



PO Box 201800 • Helena, Montana 59620-1800 • 406-444-3115  
FAX: 406-444-0266 • <http://msl.mt.gov>

TO: Jennie Stapp  
State Librarian

TO: Montana State Library  
Commission

FROM: Kris Schmitz *KMS*  
Central Services Manager *JS*

FROM: Jennie Stapp  
State Librarian

SUBJECT: FY 15 THIRD QUARTER FINANCIAL REPORT

DATE: April 3, 2015

Attached to this memo is the third quarter financial report for FY 2015, for your consideration.

**PROGRAM 01 - OPERATIONS**

Listed below is the summary of the changes reflected in the revised budget column.

LSTA 13 projects have now been closed and all projects are running on LSTA 14 funding.

Montana Shared Catalog enterprise budget authority of \$25,000 was moved from personal services budget generated by vacancy saving into operations. This authority was established as an estimate and I am aligning the budget to what has been approved by the membership.

**NRIS – Contract funding established this quarter.**

A contract for \$12,219 was received from MT Department of Natural Resources (DNRC) to support work to determine statewide seasonal water use.

Please let me know if I can answer any questions.

# MONTANA STATE LIBRARY FINANCIAL REPORT

Program 01 - OPERATIONS

FISCAL YEAR: 15  
REPORT PERIOD: 01/1-03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                                   | Budgeted           | Revised Budget     | Expended To Date   | Projected Year-End Expenditures | Balance Over/Under | % Expd.     |
|-----------------------------------|--------------------|--------------------|--------------------|---------------------------------|--------------------|-------------|
| PERSONAL SERVICES                 | 3,070,508          | 2,956,102          | 2,019,449          | 2,928,507                       | 27,595             | 99%         |
| <b>OPERATIONS:</b>                |                    |                    |                    |                                 |                    |             |
| Contracted Services               | 1,165,734          | 1,125,432          | 718,984            | 1,124,512                       | 920                | 100%        |
| *Periodical Elec Data             | 323,423            | 319,269            | 304,769            | 319,269                         | 0                  | 100%        |
| *MTLIB2GO                         | 184,985            | 184,985            | 131,743            | 184,985                         | 0                  | 100%        |
| *Resource Sharing-OCLC            | 98,886             | 98,886             | 98,886             | 98,886                          | 0                  | 100%        |
| *Resource Sharing-MSC             | 98,886             | 98,886             | 98,886             | 98,886                          | 0                  | 100%        |
| Supplies and Materials            | 193,635            | 168,056            | 84,508             | 166,463                         | 1,593              | 99%         |
| Communications                    | 122,097            | 118,519            | 72,278             | 118,510                         | 9                  | 100%        |
| Travel                            | 172,487            | 150,890            | 54,769             | 150,745                         | 145                | 100%        |
| Rent                              | 328,104            | 326,844            | 238,041            | 326,583                         | 261                | 100%        |
| Repair and Maintenance            | 49,001             | 62,351             | 41,929             | 63,249                          | (898)              | 101%        |
| Other Expenses                    | 114,889            | 124,816            | 78,604             | 125,106                         | (290)              | 100%        |
| <b>TOTAL OPERATIONS</b>           | <b>2,852,126</b>   | <b>2,778,933</b>   | <b>1,923,397</b>   | <b>2,777,194</b>                | <b>1,739</b>       | <b>100%</b> |
| <b>EQUIPMENT:</b>                 |                    |                    |                    |                                 |                    |             |
| Library Books                     | 16,918             | 16,918             | 2,866              | 16,918                          | 0                  | 100%        |
| Equipment                         | 12,185             | 12,185             |                    | 12,185                          | 0                  | 0%          |
| <b>TOTAL EQUIPMENT</b>            | <b>29,103</b>      | <b>29,103</b>      | <b>2,866</b>       | <b>29,103</b>                   | <b>0</b>           | <b>100%</b> |
| <b>SUB-TOTALS</b>                 | <b>\$5,951,737</b> | <b>\$5,764,138</b> | <b>\$3,945,712</b> | <b>\$5,734,804</b>              | <b>\$29,334</b>    | <b>99%</b>  |
| <b>GRANTS:</b>                    |                    |                    |                    |                                 |                    |             |
| Federation Grants (CST)           | 176,122            | 176,122            | 176,122            | 176,122                         | 0                  | 100%        |
| State Aid Grants-Area/Pop         | 395,766            | 395,766            | 395,766            | 395,766                         | 0                  | 100%        |
| LSTA - FY 13 Grants               | 12,625             | 219,416            | 219,416            | 219,416                         | 0                  | 100%        |
| LSTA - FY 14 Grants               | 10,000             | 10,000             |                    | 10,000                          | 0                  | 100%        |
| LSTA - FY 15 Grants               | 108,525            | 102,678            |                    | 102,678                         | 0                  | 100%        |
| MLIAC Grants awarded              | 302,993            | 302,993            | 137,222            | 302,993                         | 0                  | 100%        |
| <b>TOTAL GRANTS</b>               | <b>1,006,031</b>   | <b>1,206,975</b>   | <b>928,525</b>     | <b>1,206,975</b>                | <b>0</b>           | <b>100%</b> |
| <b>TOTALS</b>                     | <b>\$6,957,768</b> | <b>\$6,971,113</b> | <b>\$4,874,236</b> | <b>\$6,941,779</b>              | <b>\$29,334</b>    | <b>100%</b> |
| <b>FUNDING:</b>                   |                    |                    |                    |                                 |                    |             |
| General Fund                      | 3,326,904          | 3,326,904          | 2,394,147          | 3,297,570                       | 29,334             | 99%         |
| Coal Sev. Tax                     | 562,801            | 562,801            | 533,175            | 562,801                         | 0                  | 100%        |
| LSTA                              | 364,873            | 388,489            | 210,358            | 388,489                         | (0)                | 100%        |
| LSTA Grants                       | 874,393            | 851,899            | 547,057            | 851,899                         | (0)                | 100%        |
| State Agency Contracts            | 283,523            | 283,523            | 194,459            | 283,523                         | 0                  | 100%        |
| Montana Land Information Account  | 954,912            | 954,912            | 553,933            | 954,912                         | 0                  | 100%        |
| Private - E-Content Library Share | 184,985            | 184,985            | 131,743            | 184,985                         | 0                  | 100%        |
| Montana Shared Catalog            | 341,850            | 341,850            | 272,676            | 341,850                         | 0                  | 100%        |
| Talking Book Trust Acct.          | 2,398              | 2,398              | 2,398              | 2,398                           | (0)                | 100%        |

## MONTANA STATE LIBRARY FINANCIAL REPORT

**Program 01 - OPERATIONS**

FISCAL YEAR: 15  
 REPORT PERIOD: 01/1-03/31/15  
 YEAR EXPENDED: 75%  
 PAYROLL EXPENDED: 73%

|                      | Budgeted         | Revised Budget   | Expended To Date | Projected Year-End Expenditures | Balance Over/Under | % Expd.     |
|----------------------|------------------|------------------|------------------|---------------------------------|--------------------|-------------|
| BA-NRCS-FOREST       | 25,277           | 25,277           | 11,018           | 25,277                          | 0                  | 100%        |
| DNRC- MSDI (AA)      | 11,600           | 11,600           | 1,533            | 11,600                          | 0                  | 100%        |
| DNRC- WRQS (AA)      | 7,339            | 7,339            | 2,494            | 7,339                           | 0                  | 100%        |
| DEQ-CMZ AA           | 16,916           | 16,916           | 16,916           | 16,916                          | 0                  | 100%        |
| DNRC-Evaporants (AA) |                  | 12,219           | 2,329            | 12,219                          | 0                  | 100%        |
| <b>TOTALS</b>        | <b>6,957,768</b> | <b>6,971,113</b> | <b>4,874,236</b> | <b>6,941,779</b>                | <b>29,334</b>      | <b>100%</b> |

**Montana State Library Trust Acct.**

|                                |         |
|--------------------------------|---------|
| Balance as of Jan 1, 2015      | 118,321 |
| Expenditures                   | 0       |
| Donations from 01/1 - 03/31/15 | 2,620   |
| STIP Earnings (Avg. .1409%)    | 36      |
|                                | 120,977 |

## MONTANA STATE LIBRARY FINANCIAL REPORT

MONTANA DIGITAL LIBRARY  
FUNCTION: 12-LIBRARY & INFORMATION SERVICES

FISCAL YEAR: 15  
REPORT PERIOD: 01/1-03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                                 | Budgeted         | Revised Budget   | Expended To Date | Projected Year-End Expenditures | Balance Over/Under | % Expd.     |
|---------------------------------|------------------|------------------|------------------|---------------------------------|--------------------|-------------|
| PERSONAL SERVICES               | 381,327          | 381,327          | 253,136          | 346,140                         | 35,187             | 91%         |
| <b>OPERATIONS:</b>              |                  |                  |                  |                                 |                    |             |
| Contracted Services             | 107,855          | 112,010          | 53,659           | 111,659                         | 351                | 100%        |
| Supplies and Materials          | 6,546            | 6,546            | 2,703            | 5,503                           | 1,043              | 84%         |
| Communications                  | 9,595            | 9,595            | 7,506            | 9,595                           | 0                  | 100%        |
| Travel                          | 4,000            | 4,000            | 3,489            | 4,000                           | 0                  | 100%        |
| Rent                            | 153,347          | 153,347          | 114,096          | 153,347                         | 0                  | 100%        |
| Repair and Maintenance          | 0                | 0                | 397              | 397                             | (397)              | 105%        |
| Other Expenses                  | 6,700            | 6,700            | 7,809            | 7,809                           | (1,109)            | 117%        |
| <b>TOTAL OPERATIONS</b>         | <b>288,043</b>   | <b>292,198</b>   | <b>189,660</b>   | <b>292,311</b>                  | <b>(113)</b>       | <b>100%</b> |
| <b>EQUIPMENT:</b>               |                  |                  |                  |                                 |                    |             |
| Library Books                   | 16,918           | 16,918           | 2,866            | 16,918                          | 0                  | 100%        |
| Equipment                       | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| <b>TOTAL EQUIPMENT</b>          | <b>16,918</b>    | <b>16,918</b>    | <b>2,866</b>     | <b>16,918</b>                   | <b>0</b>           | <b>0%</b>   |
| <b>SUB-TOTALS</b>               | <b>\$686,288</b> | <b>\$690,443</b> | <b>\$445,662</b> | <b>\$655,369</b>                | <b>\$35,074</b>    | <b>95%</b>  |
| <b>FEDERATION GRANTS (CST):</b> |                  |                  |                  |                                 |                    |             |
| Federation Grants (CST)         | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| State Aid Grants                | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| LSTA - FY 13 Grants             | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| LSTA - FY 14 Grants             | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| LSTA - FY 15 Grants             | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| <b>TOTAL GRANTS</b>             | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>                        | <b>0</b>           | <b>0%</b>   |
| <b>TOTALS</b>                   | <b>\$686,288</b> | <b>\$690,443</b> | <b>\$445,662</b> | <b>\$655,369</b>                | <b>\$35,074</b>    | <b>95%</b>  |
| <b>FUNDING:</b>                 |                  |                  |                  |                                 |                    |             |
| General Fund:                   | 626,032          | 626,032          | 396,379          | 590,958                         | 35,074             | 94%         |
| Coal Sev. Tax:                  | 60,256           | 64,411           | 49,284           | 64,411                          | 0                  | 100%        |
| LSTA                            | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| LSTA - GRANTS                   | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| Talking Book Trust Acct         | 0                | 0                | 0                | 0                               | 0                  | 0%          |
| <b>TOTALS</b>                   | <b>686,288</b>   | <b>690,443</b>   | <b>445,662</b>   | <b>655,369</b>                  | <b>35,074</b>      | <b>95%</b>  |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 15  
REPORT PERIOD: 01/1-03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                                      | Budgeted           | Revised Budget     | Expended To Date   | Projected Year-End Expenditures | Balance Over/Under | % Expd.     |
|--------------------------------------|--------------------|--------------------|--------------------|---------------------------------|--------------------|-------------|
| PERSONAL SERVICES                    | 435,925            | 410,940            | 280,400            | 413,298                         | (2,358)            | 101%        |
| <b>OPERATIONS:</b>                   |                    |                    |                    |                                 |                    |             |
| Contracted Services                  | 331,267            | 285,985            | 278,106            | 285,906                         | 79                 | 100%        |
| *Periodical Elec Data                | 323,423            | 319,269            | 304,769            | 319,269                         | 0                  | 100%        |
| *Resource Sharing - OCLC             | 98,886             | 98,886             | 98,886             | 98,886                          | 0                  | 100%        |
| *Resource Sharing - MSC              | 98,886             | 98,886             | 98,886             | 98,886                          | 0                  | 100%        |
| *MTLIB2GO                            | 184,985            | 184,985            | 131,743            | 184,985                         | 0                  | 100%        |
| Supplies and Materials               | 36,284             | 11,274             | 8,721              | 11,274                          | 0                  | 100%        |
| Communications                       | 17,156             | 14,258             | 9,974              | 14,258                          | 0                  | 100%        |
| Travel                               | 112,337            | 93,874             | 19,449             | 93,729                          | 145                | 100%        |
| Rent                                 | 65,774             | 64,514             | 42,719             | 63,719                          | 795                | 99%         |
| Repair and Maintenance               | 10,000             | 23,100             | 16,254             | 23,254                          | (154)              | 101%        |
| Other Expenses                       | 27,635             | 40,575             | 30,366             | 40,566                          | 9                  | 100%        |
| TOTAL OPERATIONS                     | 1,306,632          | 1,235,605          | 1,039,872          | 1,234,730                       | 875                | 100%        |
| <b>EQUIPMENT:</b>                    |                    |                    |                    |                                 |                    |             |
| Library Books                        | 0                  | 0                  | 0                  | 0                               | 0                  | 0%          |
| Equipment                            | 0                  | 0                  | 0                  | 0                               | 0                  | 0%          |
| TOTAL EQUIPMENT                      | 0                  | 0                  | 0                  | 0                               | 0                  | 0%          |
| <b>SUB-TOTALS</b>                    | <b>\$1,742,557</b> | <b>\$1,646,545</b> | <b>\$1,320,272</b> | <b>\$1,648,029</b>              | <b>(\$1,484)</b>   | <b>100%</b> |
| <b>GRANTS:</b>                       |                    |                    |                    |                                 |                    |             |
| Federation Grants (CST)              | 176,122            | 176,122            | 176,122            | 176,122                         | 0                  | 100%        |
| State Aid Grants                     | 395,766            | 395,766            | 395,766            | 395,766                         | 0                  | 100%        |
| LSTA - FY 13 Grants                  | 0                  | 219,416            | 219,416            | 219,416                         | 0                  | 100%        |
| LSTA - FY 14 Grants                  | 10,000             | 10,000             | 0                  | 10,000                          | 0                  | 100%        |
| LSTA - FY 15 Grants                  | 108,525            | 102,678            | 0                  | 102,678                         | 0                  | 100%        |
| TOTAL GRANTS                         | 690,413            | 903,982            | 791,304            | 903,982                         | 0                  | 100%        |
| <b>TOTALS</b>                        | <b>\$2,432,970</b> | <b>\$2,550,527</b> | <b>\$2,111,577</b> | <b>\$2,552,011</b>              | <b>(\$1,484)</b>   | <b>100%</b> |
| <b>FUNDING:</b>                      |                    |                    |                    |                                 |                    |             |
| General Fund:                        | 844,149            | 844,149            | 767,452            | 845,633                         | (1,484)            | 100%        |
| Coal Sev. Tax:                       | 502,545            | 498,391            | 483,891            | 498,391                         | 0                  | 100%        |
| LSTA                                 | 118,883            | 142,499            | 100,206            | 142,499                         | 0                  | 100%        |
| LSTA - GRANTS                        | 440,559            | 538,653            | 355,609            | 538,653                         | 0                  | 100%        |
| Proprietary - Montana Shared Catalog | 341,850            | 341,850            | 272,676            | 341,850                         | (0)                | 100%        |
| Private - E-Content Library Share    | 184,985            | 184,985            | 131,743            | 184,985                         | 0                  | 100%        |
| <b>TOTALS</b>                        | <b>2,432,970</b>   | <b>2,550,527</b>   | <b>2,111,577</b>   | <b>2,552,011</b>                | <b>(1,484)</b>     | <b>100%</b> |
| <b>Montana Shared Catalog</b>        |                    |                    |                    |                                 |                    |             |
| Balance from 3rd Quarter             | 187,127            |                    |                    |                                 |                    |             |
| Incoming new revenue                 | 211                |                    |                    |                                 |                    |             |
| Accts Receivable                     | (600)              |                    |                    |                                 |                    |             |
| Expenditures - 3rd Quarter           | (60,633)           |                    |                    |                                 |                    |             |
| Cash Balance                         | 126,105            |                    |                    |                                 |                    |             |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 40-Talking Book Library

FISCAL YEAR: 15  
REPORT PERIOD: 01/1-03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                          | Budgeted         | Revised Budget   | Expended To Date | Year-End Expenditures | Balance Over/Under | % Expd.     |
|--------------------------|------------------|------------------|------------------|-----------------------|--------------------|-------------|
| <b>PERSONAL SERVICES</b> | 285,096          | 285,096          | 202,803          | 284,791               | 305                | 100%        |
| <b>OPERATIONS:</b>       |                  |                  |                  |                       |                    |             |
| Contracted Services      | 9,415            | 9,415            | 7,052            | 9,412                 | 3                  | 100%        |
| Supplies and Materials   | 18,561           | 18,561           | 8,350            | 18,011                | 550                | 97%         |
| Communications           | 17,392           | 17,392           | 11,680           | 17,392                | 0                  | 100%        |
| Travel                   | 3,500            | 3,500            | 1,252            | 3,500                 | 0                  | 100%        |
| Rent                     | 108,022          | 108,022          | 79,460           | 108,022               | 0                  | 100%        |
| Repair and Maintenance   | 8,200            | 8,200            | 8,743            | 8,743                 | (543)              | 107%        |
| Other Expenses           | 4,628            | 4,628            | 3,018            | 4,628                 | 0                  | 100%        |
| <b>TOTAL OPERATIONS</b>  | <b>169,718</b>   | <b>169,718</b>   | <b>119,554</b>   | <b>169,708</b>        | <b>11</b>          | <b>100%</b> |
| <b>EQUIPMENT:</b>        |                  |                  |                  |                       |                    |             |
| Library Books            | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| Equipment                | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| <b>TOTAL EQUIPMENT</b>   | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>SUB-TOTALS</b>        | <b>\$454,814</b> | <b>\$454,814</b> | <b>\$322,357</b> | <b>\$454,499</b>      | <b>\$316</b>       | <b>100%</b> |
| <b>GRANTS:</b>           |                  |                  |                  |                       |                    |             |
| Federation Grants (CST)  | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| State Aid Grants         | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| LSTA - FY 14 Grants      | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| LSTA - FY 15 Grants      | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| <b>TOTAL GRANTS</b>      | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>TOTALS</b>            | <b>\$454,814</b> | <b>\$454,814</b> | <b>\$322,357</b> | <b>\$454,499</b>      | <b>\$316</b>       | <b>100%</b> |
| <b>FUNDING:</b>          |                  |                  |                  |                       |                    |             |
| General Fund:            | 253,054          | 253,054          | 225,684          | 252,738               | 316                | 100%        |
| Coal Sev. Tax:           | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| LSTA                     | 199,362          | 199,362          | 94,275           | 199,362               | 0                  | 100%        |
| Misc. Revenue:           | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| Talking Book Trust Acct. | 2,398            | 2,398            | 2,398            | 2,398                 | 0                  | 100%        |
| <b>TOTALS</b>            | <b>454,814</b>   | <b>454,814</b>   | <b>322,357</b>   | <b>454,498</b>        | <b>316</b>         | <b>100%</b> |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 05- Administration

FISCAL YEAR: 15  
REPORT PERIOD: 01/1-03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                          | Budgeted         | Revised Budget   | Expended To Date | Year-End Expenditures | Balance Over/Under | % Expd.     |
|--------------------------|------------------|------------------|------------------|-----------------------|--------------------|-------------|
| PERSONAL SERVICES        | 359,754          | 359,754          | 261,866          | 365,293               | (5,539)            | 102%        |
| <b>OPERATIONS:</b>       |                  |                  |                  |                       |                    |             |
| Contracted Services      | 51,258           | 51,258           | 35,771           | 50,771                | 487                | 99%         |
| Supplies and Materials   | 50,843           | 50,843           | 4,577            | 50,843                | 0                  | 100%        |
| Communications           | 30,556           | 30,556           | 16,977           | 30,547                | 9                  | 100%        |
| Travel                   | 20,800           | 20,800           | 12,529           | 20,800                | 0                  | 100%        |
| Rent                     | 150              | 150              | 684              | 684                   | (534)              | 456%        |
| Repair and Maintenance   | 25,031           | 25,031           | 15,835           | 24,835                | 196                | 99%         |
| Other Expenses           | 58,754           | 58,754           | 28,944           | 57,944                | 810                | 99%         |
| <b>TOTAL OPERATIONS</b>  | <b>237,392</b>   | <b>237,392</b>   | <b>115,317</b>   | <b>236,424</b>        | <b>968</b>         | <b>100%</b> |
| <b>EQUIPMENT:</b>        |                  |                  |                  |                       |                    |             |
| Library Books            | 0                |                  |                  |                       | 0                  | 0%          |
| Equipment                | 12,185           | 12,185           |                  | 12,185                | 0                  | 0%          |
| <b>TOTAL EQUIPMENT</b>   | <b>12,185</b>    | <b>12,185</b>    | <b>0</b>         | <b>12,185</b>         | <b>0</b>           | <b>0%</b>   |
| <b>SUB-TOTALS</b>        | <b>\$609,331</b> | <b>\$609,331</b> | <b>\$377,183</b> | <b>\$613,902</b>      | <b>(\$4,571)</b>   | <b>101%</b> |
| <b>GRANTS:</b>           |                  |                  |                  |                       |                    |             |
| Federation Grants (CST)  | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| State Aid Grants         | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| LSTA - FY 13 Grants      | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| LSTA - FY 14 Grants      | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| LSTA - FY 15 Grants      | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| <b>TOTAL GRANTS</b>      | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>TOTALS</b>            | <b>\$609,331</b> | <b>\$609,331</b> | <b>\$377,183</b> | <b>\$613,902</b>      | <b>(\$4,571)</b>   | <b>101%</b> |
| <b>FUNDING:</b>          |                  |                  |                  |                       |                    |             |
| General Fund:            | 562,703          | 562,703          | 361,305          | 567,274               | (4,571)            | 101%        |
| Coal Sev. Tax:           | 0                |                  |                  |                       | 0                  | 0%          |
| LSTA                     | 46,628           | 46,628           | 15,877           | 46,628                | 0                  | 100%        |
| LSTA - Grants            | 0                |                  |                  |                       | 0                  | 0%          |
| Misc. Revenue:           | 0                | 0                |                  |                       | 0                  | 0%          |
| Talking Book Trust Acct. | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| <b>TOTALS</b>            | <b>609,331</b>   | <b>609,331</b>   | <b>377,183</b>   | <b>613,902</b>        | <b>(4,571)</b>     | <b>101%</b> |

**MONTANA STATE LIBRARY  
NATURAL RESOURCE INFORMATION SYSTEM  
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY  
FUNCTION 70 - NRIS/Natural Heritage

FISCAL YEAR: 15  
REPORT PERIOD: 01/1-03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED 73%

|                                      | Budgeted    | Revised Budget | Expended This Period | Expended To Date | Balance   | % Expd. |
|--------------------------------------|-------------|----------------|----------------------|------------------|-----------|---------|
| PERSONAL SERVICES                    | 1,211,890   | 1,223,689      | 312,535              | 838,726          | 384,963   | 69%     |
| OPERATIONS:                          |             |                |                      |                  |           |         |
| Contracted Services                  | 665,939     | 666,764        | 169,992              | 344,396          | 322,368   | 52%     |
| Supplies and Materials               | 80,934      | 80,582         | 1,300                | 60,068           | 20,514    | 75%     |
| Communications                       | 43,874      | 43,968         | 9,095                | 24,480           | 19,488    | 56%     |
| Travel                               | 14,665      | 16,016         | 3,972                | 12,404           | 3,612     | 77%     |
| Rent                                 | 811         | 811            | 271                  | 1,082            | (271)     | 133%    |
| Repair and Maintenance               | 5,770       | 6,020          | 0                    | 700              | 5,320     | 12%     |
| Other Expenses                       | 13,656      | 11,909         | 1,900                | 6,931            | 4,978     | 58%     |
| TOTAL OPERATIONS                     | 825,649     | 826,070        | 186,530              | 450,061          | 376,009   | 54%     |
| EQUIPMENT:                           |             |                |                      |                  |           |         |
| Library Books                        | 0           | 0              | 0                    | 0                | 0         | 0%      |
| Equipment                            | 0           | 0              | 0                    | 0                | 0         | 0%      |
| TOTAL EQUIPMENT                      | 0           | 0              | 0                    | 0                | 0         | 0%      |
| SUB-TOTALS                           | \$2,037,539 | \$2,049,759    | \$499,065            | \$1,288,787      | \$760,972 | 63%     |
| GRANTS:                              |             |                |                      |                  |           |         |
| MLIAC GRANT                          | 302,993     | 302,993        | 61,994               | 137,222          | 165,771   | 45%     |
|                                      | 302,993     | 302,993        | 61,994               | 137,222          | 165,771   | 45%     |
| TOTALS                               | 2,340,532   | 2,352,752      | 561,059              | 1,426,009        | 926,743   | 61%     |
| FUNDING:                             |             |                |                      |                  |           |         |
| GENERAL Fund                         | 1,040,966   | 1,040,966      | 231,420              | 643,327          | 397,639   | 62%     |
| Fish Wildlife and Parks (FW&P)       | 69,342      | 69,342         | 44,342               | 69,342           | 0         | 100%    |
| Dept. of Environmental Quality (DEQ) | 88,928      | 88,928         | 56,685               | 80,117           | 8,811     | 90%     |
| Mt. Depart. Of Transportation (DOT)  | 31,845      | 31,845         | 0                    | 10,000           | 21,845    | 31%     |
| Dept. of Natural Resources (DNRC)    | 49,155      | 49,155         | 0                    | 25,000           | 24,155    | 51%     |
| University                           | 44,253      | 44,253         | 0                    | 10,000           | 34,253    | 23%     |
| Montana Land Information Fund        | 954,912     | 954,912        | 217,230              | 553,933          | 400,979   | 58%     |
| NRCS-FOREST-BA                       | 25,277      | 25,277         | 1,795                | 11,018           | 14,259    | 44%     |
| DEQ-CMZ AA                           | 16,916      | 16,916         | 7,744                | 16,916           | 0         | 100%    |
| DNRC- MSDI (AA)                      | 11,600      | 11,600         | (1,445)              | 1,533            | 10,067    | 13%     |
| DNRC- WRQS (AA)                      | 7,339       | 7,339          | 961                  | 2,494            | 4,845     | 34%     |
| DNRC-Evaporants (AA)                 |             | 12,219         | 2,329                | 2,329            | 9,890     | 19%     |
| TOTALS                               | 2,340,532   | 2,352,752      | 561,059              | 1,426,009        | 926,743   | 61%     |

**Montana Land Information Account**

|                              |                |
|------------------------------|----------------|
| Balance as of July 1, 2014   | 927,336        |
| Expenditures                 | (553,933)      |
| Prior year adjustments       | 2,938          |
| Revenue from 07/1 - 03/31/15 | 521,041        |
| STIP Earnings (Avg. 0.1409%) | 737            |
|                              | <u>898,120</u> |



# MONTANA STATE LIBRARY FINANCIAL REPORT FY 15 OPERATIONAL BUDGET State Library Commission

|                                | Budget<br>General<br>Fund | Expended<br>To Date | Total<br>Year-End | Balance     |
|--------------------------------|---------------------------|---------------------|-------------------|-------------|
| Per Diem                       | 3,350                     | 900                 | 3,350             | 0           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>3,350</b>              | <b>900</b>          | <b>3,350</b>      | <b>0</b>    |
| <b>OPERATIONS:</b>             |                           |                     |                   |             |
| Contracted Services            | 1,000                     | 19                  | 1,000             | 0           |
| Supplies and Materials         | 1,000                     | 35                  | 1,000             | 0           |
| Communications                 | 0                         | 35                  | 35                | (35)        |
| Travel                         | 14,700                    | 8,618               | 13,638            | 1,062       |
| Rent                           | 0                         |                     | 0                 | 0           |
| Repair and Maintenance         | 0                         |                     | 0                 | 0           |
| Other Expenses                 | 250                       | 1,244               | 1,244             | (994)       |
| <b>TOTAL OPERATIONS</b>        | <b>16,950</b>             | <b>9,952</b>        | <b>16,917</b>     | <b>33</b>   |
| <b>TOTAL BUDGET</b>            | <b>\$20,300</b>           | <b>\$10,852</b>     | <b>\$20,267</b>   | <b>\$33</b> |

Projections:

|                                       |              |
|---------------------------------------|--------------|
| 1 Regular Commission Meetings @ 2,500 | 2,500        |
| MLA Conference                        | 2,250        |
| Clarion Collaborative Training        | 2,500        |
| ALA Washington                        | 1,665        |
| Other travel Commission Business      | 500          |
|                                       | <b>9,415</b> |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 14 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber  
GRANT RUNS - 10/01/13 - 09/30/15

FISCAL YEAR: 15  
REPORT PERIOD: 01/01/2015 - 03/31/2015  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                        | Budgeted | Revised Budget | Expended to Date | Year-End Expenditures | Projected Balance Over/Under | Proj. % Expd. |
|------------------------|----------|----------------|------------------|-----------------------|------------------------------|---------------|
| PERSONAL SERVICES      | 49,538   | 49,538         | 30,443           | 48,753                | 785                          | 98%           |
| <b>OPERATIONS:</b>     |          |                |                  |                       |                              |               |
| Contracted Services    |          |                |                  | 0                     | 0                            | 0%            |
| Supplies and Materials |          |                | 69               | 69                    | (69)                         | 0%            |
| Communications         | 600      | 600            | 434              | 531                   | 69                           | 89%           |
| Travel                 | 3,000    | 3,000          | 1,893            | 3,000                 | 0                            | 100%          |
| Rent                   |          |                |                  | 0                     | 0                            | 0%            |
| Repair and Maintenance |          |                |                  | 0                     | 0                            | 0%            |
| Other Expenses         | 400      | 400            | 186              | 400                   | 0                            | 100%          |
| TOTAL OPERATIONS       | 4,000    | 4,000          | 2,582            | 4,000                 | (0)                          | 100%          |
| <b>EQUIPMENT:</b>      |          |                |                  |                       |                              |               |
| Equipment              | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| Automation             | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| TOTAL EQUIPMENT        | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| SUB-TOTALS             | \$53,538 | \$53,538       | \$33,025         | \$52,753              | \$785                        | 99%           |
| TOTALS                 | \$53,538 | \$53,538       | \$33,025         | \$52,753              | \$785                        | 99%           |
| <b>FUNDING:</b>        |          |                |                  |                       |                              |               |
| LSTA:                  | 53,538   | 53,538         | 33,025           | 52,753                | 785                          | 99%           |
| TOTALS                 | 53,538   | 53,538         | 33,025           | 52,753                | 785                          | 99%           |

LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/13 - 09/30/15

FISCAL YEAR: 15  
REPORT PERIOD: 01/01/2015 - 03/31/2015  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                        | Budgeted | Revised Budget | Expended to Date | Year-End Expenditures | Projected Balance Over/Under | Proj. % Expd. |
|------------------------|----------|----------------|------------------|-----------------------|------------------------------|---------------|
| PERSONAL SERVICES      | 59,043   | 59,043         | 36,297           | 58,161                | 882                          | 99%           |
| <b>OPERATIONS:</b>     |          |                |                  |                       |                              |               |
| Contracted Services    |          |                |                  | 0                     | 0                            | 0%            |
| Supplies and Materials |          |                |                  | 0                     | 0                            | 0%            |
| Communications         | 600      | 600            | 395              | 600                   | 0                            | 100%          |
| Travel                 | 3,000    | 3,000          | 1,017            | 3,000                 | (0)                          | 100%          |
| Rent                   |          |                |                  | 0                     | 0                            | 0%            |
| Repair and Maintenance |          |                |                  | 0                     | 0                            | 0%            |
| Other Expenses         | 600      | 600            | 557              | 600                   | 0                            | 0%            |
| TOTAL OPERATIONS       | 4,200    | 4,200          | 1,969            | 4,200                 | (0)                          | 100%          |
| <b>EQUIPMENT:</b>      |          |                |                  |                       |                              |               |
| Equipment              | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| Automation             | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| TOTAL EQUIPMENT        | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| SUB-TOTALS             | \$63,243 | \$63,243       | \$38,266         | \$62,361              | \$882                        | 99%           |
| TOTALS                 | \$63,243 | \$63,243       | \$38,266         | \$62,361              | \$882                        | 99%           |
| <b>FUNDING:</b>        |          |                |                  |                       |                              |               |
| LSTA:                  | 63,243   | 63,243         | 38,266           | 62,361                | 882                          | 99%           |
| TOTALS                 | 63,243   | 63,243         | 38,266           | 62,361                | 882                          | 99%           |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 14 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Bozeman  
GRANT RUNS - 10/01/13 - 09/30/15

FISCAL YEAR: 15  
REPORT PERIOD: 01/01/2015 - 03/31/2015  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                        | Budgeted        | Revised Budget  | Expended to Date | Final Year-End Expenditures | Projected Balance Over/Under | Proj. % Expd. |
|------------------------|-----------------|-----------------|------------------|-----------------------------|------------------------------|---------------|
| PERSONAL SERVICES      | 43,925          | 43,925          | 26,979           | 43,186                      | 739                          | 0%            |
| <b>OPERATIONS:</b>     |                 |                 |                  |                             |                              |               |
| Contracted Services    |                 |                 |                  | 0                           | 0                            | 0%            |
| Supplies and Materials |                 |                 |                  | 0                           | 0                            | 0%            |
| Communications         | 600             | 600             | 373              | 600                         | 0                            | 100%          |
| Travel                 | 3,000           | 3,000           | 1,528            | 3,000                       | 0                            | 0%            |
| Rent                   |                 |                 |                  | 0                           | 0                            | 0%            |
| Repair and Maintenance |                 |                 |                  | 0                           | 0                            | 0%            |
| Other Expenses         | 400             | 400             | 324              | 400                         | 0                            | 0%            |
| TOTAL OPERATIONS       | 4,000           | 4,000           | 2,225            | 4,000                       | 0                            | 100%          |
| <b>EQUIPMENT:</b>      |                 |                 |                  |                             |                              |               |
| Equipment              | 0               | 0               | 0                | 0                           | 0                            | 0%            |
| Automation             | 0               | 0               | 0                | 0                           | 0                            | 0%            |
| TOTAL EQUIPMENT        | 0               | 0               | 0                | 0                           | 0                            | 0%            |
| <b>SUB-TOTALS</b>      | <b>\$47,925</b> | <b>\$47,925</b> | <b>\$29,204</b>  | <b>\$47,186</b>             | <b>\$739</b>                 | <b>98%</b>    |
| <b>TOTALS</b>          | <b>\$47,925</b> | <b>\$47,925</b> | <b>\$29,204</b>  | <b>\$47,186</b>             | <b>\$739</b>                 | <b>98%</b>    |
| <b>FUNDING:</b>        |                 |                 |                  |                             |                              |               |
| LSTA:                  | 47,925          | 47,925          | 29,204           | 47,186                      | 739                          | 98%           |
| <b>TOTALS</b>          | <b>47,925</b>   | <b>47,925</b>   | <b>29,204</b>    | <b>47,186</b>               | <b>739</b>                   | <b>98%</b>    |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 14 GRANT AWARD**

**LSTA - Statewide Collaborative Services  
GRANT RUNS - 10/01/13 - 09/30/15**

FISCAL YEAR: 15  
REPORT PERIOD: 01/01/15 - 03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                        | Budgeted | Revised Budget | Expended to Date | Projected Year-End Expenditures | Projected Balance Over/Under | Proj. % Expd. |
|------------------------|----------|----------------|------------------|---------------------------------|------------------------------|---------------|
| PERSONAL SERVICES      | 76,224   | 76,224         | 48,233           | 77,728                          | (1,504)                      | 102%          |
| <b>OPERATIONS:</b>     |          |                |                  |                                 |                              |               |
| Contracted Services    |          |                |                  | 0                               | 0                            | 0%            |
| Supplies and Materials |          |                |                  | 0                               | 0                            | 0%            |
| Communications         | 750      | 750            | 339              | 750                             | 0                            | 100%          |
| Travel                 |          |                |                  | 0                               | 0                            | 0%            |
| Rent                   |          |                |                  | 0                               | 0                            | 0%            |
| Repair and Maintenance |          |                |                  | 0                               | 0                            | 0%            |
| Other Expenses         |          |                |                  | 0                               | 0                            | 0%            |
| TOTAL OPERATIONS       | 750      | 750            | 339              | 750                             | 0                            | 100%          |
| <b>EQUIPMENT:</b>      |          |                |                  |                                 |                              |               |
| Equipment              |          |                |                  |                                 | 0                            |               |
| Automation             |          |                |                  |                                 | 0                            |               |
| TOTAL EQUIPMENT        | 0        | 0              | 0                | 0                               | 0                            |               |
| SUB-TOTALS             | \$76,974 | \$76,974       | \$48,571         | \$78,478                        | (\$1,504)                    | 102%          |
| TOTALS                 | \$76,974 | \$76,974       | \$48,571         | \$78,478                        | (\$1,504)                    | 102%          |
| <b>FUNDING:</b>        |          |                |                  |                                 |                              |               |
| LSTA:                  | \$76,974 | \$76,974       | \$48,571         | \$78,478                        | (\$1,504)                    | 102%          |
| TOTALS                 | \$76,974 | \$76,974       | \$48,571         | \$78,478                        | (\$1,504)                    | 102%          |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 14 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING  
GRANT RUNS - 10/01/13 - 09/30/15**

FISCAL YEAR: 15  
REPORT PERIOD: 01/01/15 - 03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                        | Budgeted        | Revised Budget  | Expended to Date | Year-End Expenditures | Balance Over/Under | Proj. %<br>Expd. |
|------------------------|-----------------|-----------------|------------------|-----------------------|--------------------|------------------|
| PERSONAL SERVICES      | 22,474          | 22,474          | 12,808           | 22,408                | 66                 | 100%             |
| <b>OPERATIONS:</b>     |                 |                 |                  |                       |                    |                  |
| Contracted Services    |                 |                 |                  | 0                     | 0                  | 0%               |
| Supplies and Materials | 250             | 250             | 0                | 250                   | 0                  | 0%               |
| Communications         |                 |                 |                  | 0                     | 0                  | 0%               |
| Travel                 | 500             | 500             | 157              | 500                   | 0                  | 100%             |
| Rent                   |                 |                 |                  | 0                     | 0                  | 0%               |
| Repair and Maintenance |                 |                 |                  | 0                     | 0                  | 0%               |
| Other Expenses         | 250             | 250             | 221              | 250                   | 0                  | 0%               |
| TOTAL OPERATIONS       | 1,000           | 1,000           | 378              | 1,000                 | 0                  | 100%             |
| <b>EQUIPMENT:</b>      |                 |                 |                  |                       |                    |                  |
| Equipment              |                 |                 |                  |                       | 0                  | 0%               |
| Automation             |                 |                 |                  |                       | 0                  | 0%               |
| TOTAL EQUIPMENT        | 0               | 0               | 0                | 0                     | 0                  | 0%               |
| <b>SUB-TOTALS</b>      | <b>\$23,474</b> | <b>\$23,474</b> | <b>\$13,186</b>  | <b>\$23,408</b>       | <b>\$66</b>        | <b>100%</b>      |
| <b>TOTALS</b>          | <b>\$23,474</b> | <b>\$23,474</b> | <b>\$13,186</b>  | <b>\$23,408</b>       | <b>\$66</b>        | <b>100%</b>      |
| <b>FUNDING:</b>        |                 |                 |                  |                       |                    |                  |
| LSTA:                  | 23,474          | 23,474          | 13,186           | 23,408                | 66                 | 100%             |
| <b>TOTALS</b>          | <b>23,474</b>   | <b>23,474</b>   | <b>13,186</b>    | <b>23,408</b>         | <b>66</b>          | <b>100%</b>      |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 14 GRANT AWARD**

**LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/13 - 09/30/15**

FISCAL YEAR: 15  
REPORT PERIOD: 01/01/15 - 03/31/15  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                          | Budgeted        | Revised Budget  | Expended to Date | Year-End Expenditures | Balance Over/Under | Proj. %<br>Expd. |
|--------------------------|-----------------|-----------------|------------------|-----------------------|--------------------|------------------|
| <b>PERSONAL SERVICES</b> | 44,092          | 44,092          | 27,758           | 44,028                | 64                 | 100%             |
| <b>OPERATIONS:</b>       |                 |                 |                  |                       |                    |                  |
| Contracted Services      |                 |                 |                  | 0                     | 0                  | 0%               |
| Supplies and Materials   |                 |                 | 20               | 20                    | (20)               | 0%               |
| Communications           | 200             | 200             | 120              | 200                   | 0                  | 103%             |
| Travel                   | 3,200           | 3,200           | 1,051            | 3,180                 | 20                 | 0%               |
| Rent                     |                 |                 |                  | 0                     | 0                  | 0%               |
| Repair and Maintenance   |                 |                 |                  | 0                     | 0                  | 0%               |
| Other Expenses           | 600             | 600             | 248              | 600                   | 0                  | 103%             |
| <b>TOTAL OPERATIONS</b>  | <b>4,000</b>    | <b>4,000</b>    | <b>1,438</b>     | <b>3,999</b>          | <b>1</b>           | <b>103%</b>      |
| <b>EQUIPMENT:</b>        |                 |                 |                  |                       |                    |                  |
| Equipment                |                 |                 |                  |                       | 0                  | 0%               |
| Automation               |                 |                 |                  |                       | 0                  | 0%               |
| <b>TOTAL EQUIPMENT</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>        |
| <b>SUB-TOTALS</b>        | <b>\$48,092</b> | <b>\$48,092</b> | <b>\$29,196</b>  | <b>\$48,027</b>       | <b>\$65</b>        | <b>100%</b>      |
| <b>TOTALS</b>            | <b>\$48,092</b> | <b>\$48,092</b> | <b>\$29,196</b>  | <b>\$48,027</b>       | <b>\$65</b>        | <b>100%</b>      |
| <b>FUNDING:</b>          |                 |                 |                  |                       |                    |                  |
| LSTA:                    | 48,092          | 48,092          | 29,196           | 48,027                | 65                 | 100%             |
| <b>TOTALS</b>            | <b>48,092</b>   | <b>48,092</b>   | <b>29,196</b>    | <b>48,027</b>         | <b>65</b>          | <b>100%</b>      |