

**Recommendation Set One:  
Recommendations on any changes to state library calculations for specific data elements**

**While there were no specific recommendations for changes to state library calculations for specific data elements, the Statistic Task Force has these recommendations for the State Librarian's consideration:**

1. Transactions: Eliminate procedural and directional, which are not required in the federal standards. Reference would be retained. Procedural transactions of some kinds that are considered reference-like in nature would be included, such as responses to "how to" kinds of questions. Examples should be added.
2. Non-paid staff: consistent reporting is needed under non-paid staff of employees not directly paid by the library. Examples should be included that clarify that if the library is charged, this would be reported under operational costs but if not, this would be reported here.
3. Staff FTE: the Task Force supports the decision by the State Library to discontinue extracting these statistics from the Directory and to require libraries to report these numbers directly, using the federal definitions provided.
4. Collections: There are currently three descriptions included under "licensed databases". All three are similar and need better descriptions. Examples of each type should be added.
5. Revenue-categorizing and collecting: Clarification is needed for benefits when library staff receives benefits directly from the city or county but the cost is not paid from the library budget. This should be reported under both revenue and expenditures. Examples should be added.
6. It is recommended that these current data elements are outdated and should be removed:

Does your browser display graphics?

Does the Library have a LAN?

PACs on LAN

PACs with library catalog access

PACs with CD-ROM access

PACs with on-line fulltext databases

Internet access used by (patron, staff, patron w/ staff, patron or staff)

Databases-Other

Transactions-Directional

Transactions-Procedural