Federation Annual Report
FY 2014
July 2013 Through June 2014

SIGNATURES

Federation   Tamarack

Coordinator's   Missoula Public Library
Library

Coordinator   Honore Bray

Signature _____   Date _____

Chairperson   Christine Prescott
- Board of
Trustees

Signature _____   Date _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: $41,254.74
Total CST Expended: $41,254.00

EXPENDITURES BY PROGRAM

Program 1 - Two Membership Meetings	$8,309.00
Program 2 - Training and Professional Development	$7,518.30
Program 3 - Technology	$10,102.00
Program 4 - Expanding and sharing collections	$12,971.70
Program 5 - Planning for Building Improvement	$2,353.00
	Total: $41,254.00

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses	Local Expenses
Bitterroot Public Library	Active	$2,353.00	$2,353.00	$0.00
Darby Community Public Library	Active	$2,353.00	$2,353.00	$341.56
ImagineIF Kalispell	Active	$2,353.00	$2,353.00	$11,964.00
Lincoln County Public Libraries	Active	$2,353.00	$2,353.00	$1,417.00
Mineral County Public Library	Active	$2,353.00	$2,353.00	$0.00
Missoula Public Library	Active	$10,662.00	$10,662.00	$22,309.00
North Lake County Public Library	Active	$2,353.00	$2,353.00	$622.85
North Valley Public Library	Active	$2,353.00	$2,353.00	$110.00
Plains Public Library District	Active	$2,353.00	$2,353.00	$0.00
Preston Hot Springs Town-County Library	Active	$2,353.00	$2,353.00	$0.00
Ronan Library District	Active	$2,356.00	$2,356.00	$1,480.45
St Ignatius School-Community Library	Active	$2,353.00	$2,353.00	$193.00
Thompson Falls Public Library	Active	$2,353.00	$2,353.00	$7,527.00
Whitefish Community Library	Active	$2,353.00	$2,353.00	$131.30
Totals:		**$41,254.00**	**$41,254.00**	**$46,096.16**

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Two Membership Meetings

Narrative

Two membership meetings will be held in FY 2013. The spring meeting will be a two day meeting. The business of the Federation will be conducted and a full day of training for Trustees and Librarians will take place. Expenses will be covered for a Public Library Trustee and a Librarian from each of the active Public Libraries. Expenses for one member of a School or Special Library will be covered. Mileage to the meeting is at the expense of each library.

The fall meeting will be conducted via a conference call. CE will not be available during the fall meeting. All Public Libraries must send a representative to both meetings to qualify as an active member. If a Public Library is not represented due to an emergency

the executive committee will determine if the library will have active or inactive status. It is beneficial that the Montana State Library staff and State Commissioners participate in the meetings.

The coordinator will:
-Arrange meetings
-Create and distribute appropriate notices and documents
for the meetings
-Attend at least 3 State Library Commissioners meetings
-The Federation Coordinator Library will receive $1000 to help defray the costs for travel and other Federation Expenses.

Included in each years business:
-Conduct the business of the federation, including election
of officers, in accordance with its by-laws
-create the POS for the following year in a timely manner with membership participation.

Public Value

Librarians and trustees meet to network, learn about trust in the workplace, policy development, and more.
Networking is an important part of this meeting for the Trustees. It is when they are exposed to policy, programs, and working relationships with other library Trustees. Networking is also an important part of the meetings for the Library workers. When individuals are not reinventing the wheel on projects of interest it is more beneficial to the Library, Community and the Users. Partnerships are build that save time and money.

Program 2 - Training and Professional Development

Narrative

Library staff will attend training and/or professional opportunities at local, state and national levels. Includes but is not limited to workshops, on-line courses, conferences and academic classes. Registration, mileage, lodging, meals and materials may be included in the costs.

Public Value

Training and Professional Development helps to improve library services to the public. It creates a learning platform that allows all parties to begin at the same level and strive to improve the services to the public. The Tamarack Federation of Libraries work on many consortia projects together providing equal access to all across the Federation Libraries. Staying current and relevant to our users is a very important goal in our libraries.

Program 3 - Technology

Narrative

Purchases may include, but are not limited to: Computer hardware, software and

upgrades, firewall security, Printers, scanners, Membership costs for OClC, Montana Shared Catalog, Virtual Reference, Database costs
Outreach and public relations costs promoting access to collections and library services (Example of costs outside the scope of this program include, but are not limited to: e-books, furniture, barcodes and other

Public Value

Some of the skills that have been important in Libraries in the past year were:
Cataloging and ILL services to improve access to users
CIPA Compliance to remain eligible for Federal Funds
Knowledgeable IT staff to keep the technology running for the users
Tamarack Federation monies for FY2014 have continued to be dedicated to our digitization project for the local newspaper, The Flathead Courier. The acid-free storage boxes were purchased to preserve the microfilm.
Preserves the data in a contemporary format for online access with OCR capabilities.
Continuation of the Digitization Projects to preserve local history in many of the communities.
Publications after 1922 have not entered the public domain. Efforts to obtain the permission rights for online access have failed with the current publisher. We are proceeding with the project to preserve the historical content and to have it available within the library. Oftentimes, our information is the only local copy still in existence.
Headphones on the computers, allows patrons to listen to what they like, without disturbing other patrons. The sets with microphones will also allow patrons to participate in Skype, or webinars.
New software allows us to scan easily for patrons and save their documents in a variety of formats, which then allows the patrons to share their scanned documents however they would like.
Flat screen TV's helps us get out information to our patrons concerning what is going on at the library. It will replace our little video picture screen (5x7) that we use now. This TV will also help when we do trainings on the computers as it will be used to show what we are talking about to our patrons on the other computers. We know this will be a big part of any of the computer teaching elements in our library and when not in use for that will help our patrons know about the partner group, what databases they can access, and what programming is available at the library. It will be on a much larger scale and be better viewed by our patrons
Allows printing for patrons.
Having the newest updated device allows staff and patrons how the devices work and assists patrons in deciding which type of device they would like to purchase. Having the new devices on hand also gives staff an opportunity to learn how they work, so they are better able to assist patrons with their own devices.
allows our patrons access to a world of services by partnering with other libraries withing the state that we would not be able to provide on our own.
Rural libraries are able to provide access for users to file for unemployment, apply for jobs, find out about jobs, access their email to stay in contact with family and friends, print resumes, shop online, sell on ebay, access medical and legal information and many other uses they may have.

The new computers also give staff the ability to keep up with email, purchase materials, process the materials we purchase, access webinars and classes for continuing

education, network with other librarians, etc.

Participation in the Montana Shared Catalog provides patrons at most of our libraries a standardized system for locating, placing holds, and checking out materials.

Our computer system is our link to the Montana Shared catalog and internet resources that keep our staff and patrons connected to shared library services and information

This will benefit the patrons to have up to date software for doing school projects, resumes, and just being able to have professional looking letters. We are always being asked to have the latest Microsoft Office software. It especially helps those school children with no computers at home.

These UPSs will help the staff and patron be able to take down the computers gracefully during a brown out or black out that happens all the time especially during the winter. This purchase will help update the older UPSs that have been moved to other patron computers and the reader/printer. This will enable the computers to be shutdown gracefully by the patron or staff making the computers safer to use and last longer.

We are in the process of upgrading our internet services for the public. We are upgrading from 25 Mbps to 100 Mbps, which will allow for faster upload and download speeds for our patrons. To be able to accomplish this, we had to be able to run some more cable. We expect our patrons will truly enjoy the faster bandwidth, especially when the library is full of computer users.

The old clunky color inkjet printers we have had kept breaking down and print quality was terrible (if we could even get them to work). Patrons needed an alternative to the print shop in town for color printing, and this is that alternative. The Printer also has duplex scanning and duplex printing capabilities, which comes in very handy when patrons have long, double sided documents to scan or copy.

See benefits listed under printer

Program 4 - Expanding and sharing collections

Narrative

Libraries may purchase and share collection materials in accordance with the Tamarack Federation Collection Policy, including creating Book Club kits. To encourage and assist in sharing collections, libraries may choose to apply funds to courier and or postage costs.

Public Value

While individual libraries provide excellent service to their patrons the fact that we are able to share our collections in a timely manner is a huge bonus. It not only saves space but saves money. Libraries no longer need to actually own an item or find space for it on the shelf. We can place hold through Partners' and have it delivered by courier.

The Partner Library Resource Sharing system allows certain Montana Libraries to seamlessly share their collections. Customers place holds and items can come from as far as Glendive to be picked up at the tiny Bigfork library. This system expands our collections thousand-fold and gives our users quick access to those collections.

Allows patrons to access downloadable ebooks and audiobooks for free.

Shared library program which allows patrons greater access to materials.

Audio books on CD are still highly popular in our area. This gives patrons new books to

choose from and allows us to offer new titles through InterLibrary Loan.

Patrons who have difficulty reading regular print books love the Large Print. These new books will also be shared through InterLibrary Loan

Junior Library Guild subscriptions are a great way to get new, up to date, quality books to our younger patrons. Tamarack monies were used to add to the Easy Reader collection for young patrons and to the Non-Fiction Elementary Collection. Patrons have already commented on some of the new great, children's nonfiction that is showing up monthly. (our current collection is VERY old and did not grab the children's attention)

The award helped us pay the postage fees when lending and borrowing materials through the inter library loan program. Through the inter library loan program, our collection and the collections of all other libraries who participate are greatly expanded and made available.

Program 5 - Planning for Building Improvement

Narrative

Libraries may use funds to support the costs of planning for the best use of space directly related to federation-wide activities. Costs may include, but are not limited to: -Consultant fees and travel -Design models -Wireless feasibility studies -Cost analysis reviews for adding a courier access area

Public Value

With a larger library and sorting area, the collection can be increased and improved, including our ability to service the other Montana library's shared catalog requests and interlibrary loan requests.