

Recommendation Set Four:
Recommendations for new data elements to collect locally (not federally required)

NOTE: Administrative Rule 10.102.1155 (b) states that “In no instance shall the commission require new cumulations of statistical data without providing to each affected public library, 60 days prior to the beginning of the period of which information will be collected, notice of the commission's intention to require such cumulations as part of the annual report.” In order to meet the rule's intention, an unofficial collection of the new statistics recommended below would occur in the FY2013 collection period. Libraries would be alerted that the official collection of these new statistics would begin with the FY2014 collection period.

1. Database usage by database. This would include online subscription services such as Tutor.com. Counts would be based on retrievals rather than searches, with retrieval defined by each vendor. Usage of statewide, group and individual subscriptions would be collected.
2. Local broadband data would be collected, to include these five new elements:
 - Does the library have separate Internet plans for staff and for the public use or a tool to allocate bandwidth for staff use and for public use? (include examples of these kinds of tools)
 - Subscribed upload speed (mbps) for Staff wired and for Staff wireless (last if applicable)
 - Subscribed upload speed (mbps) for Public wired and for Public wireless
 - Subscribed download speed (mbps) for Staff wired and for Staff wireless (last if applicable)
 - Subscribed download speed (mbps) for Public wired and for Public wireless
3. Technology use and awareness would be tracked, to include the three new elements listed below. It is understood that libraries may not have tracked these areas in the last fiscal year. They will be included in the FY2013 process unofficially and primarily to alert libraries that they should be begin tracking these statistics now.
 - Monthly laptop and device checkouts
 - Total monthly wireless users based on single sessions
 - Number of attendees in technology classes or one on one tutoring sessions, either in person or provided online