

Federation Annual Report

For FY 2011

(July 2010 Through June 2011)

Coordinator's Library:

Lewis and Clark Library

Coordinator:

Judy Hart

Signature: _____ Date: _____

Chairperson, Board of Trustees,
Coordinator's Library:

Sandra Conrady

Signature: _____ Date: _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

REVENUE/EXPENSE SUMMARY:

Total CST Revenue: \$35,861.00

Total CST Expended: \$35,222.70

EXPENDITURES BY PROGRAM:

PROGRAM #:	NAME	Total Expended for Program
Program 1:	Continuing Education/Annual Meeting	\$5,774.50
Program 2:	Continuing Education Grants	\$9,007.90
Program 3:	Technology and Resource Sharing	\$19,640.30
Program 4:	Book Discussions in a Bag	No member libraries have entered an expense for this program.
Program 5:	Administrative Services	\$800.00
Total Expenditures - All Programs		\$35,222.70

EXPENDITURES BY LIBRARY:

LIBRARY	STATUS	Total Revenue	Total Expended
Belgrade Community Library	Active	\$1,545.30	\$1,545.30
Boulder Community Library	Active	\$1,545.30	\$1,545.30
Bozeman Public Library	Active	\$1,545.30	\$1,545.30
Broadwater School and Community Library	Active	\$1,545.30	\$1,545.30
Butte-Silver Bow Public Library	Active	\$1,545.30	\$1,545.30
Dillon Public Library	Active	\$1,545.30	\$1,545.30
Drummond School and Community Library	Active	\$1,545.30	\$1,545.30
Hearst Free Library	Active	\$1,545.30	\$1,545.30
Lewis and Clark Library	Active	\$6,500.30	\$6,500.30
Livingston-Park County Public Library	Active	\$1,545.30	\$1,545.30
Madison Valley Public Library	Active	\$1,545.30	\$1,545.30
Manhattan Community School Library	Active	\$1,545.30	\$1,545.30
Meagher County/City Library	Active	\$1,545.30	\$1,545.30
Philipsburg Public Library	Active	\$1,545.30	\$907.00
Sheridan Public Library	Active	\$1,545.30	\$1,545.30
Thompson-Hickman County Library	Active	\$1,545.30	\$1,545.30
Three Forks Community Library	Active	\$1,545.30	\$1,545.30
Twin Bridges Public Library	Active	\$1,545.30	\$1,545.30
West Yellowstone Public Library	Active	\$1,545.30	\$1,545.30
William K. Kohrs Memorial Library	Active	\$1,545.30	\$1,545.30
TOTALS		\$35,861.00	\$35,222.70

BENEFIT/OUTCOME SUMMARY BY PROGRAM

Program 1: Continuing Education/Annual Meeting

Narrative:

This program supports Goals #1 and #2 of the Broad Valleys Federation

Annual Meeting – Members voted to continue meeting once a year for a two-day meeting, location of which is within the boundaries of the Federation. Retreat will include a minimum of two continuing education workshops. Goal: to increase attendance at annual retreat by 10%.

Each library will receive \$37.50 to help defray travel costs to the meeting.

The Lewis & Clark Library will coordinate and pay for the costs of lodging, meals and continuing education presentations. As costs have risen and there is higher attendance at the retreat, the Federation approved an increase to cover retreat costs. The Lewis & Clark Library will receive up to \$4,155 to pay for this service.

Unexpended funds from any program may be redirected. Remaining funds may be used to secure additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Benefit/Outcome:

This program provides funding to cover lodging and meals for member librarians and trustees to attend the annual Federation retreat, which includes an annual business meeting and continuing education opportunities. In FY 2011, close to 50 librarians and trustees attended all or part of the retreat. The retreat is an opportunity for Federation members to network, share ideas and discuss challenges. The Federation welcomed new Library Directors Mitch Grady, Hearst Free, Anaconda; Tammy Brawn, Livingston-Park County; and Khrys Suckow, William Kohrs, Deer Lodge.

Dual continuing education tracks were offered, one for trustees, one for librarians. Attendees could earn up to 5 hours of CE credits. Special guest Nicole Engard, Director of Open Source Education at ByWater Solutions, presented a session on open source software in libraries, providing attendees with a toolbox full of freely available open source products to use in their libraries. Continuing education opportunities for our librarians and trustees is a crucial component of the annual retreat and also offers trustees an opportunity to meet and network with their counterparts.

The annual business meeting was held on Saturday. The FY 2012 Plan of Service was reviewed and approved, BVF librarians presented individual library reports, the State Library presented their spring report, and election of officers for FY 2012 was held.

Excellent information on web based cloud computing. In the afternoon staff from Helena gave very good examples and explanations of all the tools that can be used on a Google search.

We were able to pay for our travel expenses to and from the conference.
So that the sharing of information, knowledge and resources is made available to all.

Learned open-source technology, internet resources to pass on to patrons and staff. Business meeting beneficial to communicate with fellow librarians.

Butte hosted this year. I spent these funds on staff attending the meeting. Greater attendance at conference.

Attendance at the Federation meeting along with Trustee Chairman and Assistant Librarian to participate in workshops, business meeting, and network with other area librarians.

The annual BVF meeting is used to allow Broad Valleys Federation Libraries to share the information, knowledge and resources available to the Federation and encourage networking and consensus building.

The new Library Director was able to meet colleagues in the region and learn more about how Montana libraries operate.

Networking with others, informative meetings on MontanaLibrary 2Go and MSC.

The annual meeting provides wonderful networking opportunities for both librarians to learn from their peers and discuss current library trends in Montana.
New library board member learned about E-rate and applied the info to understand the monthly phone bill and the overview on launching a levy campaign will be applied once the Library Foundation is in place and fundraising begins toward a new library. Library Director received hands-on training with Google, alternative search engines, subject-specific resources, archives, web guides and other free online tools which has been used frequently in the library. Both were exposed to open source software available to libraries - a subject neither had prior knowledge of.

Assist in cost to travel to meeting for continuing education credits and business meeting.

There is not enough space to record all the benefits that I receive from attending the annual federation meeting. I received excellent education opportunities and had a wonderful time networking with other librarians from the area.

Attending meeting and networking with fellow librarians of Southwest Montana.

Our library was unable to attend BVF in March. \$37.50 was redirected to a trip to Missoula for the Montana Shared Catalog meeting in May 2011. We have been members of the MSC since 2004. It is a great benefit to us to share with and borrow from others, as well as to have our holdings in a catalog. We are only able to travel to one of the yearly meetings.

We appreciate the funds to attend MLA. We are able to send both library staff to the conference. It is always a valuable experience and opportunity for us.

As a new library director, the information and networking was incredibly helpful!

Program 2: Continuing Education Grants

Narrative:

This program supports Goals #1 and #2 of the Broad Valleys Federation. Each library will receive a direct grant of \$474.10 to be used to provide continuing education to librarians and trustees, at the discretion of each individual library.

Unexpended funds from any program may be redirected. Remaining funds may be used to secure additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Benefit/Outcome:

From "If We Build It...Digital Content" to "Customer Service Guidelines" and "Understanding Copyright Law", the 2011 Montana Library Association Conference offered a variety of valuable, and practical professional development opportunities for staff and trustees. Funding for professional development and continuing education is imperative. Lewis & Clark Library recently completed an organizational wide targeted planning process that has resulted in constructive changes to our physical plant as well as our circulation processes. The process also gave all staff a voice and a greater sense of collaboration and teamwork. Another benefit of continuing education, we are now in the process of a new approach to collection analysis. This method looks at usage compared to collection size to build a customer oriented collection.

The annual conference is a marvelous opportunity to learn about new library information and increase our skills. Thank you!

We will be able to help students out with their homework by using the authoritative searching. We can also help our patrons obtain free programs through open source sharing. With the use of mobile apps, our patrons can search our catalog for items they would like and they can place their own holds on the items. We also were able to start a "Books and Babies" program to help parents understand how important early reading and learning are.

Staff attended various workshops/training-- enhancing their current positions which in turn would provide better customer service for library patrons.

Lots of information on Books and Babies, and other services to the public.

All these funds were used to pay travel to the conference this year. Two staff members traveled to each conference for continuing ed. This included Chico retreat as well. We had two new staff people and this was a great way for them to meet their peers and take advantage of training.

Hotel room for Library Director to attend MLA conference in Billings. Library Director could not have attended the annual Montana Library Association without this grant. Her attendance keep continuing education updated and allows for a networking opportunity with other Montana librarians.

Travel expenses to attend training and sessions at the annual Federation meeting in Butte with the new assistant librarian and Trustee Chairman. The sessions were especially beneficial to Zoe, the new assistant librarian as this was her first experience with library training and networking. Trustee Shelley Johnson gained insight during the track for trustees as well as the overwhelming amount of information from the guest speaker on open source. I gained knowledge as well from the sessions I attended and also was able to help in sharing with other libraries, the process for passing a levy.

This was money was used to attend Montana State Library Fall Workshop (Great Falls) and MLA Spring Meeting (Billings). Mitch Grady attended several workshops and sessions, all of which directly related to the library.

The library sent 3 staff members to the Offline conference (in Helena) and 3 staff members to the Montana Library Association conference (in Billings). Helped defray registration and travel expenses. One staff member, who has been here over 7 years, had never attended an Offline conference. She returned very excited about what she learned and determined she was not nearly as backward on technology as she had feared. All staff persons who attended these continuing education workshops found them informative and useful to their work.

The MLA conference benefited Kari and Trudy by providing seminars and invaluable training that will benefit all patrons at MCS Library. Both librarians took advantage of the many offerings concerning new technology.

Several workshop sessions were put to immediate use upon return: New Technologies & Libraries info was used assisting patrons with Kindles and new mobile devices and the Cataloging session provided timely information used to weed the library collection which is now 75% complete. Library Marketing 101 resulted in newspaper advertising of the Books for Babies program and other areas of the library, a picture poster in the library, and more exchange at the circulation desk regarding the library's programs and services. Rousing Reads provided insight on books which were ordered and added to the library's Montana collection. Offline continues yearly to be invaluable for providing continual patron assistance on computer operation questions and technology.

MLA Membership/Renewal; ALA Membership; Texts-Small Library Management and small-scale software solutions.

Used to defray costs to attend Montana Shared Catalog Meeting in Great Falls & Missoula lodging due

Program 3: Technology and Resource Sharing

Narrative:

This program supports Goals # 2 and #3 of the Broad Valleys Federation. Each library will receive a direct grant of \$1,033.70. Monies will be used for technology related expenses. Emphasis will be on technology that strengthens federation-wide access. Additional emphasis will be on federation wide resource sharing and document delivery. Monies received in this category will be expended for such things as hardware, software, OCLC expenditures, statewide database expenditures, virtual reference, and shared catalog expenses.

Each member library may designate some or all of their technology funds for Federation wide purchase of Heritage Quest.

Unexpended funds from any program may be redirected. Remaining funds may be used to secure additional continuing education /professional development opportunities, online databases, MontanaLibrary2Go, book discussion kits, or technology that benefits the Federation.

Benefit/Outcome:

The stipend provides funding to support ongoing communication with Federation libraries and to cover costs of supplies for annual retreat, including photocopying. It also covered the costs for the annual retreat that were over and above the allotment under Program 1.

The Shared Catalog continues to increase in popularity around the State as patrons realize the great benefit to having access to materials available around Montana. The catalog is fundamental to our services.

Our patrons can now search for their families online from the library as well as their homes. We have a dedicated group of geneologist's who love this program.

We have WorldBook Online to help kids with their homework and reference questions. They can also use this program from their homes. With so many patrons receiving E-Reader's this year, almost all the E-books were always checked out. With the purchase of more E-books, patrons have less waiting time for their books.

Original cataloging provides access to rare items which is beneficial to all. Benefits the community for presentations, use in the library, classroom, and library staff for services to the public.

Benefits the community for presentations, use in the library, classroom, and library staff for services to the public.

We used these funds to keep our most important electronic resources paid for. In a year of so many budgeted costs it was great to have these funds to count on. Because we are a full cataloging library, this is a great help.

OCLC allows DPL access to a cataloging database and access to World Cat to enable us to provide ILL service to our patrons. Both services enhance our ability to provide access to materials for our patrons. Being a member of the Montana Shared Catalog allows DPL access to a more sophisticated ILS than we could ever afford on our own. In addition, we receive software maintenance, all modules of an integrated library system, access to trainings, etc. As other expenses rise, this yearly fee becomes more and more difficult to cover without the support of our Federation grant.

3 ASUS VW199T-P-LCD display TFT 2269630: 19-inch computer monitors for OPAC computers. The 3 monitors were purchased to replace 3 12-inch monitors which were difficult for patrons to see and use. Public patrons will benefit by greater viewing area and updated features. Amazon 3 2 Kindle Wireless Reading Devices with Wi-Fi, 6-inch display. Public patrons will benefit from the opportunity to use a new technology for leisure reading. It is exciting to be able to offer this opportunity to our patrons in our rural community! Shelley Johnson 3 AK3-EP1 GL Executive Jacket for KINDLE The benefit will be protection for the Kindle e-readers and the ability to attach policy, useage, and instructions to the items for our patrons to refer. CDW-G The remainder of the grant was used to purchase a document camera. The document camera will be used to enhance presentations with technology.

As a member of OCLC, member libraries are given a means to share their library's collections and resources through OCLC's online ILL system.

Continuing to participate in OCLC allows our Library to have more detailed cataloging records and more easily provide ILL services. Without this OCLC subscription, our staff would have much more work to do, some of which would certainly fall by the wayside due to time and staffing limits.

Belonging to MSC benefits staff and patrons. Allowed MVPL to continue with the 4Rivers Sharing Group.

The Montana Shared Catalog has opened up the doors to thousands of books to our Manhattan Patrons. We are in a sharing group with Belgrade, Bozeman, Three Forks and West Yellowstone and this allows our patrons to borrow books from all of these libraries. We share our books with these libraries as well. This is just one of the many benefits.

Our library treasures the existence of the MSC for so many reasons. The Symphony Consortia Integrated Library System provides easy location of library materials, excellent cataloging resources, and management tools we rely heavily upon during day by day operation of the library. Director's Station continues to provide needed information to our city/county officials.

The community feels they need wi-fi and the library will offer the service after the holidays Dues for MSC allows us to access all our books and MSC other libraries for our library; 2 new public access

Program 4: Book Discussions in a Bag

Narrative:

This program is originally a result of carry-over funds from FY2005 and now covers less-than-anticipated expenditures in all program areas. The Book Discussion in a Bag program was established in March of 2006 and is now being utilized by the members of the Federation. Unexpended funds may be used to purchase additional titles; Federation libraries submit their title suggestions and titles selected will be taken from this list.

Benefit/Outcome:

Program 5: Administrative Services

Narrative:

Broad Valleys Federation of Libraries will provide to the Lewis & Clark Library a stipend of \$800, which will be used to defray the costs of coordination of the Federation activities

Benefit/Outcome:

The stipend provides funding to support ongoing communication with Federation libraries and to cover costs of supplies for annual retreat, including photocopying. It also covered the costs for the annual retreat that were over and above the allotment under Program 1.

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Belgrade Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/12/2011	Belgrade Community Library		Travel to Butte to attend Federation Meeting.	<u>\$37.50</u>

Excellent information on web based cloud computing. In the afternoon staff from Helena gave very good examples and explanations of all the tools that can be used on a Google search.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Excellent information on web based cloud computing. In the afternoon staff from Helena gave very good examples and explanations of all the tools that can be used on a Google search. \$37.50

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
3/12/2011			Montana Library Association Annual Conference in Billings, Montana	<u>\$474.10</u>

Classes on technology, collection development and library administration. Book talks on new children's literature. Great vendors and displays to see what is new in the library world.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

The annual conference is a marvelous opportunity to learn about new library information and increase our skills. Thank you!

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
3/12/2011			Montana Shared Catalog Annual Expenses	<u>\$1,033.70</u>

Our community greatly benefits from the use on an online catalog. The Sisri system can show patrons how to access the library catalog from home and reserve items. Whether the items are in our home library or a different library, the shared catalog allows patrons access to tens of thousands more items.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

The Shared Catalog continues to increase in popularity around the State as patrons realize the great benefit to having access to materials available around Montana. The catalog is fundamental to our services.

Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Broad Valleys

Name of Library:

Boulder Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/14/2011			Attended Broad Valleys Meeting in Butte.	<u>\$37.50</u>

We were able to pay for our travel expenses to and from the conference.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
3/11/2011	Jefferson County Library System		Received continuing education while attending MLA in Billings. We learned about open source sharing, mobile apps, how to be a better supervisor, how to with early literacy and authoritative internet searching.	<u>\$474.10</u>

We will be able to help students out with their homework by using the authoritative searching. We can also help our patrons obtain free programs through open source sharing. With the use of mobile apps, our patrons can search our catalog for items they would like and they can place their own holds on the items. We also were able to start a "Books and Babies" program to help parents understand how important early reading and learning are.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
3/14/2011			We subscribed to Heritage Quest, WorldBook Online, and purchased E-books for the entire federation to use.	<u>\$1,033.70</u>

Our patrons can now search for their families online from the library as well as their homes. We have a dedicated group of geneologist's who love this program. We have WorldBook Online to help kids with their homework and reference questions. They can also use this program from their homes. With so many patrons receiving E-Reader's this year, almost all the E-books were always checked out. With the purchase of more E-books, patrons have less waiting time for their books.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

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Name of Federation:

Broad Valleys

Name of Library:

Bozeman Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
6/30/2011	Bozeman Public Library-Lois Dissly		Attended Annual Broad Valleys Federation Meeting on March 4 & 5, 2011: Butte, MT.	<u>\$37.50</u>

So that the sharing of information, knowledge and resources is made available to all.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
6/30/2011	Montana Library Association		This money was used to assist BPL staff to attend the Montana Library Association Conference held in April 2011, Billings, MT.	<u>\$474.10</u>

Staff attended various workshops/training-- enhancing their current positions which in turn would provide better customer service for library patrons.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
6/30/2011	OCLC		This money used to pay for a portion of OCLC original cataloging costs.	<u>\$1,033.70</u>

Original cataloging provides access to rare items which is beneficial to all.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Broad Valleys

Name of Library:

Broadwater School and Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
5/4/2011	Broadwater School and Community Library	582	Broadvalley Federation Meeting	<u>\$37.50</u>

Learned open-source technology, internet resources to pass on to patrons and staff. Business meeting beneficial to communicate with fellow librarians.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
5/4/2011	Kay Ingalls	582	Great Falls Fall Workshop	<u>\$474.10</u>

Lots of information on Books and Babies, and other services to the public.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
5/4/2011	Broadwater School and Community Library	610	Laptop purchase	<u>\$1,033.70</u>

Benefits the community for presentations, use in the library, classroom, and library staff for services to the public.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Broad Valleys

Name of Library:

Butte-Silver Bow Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
7/19/2011	Lee Phillips	po 04012011	Butte hosted this year. I spent these funds on staff attending the meeting.	<u>\$37.50</u>

Greater attendance at conference

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
7/19/2011	Lee Phillips, Trish Pierson, Regan deVictoria and	MLA, Fall Con	All these funds were used to pay travel to the conference this year. Two staff members traveled to each conference for continuing ed. This included Chico retreat as well.	<u>\$474.10</u>

We had two new staff people and this was a great way for them to meet their peers and take advantage of training.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/19/2011	OCLC and Heritage Quest		We used these funds to keep our most important electronic resources paid for.	<u>\$1,033.70</u>

In a year of so many budgeted costs it was great to have these funds to count on. Because we are a full cataloging library, this is a great help.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Broad Valleys

Name of Library:

Dillon Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
9/1/2011	Marie Habener		I was unable to attend the Federation Meeting. Instructed by Judy Hart to add the expenses to Program 2 or 3. See note in Program 2.	<u>\$37.50</u>

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
9/1/2011	Marie Habener		Hotel room for Library Director to attend MLA conference in Billings.	\$250.17

Library Director could not have attended the annual Montana Library Association without this grant. Her attendance keep continuing education updated and allows for a networking opportunity with other Montana librarians.

9/1/2011	Marie Habener		\$223.93 and \$37.50 (\$261.43) used to defray MLA registration for Library Director. (Note: instructed by Judy Hart to apply money for annual meeting to another program because I was unable to attend the Federation meeting.	<u>\$223.93</u>
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Again, library director could not have attended MLA without these funds to realize the benefits of updated continuing ed credits and networking with other Montana librarians.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
9/1/2011	Marie Habener		\$607.00 to pay for Dillon Public Library's OCLC charges for this year.	\$607.00

OCLC allows DPL access to a cataloging database and access to World Cat to enable us to provide ILL service to our patrons. Both services enhance our ability to provide access to materials for our patrons.

9/1/2011 Marie
Habener

\$426.70 used to defray cost of Dillon Public Library's Montana
Shared Catalog fee of \$1,468.03.

\$426.70

Being a member of the Montana Shared Catalog allows DPL access to a more sophisticated ILS than we could ever afford on our own. In addition, we receive software maintenance, all modules of an integrated library system, access to trainings, etc. As other expenses rise, this yearly fee becomes more and more difficult to cover without the support of our Federation grant.

Total Expenses: \$1,033.70

Total Remaining: \$0.00

Benefit/Outcome

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Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Broad Valleys

Name of Library:

Drummond School and Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
4/7/2011	Broad Valleys Federation		Broad Valley's Federation Meeting in Butte. March 5-6, 2011.	<u>\$37.50</u>

Attendance at the Federation meeting along with Trustee Chairman and Assistant Librarian to participate in workshops, business meeting, and network with other area librarians.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
5/4/2011	Zoe Grimm	2	Travel expenses to attend training and sessions at the annual Federation meeting in Butte with the new assistant librarian and Trustee Chairman.	\$76.50

The sessions were especially beneficial to Zoe, the new assistant librarian as this was her first experience with library training and networking. Trustee Shelley Johnson gained insight during the track for trustees as well as the overwhelming amount of information from the guest speaker on open source. I gained knowledge as well from the sessions I attended and also was able to help in sharing with other libraries, the process for passing a levy.

5/17/2011	Colette Fadness		Mileage to reimburse Colette for attending a training in Missoula	\$45.90
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Colette gained important information to as a trustee and shared her knowledge with the entire Board at the next meeting

6/20/2011	Shelley Johnson		Travel expenses to attend training and sessions at the annual Federation meeting in Butte with the new assistant librarian and Trustee Chairman.	\$76.50
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Trustee Shelley Johnson gained insight during the track for trustees as well as the overwhelming amount of information from the guest speaker on open source.

6/6/2011	Jodi Oberweiser		Travel expenses to attend training and sessions at the annual Federation meeting in Butte with the new assistant librarian and Trustee Chairman.	\$76.50
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I gained knowledge as well from the sessions I attended and also was able to help in sharing with other libraries, the process for passing a levy.

6/9/2011	Jodi Oberweiser		Travel and expenses to attend Technology training in Missoula.	<u>\$198.70</u>
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Attendees gained understanding of a variety of new technologies and had the opportunity to network with other educators.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
5/4/2011	CDW-G	3	3 ASUS VW199T-P-LCD display TFT 2269630: 19-inch computer monitors for OPAC computers.	\$401.39

The 3 monitors were purchased to replace 3 12-inch monitors which were difficult for patrons to see and use. Public patrons will benefit by greater viewing area and updated features.

5/4/2011 Amazon 3 2 Kindle Wireless Reading Devices with Wi-Fi, 6-inch display. \$278.00

Public patrons will benefit from the opportunity to use a new technology for leisure reading. It is exciting to be able to offer this opportunity to our patrons in our rural community!

5/4/2011 Shelley Johnson 3 AK3-EP1 GL Executive Jacket for KINDLE \$79.98

The benefit will be protection for the Kindle e-readers and the ability to attach policy, usage, and instructions to the items for our patrons to refer.

5/11/2011 CDW-G The remainder of the grant was used to purchase a document camera. \$274.33

The document camera will be used to enhance presentations with technology.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Hearst Free Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/5/2011	Hearst Free Library		Travel expenses for annual BVF meeting.	<u>\$37.50</u>

The annual BVF meeting is used to allow Broad Valleys Federation Libraries to share the information, knowledge and resources available to the Federation and encourage networking and consensus building.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
9/25/2010	Hearst Free Library		Hotel expenditures for Mitch Grady, for two nights' stay at Holiday Inn in Great Falls, and for three nights' stay at Holiday Inn in Billings.	<u>\$474.10</u>

This was money was used to attend Montana State Library Fall Workshop (Great Falls) and MLA Spring Meeting (Billings). Mitch Grady attended several workshops and sessions, all of which directly related to the library.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
8/1/2011	Hearst Free Library		Used this amount to help pay for the library's annual OCLC membership fees.	<u>\$1,033.70</u>

As a member of OCLC, member libraries are given a means to share their library's collections and resources through OCLC's online ILL system.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Lewis and Clark Library

Expense Detail:

Program 1 Federation Award: \$4,192.50

Date	Claimant	Tracking #	Description	Amount
6/3/2011	Finlen Hotel - Butte	LCL-001	Finlen Hotel - Rooms for registered members and presenter on Friday, March 4, 2011	\$1,540.80

6/3/2011	Finlen Hotel - Butte	LCL-002	Finlen Hotel - Meeting rooms rental.	\$400.00

6/3/2011	Uptown Cafe - Butte	LCL-003	To Uptown Cafe - Catering for four meals plus gratuity.	\$2,039.64

6/3/2011	Costco	LCL-004	Costco - Supplies and break food for annual retreat.	\$111.78

6/3/2011	Nicole Engard	LCL-005	Part of Honorarium for Nicole Engard, keynote speaker.	\$62.78

6/3/2011	Lewis & Clark Library - Coordinator BVF	LCL-006	Applied toward fuel to travel to Federation retreat.	<u>\$37.50</u>

				Total Expenses: \$4,192.50
				Total Remaining: \$0.00

Benefit/Outcome

This program provides funding to cover lodging and meals for member librarians and trustees to attend the annual Federation retreat, which includes an annual business meeting and continuing education opportunities. In FY 2011, close to 50 librarians and trustees attended all or part of the retreat. The retreat is an opportunity for Federation members to network, share ideas and discuss challenges. The Federation welcomed new Library Directors Mitch Grady, Hearst Free, Anaconda; Tammy Brawn, Livingston-Park County; and Khrys Suckow, William Kohrs, Deer Lodge.

Dual continuing education tracks were offered, one for trustees, one for librarians. Attendees could earn up to 5 hours of CE credits. Special guest Nicole Engard, Director of Open Source Education at ByWater Solutions, presented a session on open source software in libraries, providing attendees with a toolbox full of freely available open source products to use in their libraries. Continuing education opportunities for our librarians and trustees is a crucial component of the annual retreat and also offers trustees an opportunity to meet and network with their counterparts.

The annual business meeting was held on Saturday. The FY 2012 Plan of Service was reviewed and approved, BVF librarians presented individual library reports, the State Library presented their spring report, and election of officers for FY 2012 was held.

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
6/3/2011	Montana Library Association	LCL-007	Continuing Education funds applied to staff registrations for the annual Montana Library Association Conference in Billings in April, 2011. Seven staff and two Board Trustees attended general conference and/or pre-conference sessions.	<u>\$474.10</u>

Total Expenses:				\$474.10
Total Remaining:				\$0.00

Benefit/Outcome

From "If We Build It...Digital Content" to "Customer Service Guidelines" and "Understanding Copyright Law", the 2011 Montana Library Association Conference offered a variety of valuable, and practical professional development opportunities for staff and trustees. Funding for professional development and continuing education is imperative. Lewis & Clark Library recently completed an organizational wide targeted planning process that has resulted in constructive changes to our physical plant as well as our circulation processes. The process also gave all staff a voice and a greater sense of collaboration and teamwork. Another benefit of continuing education, we are now in the process of a new approach to collection analysis. This method looks at usage compared to collection size to build a customer oriented collection.

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
2/23/2011	OCLC	LCL-009	Applied toward annual subscription for OCLC bibliographic services.	<u>\$1,033.70</u>

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

Technology grant funding is applied to the annual cost for OCLC, which is essential to managing and sharing of our resources.

Program 5 Federation Award: \$800.00

Date	Claimant	Tracking #	Description	Amount
6/3/2011	Nicole Engard		Partial Honorarium for keynote speaker Nicole Engard for the annual retreat. Total Honorarium \$500. Please refer to Program #1 for remainder of payment.	\$437.22

6/3/2011	Lewis & Clark Library - Coordinator BVF	LCL-008	Supplies including folders, pens, pencils, notepads, markers, etc. for the annual retreat. Supplies for general Federation business, long distance, postage, etc.	<u>\$362.78</u>
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Total Expenses: \$800.00
Total Remaining: \$0.00

Benefit/Outcome

The stipend provides funding to support ongoing communication with Federation libraries and to cover costs of supplies for annual retreat, including photocopying. It also covered the costs for the annual retreat that were over and above the allotment under Program 1.

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Livingston-Park County Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
6/27/2011	Tammy Brawn	1	The new Library Director attended the annual Federation meeting in Butte. The \$37.50 was used to help defray travel costs.	<u>\$37.50</u>

The new Library Director was able to meet colleagues in the region and learn more about how Montana libraries operate.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
6/27/2011	Tammy Brawn	2	The library sent 3 staff members to the Offline conference (in Helena) and 3 staff members to the Montana Library Association conference (in Billings). The \$474.10 helped defray registration and travel expenses.	<u>\$474.10</u>

One staff member, who has been here over 7 years, had never attended an Offline conference. She returned very excited about what she learned and determined she was not nearly as backward on technology as she had feared. All staff persons who attended these continuing education workshops found them informative and useful to their work.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
6/27/2011	Tammy Brawn	3	This money helped offset the annual cost of OCLC participation.	<u>\$1,033.70</u>

Continuing to participate in OCLC allows our Library to have more detailed cataloging records and more easily provide ILL services. Without this OCLC subscription, our staff would have much more work to do, some of which would certainly fall by the wayside due to time and staffing limits.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Madison Valley Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant Tracking #	Description	Amount
5/19/2011		Director Kathleen Knack attended the annual MSC Meeting in Missoula May 5 & 6, 2011 Gas \$50.00	<u>\$37.50</u>
Networking with others, informative meetings on MontanaLibrary 2Go and MSC.			

			Total Expenses: \$37.50
			Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant Tracking #	Description	Amount
8/9/2011		Assistant Director Michelle Goggins was able to attend the MLA conference in Billings. This paid for her registration, meals, lodging, and mileage.	<u>\$474.10</u>
This provided continuing education and networking with other librarians that the assistant director can use to improve library services.			

			Total Expenses: \$474.10
			Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant Tracking #	Description	Amount
5/19/2011		These funds were used to help pay for our Montana Shared Catalog expense.	<u>\$1,033.70</u>
Belonging to MSC benefits staff and patrons. Allowed MVPL to continue with the 4Rivers Sharing Group			

			Total Expenses: \$1,033.70
			Total Remaining: \$0.00

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Manhattan Community School Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
7/7/2011	Manhattan Community School Library		This money provided travel expenses for Kari Eliason-Library Director and Trudy Dundas-Town Librarian to attend the annual meeting.	<u>\$37.50</u>

The annual meeting provides wonderful networking opportunities for both librarians to learn from their peers and discuss current library trends in Montana.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
7/7/2011	Manhattan Community School Library		This money was used to help offset expenses for both Kari Eliason and Trudy Dundas to attend the annual MLA meeting.	<u>\$474.10</u>

The MLA conference benefited Kari and Trudy by providing seminars and invaluable training that will benefit all patrons at MCS Library. Both librarians took advantage of the many offerings concerning new technology.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/7/2011	Manhattan Community School Library		The technology money pays for most of the Montana Shared Catalog yearly fee of \$1167.	<u>\$1,033.70</u>

The Montana Shared Catalog has opened up the doors to thousands of books to our Manhattan Patrons. We are in a sharing group with Belgrade, Bozeman, Three Forks and West Yellowstone and this allows our patrons to borrow books from all of these libraries. We share our books with these libraries as well. This is just one of the many benefits.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Broad Valleys

Name of Library:

Meagher County/City Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
6/24/2011	Meagher County City Library		Library Director and Library Board Member were able to attend the Broad Valleys Federation meeting in Butte with mileage offset.	<u>\$37.50</u>

New library board member learned about E-rate and applied the info to understand the monthly phone bill and the overview on launching a levy campaign will be applied once the Library Foundation is in place and fundraising begins toward a new library. Library Director received hands-on training with Google, alternative search engines, subject-specific resources, archives, web guides and other free online tools which has been used frequently in the library. Both were exposed to open source software available to libraries - a subject neither had prior knowledge of.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
6/24/2011	Meagher County City Library		The Library Director was able to attend the MSL Fall Workshop, Offline and MLA Conference.	<u>\$474.10</u>

Several workshop sessions were put to immediate use upon return: New Technologies & Libraries info was used assisting patrons with Kindles and new mobile devices and the Cataloging session provided timely information used to weed the library collection which is now 75% complete. Library Marketing 101 resulted in newspaper advertising of the Books for Babies program and other areas of the library, a picture poster in the library, and more exchange at the circulation desk regarding the library's programs and services. Rousing Reads provided insight on books which were ordered and added to the library's Montana collection. Offline continues yearly to be invaluable for providing continual patron assistance on computer operation questions and technology.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
6/24/2011	Meagher County City Library		This funding helped to offset the library's \$1230.06 Montana Shared Catalog expense.	<u>\$1,033.70</u>

Our library treasures the existence of the MSC for so many reasons. The Symphony Consortia Integrated Library System provides easy location of library materials, excellent cataloging resources, and management tools we rely heavily upon during day by day operation of the library. Director's Station continues to provide needed information to our city/county officials.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

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Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Philipsburg Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant Tracking #	Description	Amount
11/14/2011		dues for MSC allows us to access all our books and other libraries for our library	\$627.00

11/14/2011		router needed a router for the library to activate wi-fi	\$40.00

11/14/2011		80.00 is for installation of wi-fi the library is installing wi-fi after the holidays	\$80.00

11/14/2011		monthly payments to have wi-fi in our library the community feels they need wi-fi and the library will offer the service after the holidays	\$80.00

11/14/2011		the cost is \$80.00 every month fo it equals 960 for 12 months gives our patrons access to wi-fi	<u>\$80.00</u>

Total Expenses:			\$907.00
Total Remaining:			(\$869.50)

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Broad Valleys

Name of Library:

Sheridan Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant Tracking #	Description	Amount
10/25/2011			<u>\$37.50</u>

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant Tracking #	Description	Amount
10/25/2011		MLA Membership/Renewal	\$50.00
10/25/2011		ALA Membership	\$130.00
10/25/2011		Texts-Small Library Management and small-scale software solutions. Out of \$305.48	<u>\$294.10</u>

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant Tracking #	Description	Amount
10/25/2011		2 new workstations- for PAC, out of total purchase price of 1,153.08 Public Access Computers.	<u>\$1,033.70</u>

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Broad Valleys

Name of Library:

Thompson-Hickman County Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
7/20/2011	Joanne C Erdall		travel reimbursement	<u>\$37.50</u>

assist in cost to travel to meeting for continuing education credits and business meeting.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
7/20/2011	Joanne C Erdall		used to defray costs to attend Montana Shared Catalog Meeting in Great Falls & Missoula lodging due to being on Exec Committee and also the cost to attend PLD retreat Oct. at Chico	<u>\$474.10</u>

several continuing education credits being a part of Exec Committee MSC kept our library in touch withnew technologies and partnerships which in turn benefits our patrons.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/20/2011			bought new staff computer- very outdated and beginning to have problems	<u>\$1,033.70</u>

runs our automation system which allow us to be a MSC Member and offer the best technology to our patrons.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Three Forks Community Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
6/8/2011	Debbi Kramer, Three Forks Community Library		I used the \$37.50 for mileage to the annual meeting in Butte.	<u>\$37.50</u>

There is not enough space to record all the benefits that I receive from attending the annual federation meeting. I received excellent education opportunities and had a wonderful time networking with other librarians from the area.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
6/8/2011	Debbi Kramer, Three Forks Community Library		\$85.00 of the Continuing Education grant money was spend on the registration fee to attend the MLA Offline Retreat.	\$85.00

At Offline I had the opportunity to see and work with several different kinds of new technology gadgets. It is very important that we stay in touch with the new technology to better serve our patrons. I also enjoyed and learned a lot from the workshop on social networking.

6/8/2011	Debbi Kramer, Three Forks Community Library		The remainder of my continuing education money was spent on attending the annual MLA conference. \$125 for registration and \$264.1 toward my lodging bill. At conference I attended eight workshops ranging from Better Customer Service to What's New in Children's Literature.	<u>\$389.10</u>
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Each workshop helps me in some way to more successfully run my library. The customer service workshop answered many questions as to how we can better serve our patrons. From the children's literature workshop I am kept abreast of new and award winning children's literature to help in collection development. The technology workshops helps me keep our patron computers working and accessible to our patrons.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
6/8/2011	Debbi Kramer, Three Forks Community Library		Our technology and resource sharing grant money was put toward our \$1267.79 Shared Catalog costs.	<u>\$1,033.70</u>

Being part of the Shared Catalog is like having over 130 library collections in my library. The shared catalog enhances a small libraries collection. I am able to fulfill all of my patrons needs and wants by ordering books from different libraries or my patrons can put holds on books themselves.

Total Expenses: \$1,033.70

Total Remaining: \$0.00

Benefit/Outcome

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Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

Twin Bridges Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
7/20/2011			Broad Valleys Federation Meeting at the Finlen Hotel in Butte, MT. Two day meeting.	<u>\$37.50</u>

Attending meeting and networking with fellow librarians of Southwest Montana.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
7/22/2011	Montana Library Association		Attendance at Montana Library Association Annual Meeting.	<u>\$474.10</u>

Networking with fellow librarians, attending featured speaker, and workshops. The cataloging workshop was most interesting. I hope to attend it again.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
7/20/2011	Montana shared Catalog		Montana Shared Catalog yearly fee.	<u>\$1,033.70</u>

Automated cataloging, circulation, and e-library are vital to our daily operations.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Benefit/Outcome

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

West Yellowstone Public Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant Tracking #	Description	Amount
6/3/2011		\$37.50 to travel to the BVF Meeting. Our library was unable to attend BVF in March. \$37.50 was redirected to a trip to Missoula for the Montana Shared Catalog meeting in May 2011.	<u>\$37.50</u>

We have been members of the MSC since 2004. It is a great benefit to us to share with and borrow from others, as well as to have our holdings in a catalog. We are only able to travel to one of the yearly meetings.

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant Tracking #	Description	Amount
6/3/2011		\$160.00 of the \$474.10 was used to obtain memberships to MLA for library staff and trustees. \$314.10 (the remainder of the money) was used for library staff to attend MLA in Billings in April 2011.	<u>\$474.10</u>

We appreciate the funds to attend MLA. We are able to send both library staff to the conference. It is always a valuable experience and opportunity for us.

Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant Tracking #	Description	Amount
6/3/2011		Received \$1033.70 for technology and resource sharing. Our library joined the MontanaLibrary2Go project this year. We used \$175 for half of the start up costs. We used \$455.20 for half of our Montana Shared Catalog costs. We used \$93.87 for Heritage Quest and \$303.50 for half of our OCLC costs.	<u>\$1,033.70</u>

For a small library, we are happy to report we have some great technology and resources to share with our patrons. We truly appreciate this help.

Total Expenses: \$1,033.70
Total Remaining: \$0.00

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Broad Valleys

Name of Library:

William K. Kohrs Memorial Library

Expense Detail:

Program 1 Federation Award: \$37.50

Date	Claimant	Tracking #	Description	Amount
3/24/2011	Khrys Suckow		Travel to Broad Valley Federation Spring meeting.	<u>\$37.50</u>

As a new library director, the information and networking was incredibly helpful!

Total Expenses: \$37.50
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$474.10

Date	Claimant	Tracking #	Description	Amount
3/24/2011	Khrys Suckow		Balance of travel to BV Federation meeting (61.95), mileage to MLA conference in Billings (308.88), per diem meals at MLA conference (53.00)	\$423.85

Continuing education and networking with other librarians has benefit beyond measure to me.

6/29/2011	Khrys Suckow		Transfer to Program #3 to cover OCLC expenses.	<u>\$50.25</u>
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Total Expenses: \$474.10
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,033.70

Date	Claimant	Tracking #	Description	Amount
6/29/2011	Khrys Suckow		Annual subscription to MontanaLibrary2Go	\$700.00

Provides access to growing interest in e-books for all patrons and allows our smaller patron population to enjoy the same benefits that patrons of larger libraries have access to.

6/29/2011	Khrys Suckow		Towards annual OCLC subscription.	<u>\$333.70</u>
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OCLC is an invaluable resource for our Interlibrary Loan services and our cataloging endeavors. Without it, we wouldn't be nearly connected enough to the rest of the library world.

Total Expenses: \$1,033.70

Total Remaining: \$0.00

Benefit/Outcome

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