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TO: Jennie Stapp
State Librarian

TO: Montana State Library
Commission

FROM: Kris Schmitz
Central Services Manager

FROM: Jennie Stapp
State Librarian

SUBJECT: FY 18 SECOND QUARTER FINANCIAL REPORT

DATE: JANUARY 09, 2018

KMS JS

Attached to this memo is the second quarter financial report for FY 2018, for your consideration.

PROGRAM 01 - OPERATIONS

Listed below is the summary of the changes reflected in the revised budget column.

A Statutory Appropriation (SA) for \$80,000 was added to MSL budget. HB 0061 included a one-time only authority for the State Library to contract work to assess the status of GIS data functions in Montana as they pertain to next-generation 9-1-1.

The amount of \$8,071.36 was spent this quarter out of the State Library Trust.

State Library Trust – RFP Foundation Consultant \$4,500.00
Estimated \$5,000.00

Talking Book Trust Account – Volunteer Appreciation \$3,530.02
Total spent for Volunteer Appreciation - \$3,530.02 (Estimated \$4,300)

Talking Book Trust Account – Digital Conversion \$ 41.34
Total spent for Digital Conversion \$41.34 (Estimated \$135,000)

Special Session Reductions:

State Share Holiday:

General Fund (\$42,075)
MT Land Information Acct Authority (\$3,879)
LSTA Authority (\$2,530)

SITSD State Rate Reduction:

General Fund (\$20,725)
MT Land Information Acct Authority (\$1,190)

LSTA GRANT FUNDING: - These sub-classes were just set up as an estimate when the budget was submitted to the Governors Office. They are basically a place holder for LSTA funds. Through out the year I will be adjusting the sub-classes between the LSTA years and moving the budget into projects as the year goes along.

*Closing out all LSTA 16 project. This will be the last financial report you will see the LSTA 16 projects broken out. All projects have now moved over to the LSTA 17 award.

Digital Library – Contract funding established this quarter.

One contract/grant was established using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

A contract with US Department of Agriculture – Natural Resources Conservation Service (NRCS) balance was increased by \$40,000 making FY 18 budget \$60,294. This contract is used to provide technical support to NRCS staff housed at MSL. Contract runs until 09/30/2021.

Please let me know if I can answer any questions.

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Program 01 - OPERATIONS

FISCAL YEAR: 18
REPORT PERIOD: 10/1-12/31/17
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	2,346,935	2,718,421	1,185,619	2,713,069	5,352	100%
OPERATIONS:						
Contracted Services	843,800	911,623	337,247	911,623	0	100%
*Periodical Elec Data	0	0	0	0		
*Resource Sharing-OCLC	98,886	98,886	97,551	98,885	1	100%
*Resource Sharing-MSC	98,886	98,886	98,886	98,886	(1)	100%
Supplies and Materials	194,670	197,951	153,959	197,951	0	100%
Communications	52,230	54,913	34,709	54,913	0	100%
Travel	96,184	130,231	24,422	130,231	0	100%
Rent	264,698	280,664	138,776	280,664	0	100%
Repair and Maintenance	36,089	84,552	37,673	84,552	0	100%
Other Expenses	143,521	168,149	45,780	168,149	0	100%
TOTAL OPERATIONS	1,828,963	2,025,854	969,003	2,025,854	0	100%
EQUIPMENT:						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$4,175,898	\$4,744,275	\$2,154,622	\$4,738,923	\$5,352	100%
GRANTS:						
Federation Grants (CST)	300,428	300,428	0	300,428	0	100%
State Aid Grants-Area/Pop	0	0	0	0	0	0%
LSTA - FY 16 Grants	91,922	0	0	0	0	0%
LSTA - FY 17 Grants	350,000	5,000	0	5,000	0	100%
LSTA - FY 18 Grants	206,871	120,268	0	120,268	0	100%
MLIAC Grants awarded	441,978	434,128	17,670	434,128	0	100%
TOTAL GRANTS	1,391,199	859,824	17,670	859,824	0	100%
TOTALS	\$5,567,097	\$5,604,100	\$2,172,292	\$5,598,748	\$5,352	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Program 01 - OPERATIONS

FISCAL YEAR: 18
REPORT PERIOD: 10/1-12/31/17
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
FUNDING:						
General Fund	2,211,754	2,148,954	1,147,094	2,143,602	5,352	100%
Coal Sev. Tax	468,750	468,750	118,504	468,750	0	100%
LSTA	360,064	360,064	135,999	360,064	0	100%
LSTA Grants	850,000	826,800	301,453	826,800	0	100%
State Agency Contracts	281,541	281,541	0	281,541	0	100%
Montana Land Information Account	983,827	978,758	213,602	978,758	0	100%
Montana Shared Catalog	361,738	361,738	239,720	361,738	0	100%
Montana State Library Trust Acct.	153	8,225	8,225	8,225	0	100%
BA-NRCS-FOREST	20,294	60,294	892	60,294	0	100%
DNRC- MSDI (AA)	9,240	9,240	0	9,240	0	100%
DOJ-NRDP-GIS (AA)	15,000	15,000	6,672	15,000	0	100%
YRCDC-Yellowstone (NB)	4,736	4,736	130	4,736	0	100%
9-1-1 GIS Mapping - SA		80,000	0	80,000	0	100%
TOTALS	5,567,097	5,604,100	2,172,292	5,598,748	5,352	100%

Montana State Library Trust Acct.

Balance as of July 1, 2017	42,026
Expenditures	(8,225)
Donations from 07/1 - 12/31/17	1,946,552
STIP Earnings (Avg. 1.33%)	8,405
	<u>1,988,758</u>

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY
FUNCTION: 1000

FISCAL YEAR: 18
REPORT PERIOD: 10/1-12/31/17
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	949,271	975,982	423,638	975,910	72	100%
OPERATIONS:						
Contracted Services	472,804	543,967	38,627	543,967	0	100%
Supplies and Materials	154,272	156,932	149,313	156,932	0	100%
Communications	29,835	26,344	11,371	26,344	0	100%
Travel	22,807	22,316	3,957	22,316	0	100%
Rent	131,640	133,560	66,689	133,560	0	100%
Repair and Maintenance	4,635	5,985		5,985	0	100%
Other Expenses	70,773	72,783	4,275	72,783	0	100%
TOTAL OPERATIONS	886,766	961,887	274,232	961,887	0	100%
EQUIPMENT:						
Library Books	0			0	0	0%
Equipment	0				0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,836,037	\$1,937,869	\$697,870	\$1,937,797	\$72	100%
Montana Land Information Grants	441,978	434,128	17,670	434,128	0	0%
TOTAL GRANTS	441,978	434,128	17,670	434,128	0	0%
TOTAL	2,278,015	2,371,997	715,540	2,371,925	72	0%
FUNDING:						
General Fund:	928,940	915,841	510,023	915,769	72	100%
Coal Sev. Tax:	51,709	51,709	1,891	51,709	0	100%
Montana Land Information Acct	966,556	953,637	195,933	953,637	0	100%
Fish Wildlife and Parks (FW&P)	68,857	68,857		68,857	0	100%
Dept. of Environmental Quality (DEQ)	31,622	31,622		31,622	0	100%
Mt. Depart. Of Transportation (DOT)	88,307	88,307		88,307	0	100%
Dept. of Natural Resources (DNRC)	48,813	48,813		48,813	0	100%
University	43,942	43,942		43,942	0	100%
DNRC- MSDI (AA)	9,240	9,240		9,240	0	100%
DOJ-NRDP-GIS (AA)	15,000	15,000	6,672	15,000	0	100%
NRCS-FOREST-BA	20,294	60,294	892	60,294	0	100%
YRCDC-Yellowstone	4,736	4,736	130	4,736	0	100%
9-1-1 GIS Mapping SA		80,000		80,000	0	100%
TOTALS	2,278,015	2,371,997	715,540	2,371,926	72	100%

Montana Land Information Account

Balance as of July 1, 2017	1,030,438
Expenditures	(213,602)
Prior year adjustments - Revenue	(52,700)
Revenue from 07/1 - 12/31/17	379,182
STIP Earnings (Avg. 1.331%)	5,297
	<u>1,148,615</u>

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 18
REPORT PERIOD: 10/1-12/31/17
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	425,478	493,295	164,155	492,912	383	100%
OPERATIONS:						
Contracted Services	266,588	272,206	244,800	272,206	0	100%
*Periodical Elec Data	0	0	0	0	0	0%
*Resource Sharing - OCLC	98,886	98,886	97,551	98,885	1	100%
*Resource Sharing - MSC	98,886	98,886	98,886	98,886	(1)	100%
Supplies and Materials	3,400	3,391	1,124	3,391	0	100%
Communications	9,074	11,637	4,657	11,583	54	100%
Travel	42,600	54,594	13,012	54,594	0	100%
Rent	39,192	40,238	20,216	40,238	0	100%
Repair and Maintenance	26,666	66,060	26,666	66,060	0	100%
Other Expenses	30,036	57,540	13,445	57,540	0	0%
TOTAL OPERATIONS	615,327	703,437	520,357	703,383	54	100%
EQUIPMENT:						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,040,805	\$1,196,732	\$684,512	\$1,196,295	\$437	100%
GRANTS:						
Federation Grants (CST)	300,428	300,428	0	300,428	0	100%
State Aid Grants	0	0	0	0	0	0%
LSTA 16	91,922	0	0	0	0	0%
LSTA 17	350,000	5,000	0	5,000	0	100%
LSTA 18	206,871	120,268	0	120,268	0	0%
TOTAL GRANTS	949,221	425,696	0	425,696	0	100%
TOTALS	\$1,990,026	\$1,622,428	\$684,512	\$1,621,991	\$437	100%
FUNDING:						
General Fund:	341,788	336,387	194,618	335,950	437	100%
Coal Sev. Tax:	417,041	417,041	116,613	417,041	0	100%
LSTA	124,851	124,852	39,091	124,852	0	100%
LSTA - GRANTS	744,609	382,411	94,469	382,411	0	100%
Proprietary - Montana Shared Catalog	361,738	361,738	239,720	361,738	0	100%
TOTALS	1,990,026	1,622,428	684,512	1,621,992	437	100%
Montana Shared Catalog						
Cash Balance from 4th Quarter	33,795					
Incoming new revenue	358,406					
Refund- prior year expenditure	4,873					
Expenditures	(239,720)					
Cash Balance	157,355					

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 40-Talking Book Library

FISCAL YEAR: 18
 REPORT PERIOD: 10/1-12/31/17
 YEAR EXPENDED: 50%
 PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	212,985	212,985	98,280	208,088	4,897	98%
OPERATIONS:						
Contracted Services	14,807	13,168	5,858	13,168	0	100%
Supplies and Materials	6,500	7,409	1,001	7,409	0	100%
Communications	7,879	7,879	3,202	7,879	0	100%
Travel	3,293	3,293	0	3,293	0	100%
Rent	91,448	91,448	45,724	91,448	0	100%
Repair and Maintenance	9,507	9,507	9,507	9,507	0	100%
Other Expenses	800	3,093	2,372	3,093	0	100%
TOTAL OPERATIONS	134,234	135,797	67,664	135,797	0	100%
EQUIPMENT:						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$347,219	\$348,782	\$165,944	\$343,885	\$4,897	99%
GRANTS:						
Federation Grants (CST)						0%
State Aid Grants						0%
LSTA - FY 14 Grants						0%
LSTA - FY 15 Grants						0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$347,219	\$348,782	\$165,944	\$343,885	\$4,897	99%
FUNDING:						
General Fund:	140,280	138,272	83,378	133,375	4,897	96%
Coal Sev. Tax:	0				0	0%
LSTA	206,939	206,939	78,994	206,939	0	100%
Talking Book Trust Acct.	0	3,571	3,571	3,571	0	100%
TOTALS	347,219	348,782	165,944	343,885	4,897	99%

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 05- Administration

FISCAL YEAR: 18
REPORT PERIOD: 10/1-12/31/17
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	661,514	630,289	301,596	630,289	0	100%
OPERATIONS:						
Contracted Services	74,382	82,282	47,962	82,282	0	100%
Supplies and Materials	29,522	12,501	1,510	12,501	0	100%
Communications	12,079	21,297	13,603	21,297	0	100%
Travel	23,484	23,484	2,064	23,484	0	100%
Rent	2,918	15,418	6,147	15,418	0	100%
Repair and Maintenance	2,500	3,000	1,500	3,000	0	100%
Other Expenses	40,046	28,233	24,929	28,233	0	100%
TOTAL OPERATIONS	184,931	186,215	97,715	186,215	0	100%
EQUIPMENT:						
Library Books	0	0		0	0	0%
Equipment	0	0			0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$846,445	\$816,504	\$399,311	\$816,504	\$0	100%
GRANTS:						
Federation Grants (CST)						0%
State Aid Grants						0%
LSTA - FY 17 Grants						0%
LSTA - FY 18 Grants						0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$846,445	\$816,503	\$399,311	\$816,504	\$0	100%
FUNDING:						
General Fund:	800,747	758,455	359,075	758,455	0	100%
Montana Land Information Acct	17,271	25,121	17,669	25,121	0	100%
LSTA	28,274	28,274	17,914	28,274	0	100%
LSTA - Grants	0	0	0	0	0	0%
Misc. Revenue:	0	0	0	0	0	0%
Montana State Library Trust Acct.	153	4,653	4,653	4,653	0	100%
TOTALS	846,445	816,503	399,311	816,504	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 16 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 18
REPORT PERIOD: 10/01/2017 - 12/31/2017
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	17,030	18,208	18,208	18,208	(0)	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	207	207	207	207	0	100%
Travel	1,000	797	797	797	0	100%
Rent					0	0%
Repair and Maintenance					0	0%
Other Expenses	486	125	125	125	0	0%
TOTAL OPERATIONS	1,693	1,129	1,129	1,129	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$18,723	\$19,337	\$19,337	\$19,337	(\$0)	100%
TOTALS	\$18,723	\$19,337	\$19,337	\$19,337	(\$0)	100%
FUNDING:						
LSTA:	18,723	19,337	19,337	19,337	(0)	100%
TOTALS	18,723	19,337	19,337	19,337	(0)	100%

LSTA - NETWORKING CONSULTANTS - BILLINGS
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 18
REPORT PERIOD: 10/01/2017 - 12/31/2017
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	19,757	21,141	21,141	21,141	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	192	191	191	191	0	100%
Travel	1,000	948	948	948	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	501	0	0	0	0	0%
TOTAL OPERATIONS	1,693	1,139	1,139	1,139	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$21,450	\$22,279	\$22,279	\$22,279	\$0	100%
TOTALS	\$21,450	\$22,279	\$22,279	\$22,279	\$0	100%
FUNDING:						
LSTA:	21,450	22,279	22,279	22,279	0	100%
TOTALS	21,450	22,279	22,279	22,279	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 16 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Bozeman
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 18
REPORT PERIOD: 10/01/2017 - 12/31/2017
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	15,000	14,889	14,889	14,889	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	177	119	119	119	0	100%
Travel	1,000	340	340	340	0	100%
Rent	0	0		0	0	0%
Repair and Maintenance	0	0		0	0	0%
Other Expenses	516	249	249	249	0	100%
TOTAL OPERATIONS	1,693	708	708	708	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$16,693	\$15,598	\$15,598	\$15,598	\$0	100%
TOTALS	\$16,693	\$15,598	\$15,598	\$15,598	\$0	100%
FUNDING:						
LSTA:	16,693	15,598	15,598	15,598	0	100%
TOTALS	16,693	15,598	15,598	15,598	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 17 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber
GRANT RUNS - 10/01/16 - 09/30/18

FISCAL YEAR: 18
REPORT PERIOD: 10/01/2017 - 12/31/2017
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	0	54,241	14,210	54,241	(0)	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	20	20	20	0	0%
Communications	0	680	209	680	0	100%
Travel	0	3,500	611	3,500	0	100%
Rent					0	0%
Repair and Maintenance					0	0%
Other Expenses	0	800	0	800	0	100%
TOTAL OPERATIONS	0	5,000	841	5,000	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$59,241	\$15,051	\$59,241	\$0	100%
TOTALS	\$0	\$59,241	\$15,051	\$59,241	\$0	100%
FUNDING:						
LSTA:	0	59,241	15,051	59,241	0	100%
TOTALS	0	59,241	15,051	59,241	0	100%

LSTA - NETWORKING CONSULTANTS - BILLINGS
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 18
REPORT PERIOD: 10/01/2017 - 12/31/2017
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	63,077	16,473	63,077	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	0	700	192	700	0	100%
Travel	0	3,500	246	3,500	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	800	0	800	0	100%
TOTAL OPERATIONS	0	5,000	438	5,000	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$68,077	\$16,911	\$68,076	\$0	100%
TOTALS	\$0	\$68,077	\$16,911	\$68,076	\$0	100%
FUNDING:						
LSTA:	0	68,077	16,911	68,076	0	100%
TOTALS	0	68,077	16,911	68,076	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 17 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Bozeman
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 18
REPORT PERIOD: 10/01/2017 - 12/31/2017
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	48,638	13,607	48,638	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	0	700	371	700	0	100%
Travel	0	3,500	1,277	3,500	0	100%
Rent	0	0		0	0	0%
Repair and Maintenance	0	0		0	0	0%
Other Expenses	0	800	191	800	0	100%
TOTAL OPERATIONS	0	5,000	1,839	5,000	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$53,638	\$15,446	\$53,637	\$0	100%
TOTALS	\$0	\$53,638	\$15,446	\$53,637	\$0	100%
FUNDING:						
LSTA:	0	53,638	15,446	53,637	0	100%
TOTALS	0	53,638	15,446	53,637	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 16 GRANT AWARD**

**LSTA - Statewide Collaborative Services
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 18
REPORT PERIOD: 10/01/17 - 12/31/17
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	21,811	22,223	22,223	22,223	0	100%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications	200	143	143	143	0	100%
Travel				0	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses	300	0	0	0	0	0%
TOTAL OPERATIONS	500	143	143	143	0	100%
EQUIPMENT:						
Equipment					0	
Automation					0	
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$22,311	\$22,366	\$22,366	\$22,366	\$0	100%
TOTALS	\$22,311	\$22,366	\$22,366	\$22,366	\$0	100%
FUNDING:						
LSTA:	\$22,311	\$22,366	\$22,366	\$22,366	\$0	100%
TOTALS	\$22,311	\$22,366	\$22,366	\$22,366	\$0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 17 GRANT AWARD**

**LSTA - Statewide Collaborative Services
GRANT RUNS - 10/01/16 - 09/30/18**

FISCAL YEAR: 18
REPORT PERIOD: 10/01/17 - 12/31/17
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	52,762	35,956	52,762	0	100%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications	0	750	269	750	0	100%
Travel				0	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	0	750	269	750	0	100%
EQUIPMENT:						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$0	\$53,512	\$36,224	\$53,512	\$0	100%
TOTALS	\$0	\$53,512	\$36,224	\$53,512	\$0	100%
FUNDING:						
LSTA:	\$0	\$53,512	\$36,224	\$53,512	\$0	100%
TOTALS	\$0	\$53,512	\$36,224	\$53,512	\$0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 16 GRANT AWARD**

**LSTA - LifeLongLearning
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 18
REPORT PERIOD: 10/01/17 -12/31/17
YEAR EXPENDED: 100%
PAYROLL EXPENDED:100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	12,310	12,311	12,311	12,311	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	976	0	0	0	0	0%
Communications	37	37	37	37	0	100%
Travel	0	0	0	0	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	12	0	0	0	0	0%
TOTAL OPERATIONS	1,025	37	37	37	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$13,335	\$12,347	\$12,347	\$12,347	\$0	100%
TOTALS	\$13,335	\$12,347	\$12,347	\$12,347	\$0	100%
FUNDING:						
LSTA:	13,335	12,347	12,347	12,347	0	100%
TOTALS	13,335	12,347	12,347	12,347	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 17 GRANT AWARD**

**LSTA - LifeLongLearning
GRANT RUNS - 10/01/16 - 09/30/18**

FISCAL YEAR: 18
REPORT PERIOD: 10/01/17 -12/31/17
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	33,858	0	33,858	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	1,000	976	1,000	0	100%
Communications	0	700	21	700	0	100%
Travel	0	10,000	0	10,000	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	3,300	12	3,300	0	100%
TOTAL OPERATIONS	0	15,000	1,009	15,000	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$48,858	\$1,009	\$48,858	\$0	100%
TOTALS	\$0	\$48,858	\$1,009	\$48,858	\$0	100%
FUNDING:						
LSTA:	0	48,858	1,009	48,858	0	100%
TOTALS	0	48,858	1,009	48,858	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 16 GRANT AWARD**

**LSTA - TRAINER POSITION
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 18
REPORT PERIOD: 10/01/17 -12/31/17
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	11,779	12,269	12,269	12,269	0	100%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	50	48	48	48	0	100%
Travel	1,000	440	440	440	0	100%
Rent				0	0	0%
Repair and Maintenance	0	0		0	0	0%
Other Expenses	50	126	126	126	0	100%
TOTAL OPERATIONS	1,100	614	614	614	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$12,879	\$12,883	\$12,883	\$12,883	\$0	100%
TOTALS	\$12,879	\$12,883	\$12,883	\$12,883	\$0	100%
FUNDING:						
LSTA:	12,879	12,883	12,883	12,883	0	100%
TOTALS	12,879	12,883	12,883	12,883	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 17 GRANT AWARD**

**LSTA - TRAINER POSITION
GRANT RUNS - 10/01/16 - 09/30/18**

FISCAL YEAR: 18
REPORT PERIOD: 10/01/17 -12/31/17
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	0	52,253	16,664	52,253	0	100%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials	0	16	15	16	0	0%
Communications	0	180	68	180	0	100%
Travel	0	3,504	731	3,504	0	100%
Rent	0			0	0	0%
Repair and Maintenance	0	0		0	0	0%
Other Expenses	0	300	56	300	0	100%
TOTAL OPERATIONS	0	4,000	870	4,000	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$56,253	\$17,534	\$56,253	\$0	100%
TOTALS	\$0	\$56,253	\$17,534	\$56,253	\$0	100%
FUNDING:						
LSTA:	0	56,253	17,534	56,253	0	100%
TOTALS	0	56,253	17,534	56,253	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
FY 18 OPERATIONAL BUDGET
State Library Commission**

	Budget General Fund	Expended To Date	Balance
Per Diem	3,350	375	2,975
TOTAL PERSONAL SERVICES	3,350	375	2,975
OPERATIONS:			
Contracted Services	0	0	0
Supplies and Materials	100	0	100
Communications	0	0	0
Travel	14,000	2,064	11,936
Rent	0	0	0
Repair and Maintenance	0	0	0
Other Expenses	1,900	64	1,836
TOTAL OPERATIONS	16,000	2,128	13,872
TOTAL BUDGET	\$19,350	\$2,503	\$16,847