

PO Box 201800 1515 East 6th Avenue Helena, MT 59620 (406) 444-3115

Montana State Library Commission

Wednesday, December 14, 2016

9:30 a.m.

Montana State Library Grizzly Conference Room

AGENDA

**Lunch break is tentatively scheduled from 12 to 1.**

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the Commission will be streamed and recorded via an online meeting platform.

The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person and those attending the meeting through the online meeting platform.

All comments received, including those received through the online meeting platform, become part of the official public record of the State Library Commission proceedings in accordance with [MCA 2-3-212](http://leg.mt.gov/bills/mca/2/3/2-3-212.htm).

Members of the public who wish to join the virtual meeting should contact Marlys Stark at 406-444-3384 by 5:00 pm on Monday, December 12, 2016.

*The Commission will move through the agenda as needed.*

9:30 a.m. Call to Order and introductions

* New staff introductions
* Staff longevity pins

Approval of Minutes – **Action**

* [October 12, 2016 Draft](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/20161012_minutes.pdf)
* [August 10, 2016 Final](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/20160810_minutes.pdf)

State Librarian's report **–** Stapp

* [Central Services](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/report_cs.pdf)
* [Digital Library](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/report_dl.pdf)
* [Natural Heritage Program](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/report_nhp.pdf)
* [Statewide Library Resources](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/report_slr.pdf)
* [Talking Book Library](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/report_tbl.pdf)

Governor’s Office legislative agenda– Siri Smilie, Governor’s Education Policy Advisor

Montana Library Association legislative agenda - John Finn & Nanette Gilbertson, Montana Library Association

LAWS (Legislative Look up Bills Information) primer – Sonia Gavin, Legislative Reference Librarian

[2019 Governor’s Executive Budget reduction plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/reduction_memo.pdf) – Stapp – **Action**

* [2019 MSL Executive Budget](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/2019_msl_exec_budget.pdf)
* [Library Development Budget - Information Only](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/Lib_Dev_Budget_Information_Only.xlsx)

Network Advisory Council Report – Cook

* Remaining FY ’16 LSTA funds

[Policy review](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/policy_memo.pdf) – Schmitz, Hammer

* Telework Policy
	+ [Current](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/Telework_current.pdf)
	+ [Proposed](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/telework_draft.pdf)
	+ [Addendum](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/telework_addendum.pdf)
* Drug & Alcohol Free Workplace Policy
	+ [Current](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/Drugfree_workplace_current.pdf)
	+ [Proposed](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/drug_free_draft.pdf)
* Code of Conduct
	+ [Current](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/Disruptive_patrons.pdf)
	+ [Proposed](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/CodeofConductDraft.pdf)

[FY ‘18/’19 Montana Land Plan memo](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/MLIAC_FY18_Land_Plan_Recommendation.pdf) – Hammer – **Action**

* [Land Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/Land_Plan_FY18_Final.pdf)
* [10 Years of the Montana Land Information Act](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/MLIA_History.pdf)

[Montana Land Information Act Legislative Report](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/MLIA_Leg_Report_Memo.pdf) – Hammer - **Action**

Montana State Library Strategic Framework – Commission – **Action**

* [Recommendation](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/StrategicFramework_Recommendation.PDF)
* [Final Draft](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/StrategicFramework_FinalDraft.pdf)
* [Feedback](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/StrategicPlanfeedback.pdf)
* Discussion of next steps
	+ Funding strategy
	+ Reporting
	+ Continual framework review

Commission Goals and Objectives – Commission

* 2017 meeting dates - **Action**
* [FY ‘17 Commission work plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/work_plan.pdf) discussion
* [Commission Calendar](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/work_plan_calendar.pdf)
* To see all library events, please visit the MSL event calendar at <https://app.mt.gov/cal/html/event?eventCollectionCode=msl>.

Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

Other Business & Announcements

Adjournment

Commission Work Session (No action will be taken)

* [Public Value Memo](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/public_value_memo.pdf)
* [Analyzing and communicating public value presentation](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Network_Advisory_Council/Archive/2016/09/data_driven.pdf) from Samantha Becker, University of Washington iSchool – Cook
* [Communicating with legislators](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/12/maco_lobby_tips.pdf) - Eissinger