

Federation Annual Report FY 2017 July 2016 Through June 2017

SIGNATURES

Federation	Broad Valleys
Coordinator's Library	Lewis and Clark Library
Coordinator	John Finn

Signature _____ Date _____

Chairperson - Board of Trustees Jesse Franzen

Signature _____ Date _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$36,847.94
Total CST Expended: \$36,847.94

EXPENDITURES BY PROGRAM

Program 1 - Continuing Education/Annual Meeting	\$4,967.94
Program 2 - Continuing Education Grants	\$8,700.76
Program 3 - Technology and Resource Sharing	\$22,379.24
Program 4 - Administrative Services	\$800.00
Total:	\$36,847.94

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses	Local Expenses
Belgrade Community Library	Active	\$1,480.00	\$1,480.00	\$960.21
Boulder Community Library	Active	\$1,480.00	\$1,480.00	\$3,327.89
Bozeman Public Library	Active	\$1,480.00	\$1,480.00	\$1,940.00
Broadwater School and Community Library	Active	\$1,480.00	\$1,480.00	\$0.00
Butte-Silver Bow Public Library	Active	\$1,480.00	\$1,480.00	\$1,650.00
Dillon Public Library	Active	\$1,480.00	\$1,480.00	\$0.00
Drummond School & Community Library	Active	\$1,480.00	\$1,480.00	\$1,837.92
Hearst Free Library	Active	\$1,480.00	\$1,480.00	\$0.00
Lewis and Clark Library	Active	\$7,247.94	\$7,247.94	\$6,194.20
Livingston-Park County Public Library	Active	\$1,480.00	\$1,480.00	\$4,790.70
Madison Valley Public Library	Active	\$1,480.00	\$1,480.00	\$1,389.59
Manhattan Community School Library	Active	\$1,480.00	\$1,480.00	\$0.00
Meagher County/City Library	Active	\$1,480.00	\$1,480.00	\$1,940.86
North Jefferson County Library District Clancy Library	Active	\$1,480.00	\$1,480.00	\$0.00
Philipsburg Public Library	Active	\$1,480.00	\$1,480.00	\$165.29
Sheridan Public Library	Active	\$1,480.00	\$1,480.00	\$30.00
Thompson-Hickman Madison County Library	Active	\$1,480.00	\$1,480.00	\$303.00
Three Forks Community Library	Active	\$1,480.00	\$1,480.00	\$479.27
Twin Bridges Public Library	Active	\$1,480.00	\$1,480.00	\$762.71
West Yellowstone Public Library	Active	\$1,480.00	\$1,480.00	\$255.00
William K. Kohrs Memorial Library	Active	\$1,480.00	\$1,480.00	\$53.65
	Totals:	\$36,847.94	\$36,847.94	\$26,080.29

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Continuing Education/Annual Meeting

Narrative

This program supports Goals #1 and #2 of the Broad Valleys Federation

Annual Meeting – Members voted to continue meeting once a year for a two-day meeting, location of which is within the boundaries of the Federation. Retreat will include a minimum of two continuing education workshops. Goal: to increase librarian and library trustee attendance by 5%.

The Lewis & Clark Library will coordinate and pay for the costs of lodging, meals and continuing education presentations. The Federation approved funding at the same level as last program year to cover retreat costs. The Lewis & Clark Library will receive up to \$4,967.94 to pay for this service.

Unexpended funds from any program may be redirected. Remaining funds may be used to secure additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Public Value

Meals gave the attendees an opportunity to network and tell stories about their experiences.

It is beneficial for attendees of the retreat to stay in the same hotel for the duration of the retreat. It gives attendees close access to the facility, as well as close access to each other. The great benefit of the Spring retreat, besides the obvious CE, is the chance for librarians to meet and net work and share ideas.

Supplies for the retreat make it easier for organizer to meet the needs of the attendees during the two days of the retreat.

The BVF Board voted to spend the remainder of the BVF Spring retreat funds on an additional payment for content in the MTLibrary2Go OverDrive consortium. This will help add titles to the consortium's library, making it easier for BVF library patrons to access material via the download service.

Program 2 - Continuing Education Grants

Narrative

This program supports Goals #1 and #2 of the Broad Valleys Federation. Each library will receive a direct grant of \$470.00 to be used to provide continuing education to librarians and trustees, at the discretion of each individual library.

Unexpended funds from any program may be redirected. Remaining funds may be used to secure additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Public Value

Belgrade Community Library - The exposure to an array of quality learning and networking is something I strongly advocate as a Director of a library. I make every effort to attend each year, with the help of the Broad Valleys state funding. Each year the learning opportunities bring me new ideas and increase my skills for managing a public library.

Hearst Free Library - Samuel Walters and other library staff attended training sessions intended to improve the operation of the library.

Three Forks Community Library - Learned about meeting representatives and about bills going through

their course. It really helped me to know the logistics of where state money comes from and how to watch what is happening with it.

Madison Valley Public Library - Continuing education is crucial for our employees to bring the highest quality and up to date services to our patrons.

Boulder Community Library - Staff was able to attend this very important technology based training. We learned of important Internet Provider issues that have arisen over the past year. Until this training, I had no idea internet services had been shutting down libraries services due to illegal downloading. We brought back what we learned to our library board, county attorney and patrons. We now have a plan in place if this happens at our library or our partners libraries. We also learned about "fake news" and how to make our patrons more aware of the rise in fake news. We offered a class to many of our patrons explaining how the process works and what to look for. There was also a class that taught us how to make our communities more aware of the importance of libraries. After attending the class, I went to our local high school and with the help of the English teacher, taught the kids about how to properly research their papers. We made it fun and light-hearted by asking "Siri" questions and discussing the answers she gave.

Drummond School & Community Library - Attending the MLA conference has many benefits for the library, the librarians, and the patrons. Besides the learning opportunities through the sessions, there are opportunities to listen to experts in library science, experts in library management, and State Library personnel. It is beneficial to gain knowledge, support programs, and recharge goals for local libraries and the library communities.

Butte-Silver Bow Public Library - Annual meetings provide opportunities to gather information on wider trends, programs, solutions and build partnerships, as well as work toward certification.

Thompson-Hickman Madison County Library - It's always beneficial and appreciated that staff are able to attend conferences and workshops. The networking and the information gleaned from these conferences help keep library staff refreshed and informed.

Bozeman Public Library - They were able to gain information on how to run a bookmobile service and meet other bookmobile librarians. This was invaluable to them given the fact that we started a new bookmobile service this past spring.

William K. Kohrs Memorial Library - Continuing education for director.

William K. Kohrs Memorial Library - Continuing education and attendance of Federation business meeting

Three Forks Community Library - So many great trainings and choices for trainings and opportunities for networking and learning about others' library programs. Invaluable!

Drummond School & Community Library - Having expenses for travel to Helena, allowed the library director to meet with legislators, network with other librarians, and show support for Montana libraries.

Drummond School & Community Library - Attending PLD benefits the library director, who is able to connect with other directors. She is also able to attain continuing education credits and stay current on updates within the Montana State Library system and trends in library collection development.

Drummond School & Community Library - The library director benefits from being allowed to travel to meetings to participate in discussions with other librarians.

Drummond School & Community Library - Travel to meetings allows the library director and assistant librarian/clerk to travel to meetings to participate in Task Forces, discussions, learning, and remaining updated on library trends.

Program 3 - Technology and Resource Sharing

Narrative

This program supports Goals # 2 and #3 of the Broad Valleys Federation. Each library will receive a direct grant of \$1,010. Monies will be used for technology related expenses. Emphasis will be on technology that strengthens federation-wide access. Additional emphasis will be on federation wide resource sharing and document delivery. Monies received in this category will be expended for such things as hardware, software, OCLC expenditures, statewide database expenditures, virtual reference, and shared catalog expenses.

Each member library may designate some or all of their technology funds for Federation wide purchase of Heritage Quest.

Unexpended funds from any program may be redirected. Remaining funds may be used to secure additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Public Value

Belgrade Community Library - Having access to this online subscription service is vital to our link with the information world and having access to records that allow us to efficiently catalog, help patrons access interlibrary loans from all over the country (and the world, if necessary). The reliability of this service is critical for managing library access and information.

Hearst Free Library - Patrons greatly benefit by having access to materials throughout the OCLC's online ILL system.

Madison Valley Public Library - The benefit to our patrons is immense. Montana Shared Catalog offers our patrons from rural Ennis the same services as patrons from Bozeman or Billings, and connects them with sources of information they wouldn't otherwise have.

Broadwater School and Community Library - The library is the hub of the community for providing free wifi. Much of the county is unable to get internet without dial-up. We have the fastest speed and the most reliable internet in the county.

Broadwater School and Community Library - OCLC allows us to share our books with libraries all around the country. We lend about 10 books per month and borrow about the same. This allows our county book club to receive multiple copies without purchasing them. We also borrow books for school children for research projects.

Boulder Community Library - We purchased this software program because many of our patrons would often forget to log off their accounts. This put their accounts at risk for identity theft. Deep Freeze will automatically log off a patron before the next patron can log in. When the program logs off, the computer reverts back to the way staff had it previously set up. Many of our patrons use the computers to file taxes, unemployment, file for social security and job applications. All of these uses require a great deal of information that a person could use to still their identities. Deep Freeze greatly reduces the risk.

Manhattan Community School Library - MCSL patrons utilize the electronic offerings from Montana Library to go. These numbers rise each year and patrons of all ages take advantage of these audio and electronic offerings. This is a valuable resource for the community and the popularity is rising. We appreciate being able to designate some of the funds from Technology and Resource sharing to Montana Library to Go.

Lewis and Clark Library - The benefit to Lewis & Clark Library is the access to quality bibliographic records and ILL services. Our patrons benefit by having good, searchable records in the OPAC. They have the added benefit of having a way to access library materials in libraries all over the world via ILL.

Thompson-Hickman Madison County Library - As a rural library in a far-flung state like Montana, it is essential to us to be part of the bigger picture. Being a member of the Montana Shared Catalog allows us to fulfill some of our responsibilities to our customers and our community. We greatly appreciate this assistance.

Bozeman Public Library - This is the first 3-D printer that the Bozeman Public Library has had. It will fill a gap in our services to the public and be a valuable tool for the public to use.

William K. Kohrs Memorial Library - Over Drive gives us and our patrons access to Montana Library 2 Go.

Twin Bridges Public Library - The MSC is such an integral part for our library and it's patrons!

Livingston-Park County Public Library - Being a Shared Catalog library makes it possible for us to be in a sharing group. This way our patrons have access to over a million items, rather than just the ones in our building.

Manhattan Community School Library - MCSL appreciates these funds as having WIFI in the library is a magnet to draw in patrons. This is a rural area and there are still several people who do not have internet access. In the summer months travelers will stop by the library to use WIFI so they can check their emails etc. Students use community library WIFI to as they work from their own laptops and devices. This service brings several community members in and they often check out books while they are here. Parents of small children enjoy having access to the WIFI while their children are here for the monthly story and craft time and during summer reading.

Boulder Community Library - For many years, the Montana State Library was able to fund the EBSCO database subscription for all public libraries in Montana. We spent many hours training our patrons on how to use them for research, overall well-being, and get access to information none of our libraries could afford to house. Unfortunately, the Montana State Library was no longer able to fund this valuable resource. The Jefferson County Library System and the North Jefferson County Library District pooled our resources and were able to fund a scaled down version of what we once had. The patrons once again have access to this much needed tool. I have worked with the children in Basin and Boulder, teaching the kids how to use these resources when they are doing their homework.

Three Forks Community Library - Allows us to access countless books for our patrons and to take advantage being able to access the closest resource for patron needs.

Three Forks Community Library - Helps patrons that don't have easy access to library materials and patrons that prefer electronic formats of reading material.

Drummond School & Community Library - Having all of the computers on one server has freed up time for our Tech Coordinator, who is employed by the school, to be able to reset computers from his office. It has allowed patrons faster service and better connections when using the internet.

Butte-Silver Bow Public Library - Continued access to WorldShare and other OCLC resources allows us to borrow materials from other participating libraries for our patrons, which is regularly more cost effective than buying a specialty item.

The ability to "copy catalog" many of our new materials also saves staff time as well as saving money, and gets our newest material to our patrons more quickly.

Program 4 - Administrative Services

Narrative

Broad Valleys Federation of Libraries will provide to the Lewis & Clark Library a stipend of \$800, which will be used to defray the costs of coordination of the Federation activities.

Public Value

Lewis and Clark Library - The \$800.00 helps to cover the expenses of the Federation HQ Library by purchasing office supplies related to the Federation operation, and assisting with conference call fees.