**Federation Meeting (or other):**

**Date:**

**Names of Task Force facilitator(s):**

**Name of MSL staff recording comments:**

**Attendee names and Library:**

**Part One: Facilitated Questions for Primary Engagement**

1. What do you believe is the greatest strength of your community?
2. What do you believe is the greatest challenge of your community?
3. How would you rate the quality of life in your community?

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| --- | --- | --- | --- |
| Poor #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Comments\_\_\_\_\_\_\_\_\_\_\_\_\_ | Average #\_\_\_\_\_\_\_\_\_\_\_\_Comments\_\_\_\_\_\_\_\_\_\_\_\_\_ | Good #\_\_\_\_\_\_\_\_\_\_\_\_\_Comments\_\_\_\_\_\_\_\_\_\_\_\_\_ | Excellent #\_\_\_\_\_\_\_\_\_\_\_Comments\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. Name the things/people/organizations in your community that people value and/or relate to.
2. Of the things/people/organizations valued, what similarities or differences do they share?
3. Brainstorming Challenge: Declare 50 ways your community can be improved (timed session, perhaps 10 minutes).

(Task Force facilitators will gather responses)

1. What would need to change or grow in order for improvements to happen?
2. What support does your community need in order achieve these improvements?

**Part Two: Survey 1 Questions Specific to Libraries**

1. What essential services does your library provide to your community?
2. What needs exist within your communities that your library should play a role in addressing?
3. How can your library respond to these needs? What strengths do you bring and what challenges do you face as you consider these opportunities?
4. What library development services from the State Library most directly support these essential services and/or aid you in responding to your community needs?
5. When thinking about the future, what new programs or services would you like to see the State Library invest in, or what existing services would you like to see an increased investment in?
6. Based on your needs, in what programs or services might the State Library considering decreasing their investment?