

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian
Sarah McHugh, Director, Statewide Library Resources

Date: July 22, 2015

Re: **Proposed MSL Tablet Training Labs Use Policy**

The Montana State Library now has two tablet training labs that are available to MSL staff and Montana librarians for training purposes. These labs were purchased with LSTA monies as part of the FY14 LSTA Statewide Projects budget. A proposed policy to govern the reservation and use of these labs is shared for the Commission's review. Action to adopt a tablet lab use policy will be requested in October.