

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian

Date: May 31, 2018

Re: **Trust expenditure request**

Action 1: On August 16, 2017, the State Library Commission adopted the Montana Libraries Foundation white paper and directed the State Library to take steps to form a foundation. At that time, the Commission authorized the State Library to spend up to \$5,000 from the State Library Trust to hire a consultant to help draft a request for proposal to hire a nonprofit consultant. Staff now requests authorization to expend up to \$150,000 from the State Library Trust to fund a contract with a consultant to help form the foundation.

Action 2: 2018 marks the 50th anniversary of the Montana Talking Book Library and staff is beginning to plan a series of events to celebrate. Plans tentatively include:

- An August dinner timed to coincide with the August Commission meeting. Invitees will include patrons and representatives from the Montana Association for the Blind and the National Federation of the Blind, present and past State Library staff and volunteers, Montana dignitaries, and staff from the National Library Service.
- Sponsored receptions at the Montana Association for the Blind and the National Federation of the Blind annual conferences in late September and October;

- Our annual volunteer luncheon timed to coincide with the October Commission meeting;
- Additional promotion of the Montana Talking Book Library coordinated through the current public awareness campaign.

Staff requests authorization to spend no more than \$15,000 from the State Library Trust for these events and promotions.