agreements including but not limited to licensing grant restrictions, copyright restrictions and transfer restriction.
- Items must be returned to a staff member during the Library's open hours. Under no circumstances should items be dropped in book returns, as this can cause damage to the equipment. I am responsible for the item until it is checked in by a staff member.

LOAN PERIODS AND FEES

- I understand all Tech Connect checked out at ImagineIF Libraries has a loan period of 14 days. Any equipment kept 7 days past the due date will be considered lost and I will be billed the full replacement cost.
- I understand I will not be able to renew any Tech Connect equipment. Once an item is returned, I must wait until the next day to check it out again.
- Intentional vandalism (including any scratches or marks on any part of the equipment) will be evaluated and charges may be incurred.
- I understand it is my responsibility to pay any and all charges to ImagineIF Libraries incurred as a result of improper use, loss or theft of the equipment. Failure to do so will result in an inability to checkout materials and devices.
- Replacement fees are as follows:
 - Laptops and iPads - \$500
 - WiFi hotspots - \$50
 - Cases and accessories - \$50

USE GUIDELINES

- I agree to adhere to use policies for appropriate use of digital technology resources at ImagineIF Libraries.
- I understand I may not alter, delete, or copy any software loaded on Tech Connect, nor may I change its existing configurations or jailbreak the operating system. I am responsible for any software downloads that damage the existing configurations or introduce viruses to the system.
- I understand the internal memory cards on all Tech Connect are erased after each use and anything I might save there will be erased. If I wish to save any data, it must be to my own device, card, or network drive.
- I understand ImagineIF Libraries is NOT responsible for loss of data or damage to files that may occur due to the use of Tech Connect.

LIABILITY

- I understand this agreement must be renewed each year and that a loss of privileges will occur for a failure to comply to these policies and guidelines.
- I understand that this agreement is binding and will be in place until a new agreement is signed.
- I understand that I use all materials at my own risk and will hold harmless ImagineIF Libraries and its employees and affiliates for any injury or harm incurred while using borrowed equipment.