



PO Box 201800 • Helena, Montana 59620-1800 • 406-444-3115  
FAX: 406-444-0266 • <http://msl.mt.gov>

TO: Jennie Stapp *JS* State Librarian TO: Montana State Library  
Commission  
FROM: Kris Schmitz *KMS* Central Services Manager FROM: Jennie Stapp  
State Librarian

SUBJECT: FY 17 FIRST QUARTER FINANCIAL REPORT

DATE: October 5, 2016

Attached to this memo is the first quarter financial report for FY 2017, for your consideration.

### **PROGRAM 01 - OPERATIONS**

Listed below is the summary of the changes reflected in the revised budget column.

#### **New Funding added to HB 2 start-up budget:**

Talking Book Trust Account – Volunteer Appreciation	1,121
Talking Book Trust Account – Sound Booth	52
General fund – Audit appropriation carry forward	410

**LSTA GRANT FUNDING:** - These sub-classes were set up as an estimate when the budget was approved by the Legislature. They are basically a place holder for LSTA funds. Through out the year I will be adjusting the sub-classes between the LSTA years and moving the budget into projects as the year goes along.

**LSTA 15 Grants: \$118,887** (See attached projects - will close all projects on 2<sup>nd</sup> Quarter Financials).

**LSTA 16 Grants: \$631,076** (See attached projects being established).

**LSTA 17 Grants: \$21,056** (Award not received yet)

**Montana Land Information Account** – Set up as an estimate when the budget was approved by the Legislature. Adjusting the budget to reflect that amount approved in the Montana Land Information Plan for FY 17.

## **Digital Library – Contract funding established this quarter.**

Four contract/grants were established using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

A contract with US Department of Agriculture – Natural Resources Conservation Service (NRCS) was carried into FY 17 in the amount of \$13,439. This contract is used to provide technical support to NRCS staff housed at MSL. Contract ran until 08/18/16.

A new contract with US Department of Agriculture – Natural Resources Conservation Service (NRCS) was received in the amount of \$40,000. This contract is used to provide technical support to NRCS staff housed at MSL. Contract runs until 09/30/17.

A cooperative agreement with USGS was carried into FY 17 in the amount of \$13,717. The purpose will be to revise the hydrologic data of the 2 HUC8 located in the State of Montana. Work will be performed in the Upper Musselshell Sub basin, and that portion of the North Fork of the Flathead River Sub basin within Glacier National Park. Agreement ran until 09/10/2016.

The US Army Corps of Engineers contract was carried into FY 17 in the amount of \$6,389. MSL is providing support for ongoing maintenance of the Yellowstone River Corridor Resource Clearinghouse Web site project. Agreement runs until 12/31/2016.

Two contracts were received from State Agencies and were established using Administrative Appropriation authority (AA).

A contract received from Department of Natural Resources (DNRC) was carried into FY 17 in the amount of \$17,552. MSL is providing support for work on the Montana Spatial Data Infrastructure (MSDI) Hydrography Framework. Contract extended to 05/31/17.

A contract with Department of Administration/SITSD, Public Safety Communications Bureau was carried into FY 17 in the amount of \$9,743. The purpose is support the PSCB to create the GIS data deliverables for the FirstNet's State Consultations Partnership and FirstNet's summary of data collection elements. Runs until 12/30/16.

One contract was received from a Private Entity and was established using Non-Budgeted authority (NB).

An agreement was received from Custer County Conservation District in the amount of \$5,000. This agreement will provide hours of support to Yellowstone River Corridor Clearinghouse Website support and maintenance plan. Contract runs until 06/30/18.

Please let me know if I can answer any questions.

# MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 17  
REPORT PERIOD: 07/1-09/30/16  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
<b>PERSONAL SERVICES</b>	2,447,318	3,287,889	647,381	3,308,072	(20,183)	101%
<b>OPERATIONS:</b>						
Contracted Services	1,116,157	1,152,715	100,329	1,151,491	1,224	100%
*Periodical Elec Data	0	0	0	0	0	0%
*Library Development Projects	68,682	68,682	54,844	68,682	0	100%
*Resource Sharing-OCLC	98,886	98,886	98,886	98,886	0	100%
*Resource Sharing-MSC	98,886	98,886	0	98,886	0	100%
Supplies and Materials	92,944	122,562	9,246	122,517	45	100%
Communications	110,910	81,658	18,511	81,558	100	100%
Travel	76,717	137,730	16,567	137,214	516	100%
Rent	370,632	372,344	91,526	372,344	0	100%
Repair and Maintenance	60,151	101,088	40,954	101,118	(30)	100%
Other Expenses	96,544	112,923	31,907	112,887	36	100%
<b>TOTAL OPERATIONS</b>	<b>2,190,508</b>	<b>2,347,472</b>	<b>462,769</b>	<b>2,345,582</b>	<b>1,890</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	4,097	4,097	0	4,097	0	100%
Equipment	9,600	9,600	0	9,600	0	100%
<b>TOTAL EQUIPMENT</b>	<b>13,697</b>	<b>13,697</b>	<b>0</b>	<b>13,697</b>	<b>0</b>	<b>100%</b>
<b>SUB-TOTALS</b>	<b>\$4,651,523</b>	<b>\$5,649,058</b>	<b>\$1,110,150</b>	<b>\$5,667,351</b>	<b>(\$18,293)</b>	<b>100%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants-Area/Pop	395,766	395,766	394,456	395,766	0	100%
LSTA - FY 15 Grants	0	0	0	0	0	0%
LSTA - FY 16 Grants	139,447	23,643	0	23,643	0	100%
LSTA - FY 17 Grants	44,956	21,056	0	21,056	0	100%
MLIAC Grants awarded	621,685	231,217	8,724	231,217	0	100%
<b>TOTAL GRANTS</b>	<b>1,377,976</b>	<b>847,804</b>	<b>579,302</b>	<b>847,804</b>	<b>0</b>	<b>100%</b>
<b>TOTALS</b>	<b>\$6,029,499</b>	<b>\$6,496,862</b>	<b>\$1,689,452</b>	<b>\$6,515,155</b>	<b>(\$18,293)</b>	<b>100%</b>

# MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 17  
 REPORT PERIOD: 07/1-09/30/16  
 YEAR EXPENDED: 25%  
 PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
<b>FUNDING:</b>						
General Fund	3,506,529	3,506,939	987,195	3,525,232	(18,293)	101%
Coal Sev. Tax	269,304	269,304	233,966	269,304	0	100%
LSTA	395,606	395,606	93,108	395,606	0	100%
LSTA Grants	227,532	771,019	188,299	771,019	0	100%
State Agency Contracts	283,523	283,523	0	283,523	0	100%
Montana Land Information Account	995,535	811,988	106,334	811,988	0	100%
Montana Shared Catalog	351,470	351,470	47,944	351,470	0	100%
Talking Book Trust Acct.		1,173	1,173	1,173	0	0%
BA-NRCS-FOREST - Closed		13,439	13,068	13,439	0	0%
BA-NRCS-FOREST - New		40,000	1,057	40,000	0	0%
DNRC- MSDI (AA)		17,552	4,127	17,552	0	100%
USACE Yellowstone (BA)		6,389	1,277	6,389	0	100%
USGS NHD (BA)		13,717	11,905	13,717	0	100%
SITSD PSCB FIRSTNET (AA)		9,743		9,743	0	100%
YRCDC-Yellowstone (NB)		5,000		5,000	0	100%
<b>TOTALS</b>	<b>6,029,499</b>	<b>6,496,862</b>	<b>1,689,452</b>	<b>6,515,155</b>	<b>(18,293)</b>	<b>100%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY  
FUNCTION: 1000

FISCAL YEAR: 17  
REPORT PERIOD: 07/1-09/30/16  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	943,435	1,298,766	246,846	1,317,031	(18,265)	101%
<b>OPERATIONS:</b>						
Contracted Services	813,939	762,070	4,087	761,087	983	100%
Supplies and Materials	17,508	24,544	3,727	24,527	17	100%
Communications	47,013	31,317	3,414	31,317	0	100%
Travel	22,417	33,831	2,069	33,831	0	100%
Rent	180,080	180,080	45,370	180,080	0	100%
Repair and Maintenance	6,000	5,037	1,148	5,037	0	103%
Other Expenses	13,096	20,604	6,690	20,604	0	100%
<b>TOTAL OPERATIONS</b>	<b>1,100,053</b>	<b>1,057,483</b>	<b>66,505</b>	<b>1,056,483</b>	<b>1,000</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	4,097	4,097		4,097	0	100%
Equipment	0	0			0	0%
<b>TOTAL EQUIPMENT</b>	<b>4,097</b>	<b>4,097</b>	<b>0</b>	<b>4,097</b>	<b>0</b>	<b>100%</b>
<b>SUB-TOTALS</b>	<b>\$2,047,585</b>	<b>\$2,360,346</b>	<b>\$313,351</b>	<b>\$2,377,611</b>	<b>(\$17,265)</b>	<b>101%</b>
Montana Land Information Grants	621,685	231,217	8,724	231,217	0	0%
<b>TOTAL GRANTS</b>	<b>621,685</b>	<b>231,217</b>	<b>8,724</b>	<b>231,217</b>	<b>0</b>	<b>0%</b>
<b>TOTALS</b>	<b>\$2,669,270</b>	<b>\$2,591,563</b>	<b>\$322,075</b>	<b>\$2,608,828</b>	<b>(\$17,265)</b>	<b>101%</b>
<b>FUNDING:</b>						
General Fund:	1,385,983	1,385,983	187,634	1,403,248	(17,265)	101%
Coal Sev. Tax:	21,500	21,500		21,500	0	100%
Montana Land Information Acct	978,264	794,717	103,007	794,717	0	100%
Fish Wildlife and Parks (FW&P)	69,342	69,342		69,342	0	100%
Dept. of Environmental Quality (DEQ)	88,928	88,928		88,928	0	100%
Mt. Depart. Of Transportation (DOT)	31,845	31,845		31,845	0	100%
Dept. of Natural Resources (DNRC)	49,155	49,155		49,155	0	100%
University	44,253	44,253		44,253	0	100%
DOA-SITSD_PSCB_Firstnet (AA)		9,743		9,743	0	100%
DNRC- MSDI (AA)		17,552	4,127	17,552	0	100%
NRCS-FOREST-BA		13,439	13,068	13,439	0	100%
NRCS-FOREST-BA		40,000	1,057	40,000	0	100%
USACE Yellowstone		6,389	1,277	6,389	0	100%
YRDCD-Yellowstone		5,000		5,000	0	100%
USGS-NHD - BA		13,717	11,905	13,717	0	100%
<b>TOTALS</b>	<b>2,669,270</b>	<b>2,591,563</b>	<b>322,075</b>	<b>2,608,828</b>	<b>(17,265)</b>	<b>101%</b>

**Montana Land Information Account**

Balance as of July 1, 2016	906,572
Expenditures	(106,334)
Prior year adjustments	(15)
Revenue from 07/1 - 09/30/16	192,899
STIP Earnings (Avg. 0.617%)	984
	<u>994,107</u>

## MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 17  
REPORT PERIOD: 07/1-09/30/16  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	456,045	453,848	88,336	453,455	393	100%
<b>OPERATIONS:</b>						
Contracted Services	204,903	286,070	74,302	286,062	9	100%
*Periodical Elec Data	0	0	0	0	0	0%
*Library Development Project	68,682	68,682	54,844	68,682	0	100%
*Resource Sharing - OCLC	98,886	98,886	98,886	98,886	0	100%
*Resource Sharing - MSC	98,886	98,886	0	98,886	0	100%
Supplies and Materials	7,436	7,823	1,104	7,804	19	100%
Communications	12,354	12,525	1,659	12,525	0	100%
Travel	27,600	58,036	8,634	58,036	0	100%
Rent	65,545	65,545	14,833	65,545	0	100%
Repair and Maintenance	15,775	57,675	23,904	57,675	0	100%
Other Expenses	19,100	37,500	9,099	37,500	0	100%
TOTAL OPERATIONS	619,166	791,627	287,264	791,600	28	100%
<b>EQUIPMENT:</b>						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	<b>\$1,075,211</b>	<b>\$1,245,475</b>	<b>\$375,600</b>	<b>\$1,245,054</b>	<b>\$421</b>	<b>100%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants	395,766	395,766	394,456	395,766	0	100%
LSTA 15	0			0	0	0%
LSTA 16	139,447	23,643		23,643	0	100%
LSTA 17	44,956	21,056		21,056	0	100%
TOTAL GRANTS	756,291	616,587	570,578	616,587	0	100%
<b>TOTALS</b>	<b>\$1,831,502</b>	<b>\$1,862,062</b>	<b>\$946,178</b>	<b>\$1,861,641</b>	<b>\$421</b>	<b>100%</b>
<b>FUNDING:</b>						
General Fund:	859,501	859,501	547,832	859,080	421	100%
Coal Sev. Tax:	247,804	247,804	233,966	247,804	0	100%
LSTA	145,195	145,195	29,882	145,195	0	100%
LSTA - GRANTS	227,532	258,093	86,555	258,093	0	100%
Proprietary - Montana Shared Catalog	351,470	351,470	47,944	351,470	0	100%
<b>TOTALS</b>	<b>1,831,502</b>	<b>1,862,062</b>	<b>946,178</b>	<b>1,861,641</b>	<b>421</b>	<b>100%</b>
<b>Montana Shared Catalog</b>						
Cash Balance from 4th Quarter	37,476					
Incoming new revenue	283,932					
Expenditures	(47,944)					
Cash Balance	273,464					

## MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 04-Talking Book Library

FISCAL YEAR: 17  
REPORT PERIOD: 07/1-09/30/16  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	296,245	296,245	64,370	299,249	(3,004)	101%
<b>OPERATIONS:</b>						
Contracted Services	16,409	16,409	1,013	16,403	6	100%
Supplies and Materials	6,500	6,552	3,372	6,552	(0)	100%
Communications	17,600	17,600	1,484	17,484	116	99%
Travel	3,600	3,600	0	3,600	0	100%
Rent	124,857	124,857	29,573	124,857	0	100%
Repair and Maintenance	9,200	9,200	9,230	9,230	(30)	100%
Other Expenses	800	1,921	1,385	1,885	36	98%
<b>TOTAL OPERATIONS</b>	<b>178,966</b>	<b>180,139</b>	<b>46,057</b>	<b>180,011</b>	<b>128</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$475,211</b>	<b>\$476,384</b>	<b>\$110,428</b>	<b>\$479,260</b>	<b>(\$2,876)</b>	<b>101%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	0	0	0	0	0	0%
State Aid Grants	0	0	0	0	0	0%
LSTA - FY 15 Grants	0	0	0	0	0	0%
LSTA - FY 16 Grants	0	0	0	0	0	0%
<b>TOTAL GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTALS</b>	<b>\$475,211</b>	<b>\$476,384</b>	<b>\$110,428</b>	<b>\$479,260</b>	<b>(\$2,876)</b>	<b>101%</b>
<b>FUNDING:</b>						
General Fund:	277,872	277,872	68,702	280,748	(2,876)	101%
Coal Sev. Tax:	0	0	0	0	0	0%
LSTA	197,339	197,339	40,553	197,339	0	100%
Talking Book Trust Acct.	0	1,173	1,173	1,173	0	0%
<b>TOTALS</b>	<b>475,211</b>	<b>476,384</b>	<b>110,428</b>	<b>479,260</b>	<b>(2,876)</b>	<b>101%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 05- Administration

FISCAL YEAR: 17  
REPORT PERIOD: 7/1-09/30/15  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	751,593	754,421	152,444	753,501	920	100%
<b>OPERATIONS:</b>						
Contracted Services	80,906	86,442	19,215	86,215	227	100%
Supplies and Materials	61,500	81,643	984	81,634	9	100%
Communications	33,943	16,735	11,164	16,735	0	100%
Travel	23,100	23,100	3,290	23,100	0	100%
Rent	150	1,862	1,749	1,862	0	100%
Repair and Maintenance	29,176	29,176	6,672	29,176	0	100%
Other Expenses	63,548	50,948	13,509	50,948	0	100%
<b>TOTAL OPERATIONS</b>	<b>292,323</b>	<b>289,906</b>	<b>56,583</b>	<b>289,670</b>	<b>236</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0			0	0	0%
Equipment	9,600	9,600		9,600	0	0%
<b>TOTAL EQUIPMENT</b>	<b>9,600</b>	<b>9,600</b>	<b>0</b>	<b>9,600</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$1,053,516</b>	<b>\$1,053,927</b>	<b>\$209,027</b>	<b>\$1,052,771</b>	<b>\$1,156</b>	<b>100%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	0			0	0	0%
State Aid Grants	0			0	0	0%
LSTA - FY 15 Grants	0			0	0	0%
LSTA - FY 16 Grants	0			0	0	0%
<b>TOTAL GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTALS</b>	<b>\$1,053,516</b>	<b>\$1,053,927</b>	<b>\$209,027</b>	<b>\$1,052,771</b>	<b>\$1,156</b>	<b>100%</b>
<b>FUNDING:</b>						
General Fund:	983,173	983,583	183,027	982,427	1,156	100%
Montana Land Information Acct	17,271	17,271	3,327	17,271	0	100%
LSTA	53,072	53,072	22,673	53,072	0	100%
LSTA - Grants	0				0	0%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.	0				0	0%
<b>TOTALS</b>	<b>1,053,516</b>	<b>1,053,926</b>	<b>209,027</b>	<b>1,052,770</b>	<b>1,156</b>	<b>100%</b>

# MONTANA STATE LIBRARY FINANCIAL REPORT FY 17 OPERATIONAL BUDGET State Library Commission

	Budget General Fund	Expended To Date	Projected Total Year-End	Balance
Per Diem	3,350	350	3,350	0
TOTAL PERSONAL SERVICES	3,350	350	3,350	0
OPERATIONS:				
Contracted Services	0	0		0
Supplies and Materials	100	0	100	0
Communications	0	0		0
Travel	12,900	1,839	12,900	0
Rent	0	0		0
Repair and Maintenance	0	0		0
Other Expenses	3,000	2,335	3,000	0
TOTAL OPERATIONS	16,000	4,175	16,000	0
 TOTAL BUDGET	 \$19,350	 \$4,525	 \$19,350	 \$0

Projections:

5 Regular Commission Meetings @ 2,000	10,000
MLA Conference	1,000
ALA Washington	1,500
Other travel Commission Business	2,325
	14,825

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 15 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber  
GRANT RUNS - 10/01/14 - 09/30/16

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/2016 - 09/30/2016  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 98%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		17,865	15,120	17,865	(0)	100%
OPERATIONS:						
Contracted Services			0	0	0	0%
Supplies and Materials				0	0	0%
Communications		176	181	181	(5)	103%
Travel		408	403	403	5	99%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses			0	0	0	0%
TOTAL OPERATIONS	0	584	584	584	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$18,449	\$15,704	\$18,449	(\$0)	100%
TOTALS	\$0	\$18,449	\$15,704	\$18,449	(\$0)	100%
FUNDING:						
LSTA:	0	18,449	15,704	18,449	(0)	100%
TOTALS	0	18,449	15,704	18,449	(0)	100%

LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/14 - 09/30/16

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/2016 - 09/30/2016  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 98%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		20,857	17,650	20,857	(0)	100%
OPERATIONS:						
Contracted Services		0	0	0	0	0%
Supplies and Materials		0	0	0	0	0%
Communications		186	189	189	(3)	102%
Travel		248	187	245	3	99%
Rent		0		0	0	0%
Repair and Maintenance		0		0	0	0%
Other Expenses		150	150	150	0	100%
TOTAL OPERATIONS	0	584	527	584	(0)	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$21,441	\$18,177	\$21,441	(\$0)	100%
TOTALS	\$0	\$21,441	\$18,177	\$21,441	(\$0)	100%
FUNDING:						
LSTA:	0	21,441	18,177	21,441	(0)	100%
TOTALS	0	21,441	18,177	21,441	(0)	100%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 15 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Bozeman  
GRANT RUNS - 10/01/14 - 09/30/16

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/2016 - 09/30/2016  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 98%

	Budgeted	Revised Budget	Expended to Date	Final Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		15,643	15,841	15,841	(198)	101%
OPERATIONS:						
Contracted Services		0	0	0	0	0%
Supplies and Materials		0	0	0	0	0%
Communications		176	184	184	(8)	104%
Travel		408	400	400	8	98%
Rent		0		0	0	0%
Repair and Maintenance		0		0	0	0%
Other Expenses		0	0	0	0	0%
TOTAL OPERATIONS	0	584	584	584	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$16,227	\$16,425	\$16,425	(\$198)	101%
TOTALS	\$0	\$16,227	\$16,425	\$16,425	(\$198)	101%
FUNDING:						
LSTA:	0	16,227	16,425	16,425	(198)	101%
TOTALS	0	16,227	16,425	16,425	(198)	101%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 16 GRANT AWARD**

**LSTA - NETWORKING CONSULTANTS - Big Timber  
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/2016 - 09/30/2016  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		53,986	0	52,628	1,358	97%
OPERATIONS:						
Contracted Services		600	588	588	12	98%
Supplies and Materials				0	0	0%
Communications		600	0	600	0	100%
Travel		3,300	88	3,300	0	100%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		500	309	500	0	0%
TOTAL OPERATIONS	0	5,000	985	4,988	12	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$58,986	\$985	\$57,616	\$1,370	98%
TOTALS	\$0	\$58,986	\$985	\$57,616	\$1,370	98%
FUNDING:						
LSTA:	0	58,986	985	57,616	1,370	98%
TOTALS	0	58,986	985	57,616	1,370	98%

**LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/2016 - 09/30/2016  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		62,839	0	61,287	1,552	98%
OPERATIONS:						
Contracted Services		588	588	588	0	100%
Supplies and Materials		0	0	0	0	0%
Communications		580	0	580	0	100%
Travel		3,332	0	3,332	0	100%
Rent		0	0	0	0	0%
Repair and Maintenance		0	0	0	0	0%
Other Expenses		500	0	500	0	100%
TOTAL OPERATIONS	0	5,000	588	5,000	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$67,839	\$588	\$66,287	\$1,552	98%
TOTALS	\$0	\$67,839	\$588	\$66,287	\$1,552	98%
FUNDING:						
LSTA:	0	67,839	588	66,287	1,552	98%
TOTALS	0	67,839	588	66,287	1,552	98%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 16 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Bozeman  
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/2016 - 09/30/2016  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Final Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		51,413	0	49,199	2,214	96%
OPERATIONS:						
Contracted Services		536	536	536	(0)	100%
Supplies and Materials		0	0	0	0	0%
Communications		581	0	581	0	100%
Travel		3,383	698	3,383	0	100%
Rent		0		0	0	0%
Repair and Maintenance		0		0	0	0%
Other Expenses		500	314	500	0	100%
TOTAL OPERATIONS	0	5,000	1,548	5,000	(0)	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$56,413	\$1,548	\$54,199	\$2,214	96%
TOTALS	\$0	\$56,413	\$1,548	\$54,199	\$2,214	96%
FUNDING:						
LSTA:	0	56,413	1,548	54,199	2,214	96%
TOTALS	0	56,413	1,548	54,199	2,214	96%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 15 GRANT AWARD**

**LSTA - Statewide Collaborative Services  
GRANT RUNS - 10/01/14 - 09/30/16**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/16 - 09/30/16  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		23,505	24,001	24,001	(496)	102%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications		210	191	191	19	91%
Travel				0	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses				0	0	0%
TOTAL OPERATIONS	0	210	191	191	19	91%
EQUIPMENT:						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$0	\$23,715	\$24,192	\$24,192	(\$477)	102%
TOTALS	\$0	\$23,715	\$24,192	\$24,192	(\$477)	102%
FUNDING:						
LSTA:	\$0	\$23,715	\$24,192	\$24,192	(\$477)	102%
TOTALS	\$0	\$23,715	\$24,192	\$24,192	(\$477)	102%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 16 GRANT AWARD**

**LSTA - Statewide Collaborative Services  
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/16 - 09/30/16  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		91,825	0	90,155	1,670	98%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications		750	0	750	0	100%
Travel				0	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses				0	0	0%
TOTAL OPERATIONS	0	750	0	750	0	100%
EQUIPMENT:						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$0	\$92,575	\$0	\$90,905	\$1,670	98%
TOTALS	\$0	\$92,575	\$0	\$90,905	\$1,670	98%
FUNDING:						
LSTA:	\$0	\$92,575	\$0	\$90,905	\$1,670	98%
TOTALS	\$0	\$92,575	\$0	\$90,905	\$1,670	98%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 15 GRANT AWARD**

**LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/14 - 09/30/16**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/16 -09/30/16  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		13,831	13,425	13,831	(0)	100%
<b>OPERATIONS:</b>						
Contracted Services				0	0	0%
Supplies and Materials		0	0	0	0	0%
Communications		42	45	45	(3)	103%
Travel		458	455	455	3	0%
Rent				0	0	0%
Repair and Maintenance		0		0	0	0%
Other Expenses		0	0	0	0	103%
<b>TOTAL OPERATIONS</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>103%</b>
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$0</b>	<b>\$14,331</b>	<b>\$13,925</b>	<b>\$14,331</b>	<b>(\$0)</b>	<b>100%</b>
<b>TOTALS</b>	<b>\$0</b>	<b>\$14,331</b>	<b>\$13,925</b>	<b>\$14,331</b>	<b>(\$0)</b>	<b>100%</b>
<b>FUNDING:</b>						
LSTA:	0	14,331	13,925	14,331	(0)	100%
<b>TOTALS</b>	<b>0</b>	<b>14,331</b>	<b>13,925</b>	<b>14,331</b>	<b>(0)</b>	<b>100%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 16 GRANT AWARD**

**LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/16 -09/30/16  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		51,570	0	49,954	1,616	97%
<b>OPERATIONS:</b>						
Contracted Services				0	0	0%
Supplies and Materials		0	0	0	0	0%
Communications		180	0	180	0	103%
Travel		3,520	237	3,519	1	0%
Rent				0	0	0%
Repair and Maintenance		0		0	0	0%
Other Expenses		300	300	300	0	103%
TOTAL OPERATIONS	0	4,000	537	3,999	1	103%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$55,570	\$537	\$53,953	\$1,617	97%
TOTALS	\$0	\$55,570	\$537	\$53,953	\$1,617	97%
<b>FUNDING:</b>						
LSTA:	0	55,570	537	53,953	1,617	97%
TOTALS	0	55,570	537	53,953	1,617	97%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 15 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING  
GRANT RUNS - 10/01/14 - 09/30/16**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/16 - 09/30/16  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		4,033	4,033	4,033	0	100%
<b>OPERATIONS:</b>						
Contracted Services		0	0	0	0	0%
Supplies and Materials				0	0	0%
Communications	0	0	0	0	0	0%
Travel		106	106	106	0	100%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		0	0	0	0	0%
TOTAL OPERATIONS	0	106	106	106	0	100%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$4,139	\$4,139	\$4,139	\$0	100%
TOTALS	\$0	\$4,139	\$4,139	\$4,139	\$0	100%
<b>FUNDING:</b>						
LSTA:	0	4,139	4,139	4,139	0	100%
TOTALS	0	4,139	4,139	4,139	0	100%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 16 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING  
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/16 - 09/30/16  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		15,171	0	15,171	0	100%
<b>OPERATIONS:</b>						
Contracted Services		0	0	0	0	0%
Supplies and Materials				0	0	0%
Communications		0	0	0	0	0%
Travel		1,000	0	1,000	0	100%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		0	0	0	0	0%
TOTAL OPERATIONS	0	1,000	0	1,000	0	100%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$16,171	\$0	\$16,171	\$0	100%
TOTALS	\$0	\$16,171	\$0	\$16,171	\$0	100%
<b>FUNDING:</b>						
LSTA:	0	16,171	0	16,171	0	100%
TOTALS	0	16,171	0	16,171	0	100%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 16 GRANT AWARD**

**LSTA - LifeLongLearning  
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 17  
REPORT PERIOD: 07/01/16 -09/30/16  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		62,100	5,344	60,101	1,999	97%
<b>OPERATIONS:</b>						
Contracted Services				0	0	0%
Supplies and Materials		2,000	60	2,000	0	100%
Communications		2,500	0	2,500	0	100%
Travel		0	0	0	0	0%
Rent		0	0	0	0	0%
Repair and Maintenance		0	0	0	0	0%
Other Expenses		500	150	500	0	100%
TOTAL OPERATIONS	0	5,000	210	5,000	0	100%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$67,100	\$5,554	\$65,101	\$1,999	97%
TOTALS	\$0	\$67,100	\$5,554	\$65,101	\$1,999	97%
<b>FUNDING:</b>						
LSTA:	0	67,100	5,554	65,101	1,999	97%
TOTALS	0	67,100	5,554	65,101	1,999	97%