Library Director Exit SURVEY

# Opinions – Observations – recommendations

The purpose of this exit survey is to capture essential information from the outgoing director in order to improve operations and services at the library. Information presented here is considered private personnel information and may only be shared beyond the library board if the outgoing director indicates their permission to do so at the bottom of the form.

1. Period of employment at the library: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Positions held at this library:
	1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (highest position)
	2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Primary reason for leaving:
4. Was there a specific trigger that prompted your decision to leave?
5. What did you most value about your job?
6. What additional support/improvements do you feel would improve employment at the library?

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Check here to give permission to share this information outside of the library board: \_\_\_\_ OK to share this information